

WEST VINCENT TOWNSHIP

729 Saint Matthews Road
Chester Springs, PA 19425
www.westvincenttp.org

I. PERMIT TYPE

Residential Institutional Commercial

II. TYPE OF WORK

New Home New Building Addition Alteration Pool
 Mechanical Plumbing Fire Deck Porch Shed Demolition Other

Total Cost \$ _____ Description of Work: _____

III. LOCATION OF JOB

Site Address: _____ Parcel Number: _____

Subdivision Name: _____ Lot Number: _____

IV. OWNER INFO.

Name: _____ Phone # _____

Address: _____

V. PERMIT APPLICANT

Name: _____ Phone # _____

Address: _____

VI. CONTRACTOR INFO.

Name: _____ Phone # _____

Address: _____

VII. SITE INFORMATION

Water Service: Public Private Sewer Service: Public Private

Fuel Source: Electric Natural Gas LPG Gas Oil Other

VIII. BUILDING INFORMATION

Building Code Use Group: _____ Specific Use: _____

Change In Use: Yes No Existing Bldg. Area _____

Proposed Bldg. Area _____ Total Bldg. Area _____

Structure Height _____ # Of Stories _____ Auto. Sprinkler Equipped? Yes No

Max. Occ. Load (commercial only) _____ Max Live Load (commercial) _____

IX. PLOT PLAN

A site/plot plan must be included with this application showing all street locations, set backs from property lines to proposed work , and all basins, easements, and other restricted features on site.

X. WORKER COMPENSATION INSURANCE

The applicant is: The owner of the property? Yes No If yes sign below
Sign Here: _____ If no continue to fill in this section.

Name Of Applicant: _____ Fed/State Emp. ID # _____

Liability Insurance Co. (attach Cert.) _____

Policy # _____ Expiration Date: _____

Workers Comp. Insurance Co. _____

Policy # _____ Expiration Date: _____

XI. WORKERS COMPENSATION EXEMPTION

This section must be filled out by a notary public.

Complete if applicant is a contractor claiming exemption from compensation insurance.

The undersigned swears or affirms that he/she is not required to provide workers compensation insurance under the provisions of the PA WORKERS COMP LAW for one of the following reasons:

- Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township.
- Religious exemption under workers compensation law.

Subscribed and sworn before me this day of _____ 20 _____

(signature of Notary Public)
My commission expires: _____

(SEAL)

App. Signature _____
Address _____

County of _____
Municipality Of _____

West Vincent Twp
729 St. Matthews Rd.
Chester Spring, PA 19425

XII. APPLICANT SIGNATURE

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT AND AGREE TO ALL APPLICABLE LAWS OF THIS JURISDICTION.

Applicant name (Print) _____

Applicant Signature: _____ Date: _____

COUNTY OF CHESTER ASSESSMENT OFFICE

121 N. WALNUT STREET, SUITE 200, P.O. BOX 2748, WEST CHESTER, PA 19380-0991

610-344-6105
Fax 610-344-5902
www.chesco.org

JEFFREY A. LAUDENSLAGER
Director of Assessment

JOSEPH A. FINNAREN, C. P. E.
Chief Assessor

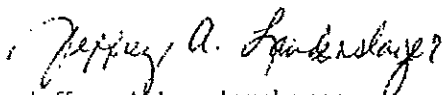
Dear Property Owner:

As you have applied for a building permit from your municipality, the county Assessment Office would like to advise you of the steps surrounding our involvement in the process. We would like to make sure that you are aware of what will take place during construction and after the improvement is finished.

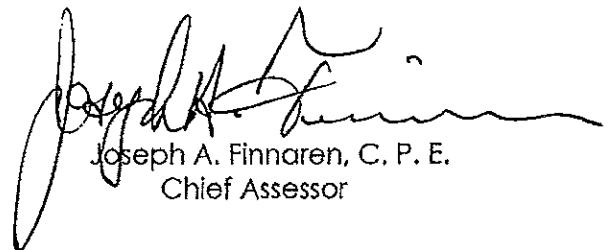
- 1) The municipality is required to supply a list of all building and zoning permits to the Assessment Office monthly.
- 2) An assessor will visit your property when they are in your municipality (generally rotate through every 2 – 3 months).
- 3) When arriving at your property, the assessor will come to the front door wearing a Chester County I. D. badge and will present a business card. They will ask you questions about the building permit and may need to measure the improvements (from the outside).
- 4) If you are not home when the assessor arrives, a business card will be left with a note on the flip side of the card. The assessor will proceed to the improvement and measure if the work is sufficiently complete. Otherwise they will mark it for a revisit the next time they are in the municipality.
- 5) Please cooperate with the assessor, as he or she is simply trying to get the correct information about your improvement, so there will be no mistakes on the county record.
- 6) After the construction is finished or 30 months has elapsed your improvement will be assessed and added to your property record card.
- 7) You will receive a notice from our office changing your assessment reflecting the addition of the new improvement. If you require more information please call our office at 610-344-6105 and speak to the assessor assigned to your municipality.

It is the intention of this letter to inform you of the assessment process so that you realize that we will be visiting your property. Please note that due to time constraints we generally **do not make appointments**, unless absolutely necessary. Please be patient when an assessor knocks on your door and answer any questions to the best of your ability. Thank you for your anticipated cooperation.

Sincerely,



Jeffrey A. Laudenslager
Director – Chester County Assessment Office



Joseph A. Finnaren, C. P. E.
Chief Assessor

**WEST VINCENT TOWNSHIP FEES SCHEDULE
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO 11-2010**

**BUILDING APPLICATION REVIEW FEES:
FEES ARE PAYABLE AT TIME OF APPLICATION AND ARE NON-REFUNDABLE.**

SECTION 1. Residential New Construction Includes Apartment Buildings, Condominiums, Motels, Hotels, Townhouses, Additions and Alterations

A.	New Construction Apartments, Condominiums, Motels, Hotels per building, Townhouses, per unit	\$500.00
B.	Alterations, substantial/structural repairs and additions, Decks, patios, porches,	\$100.00
C.	Swimming pools, tennis courts	\$100.00
D.	Electrical work only	\$ 50.00
E.	<u>Residential Single-Family Detached</u> Accessory structures under 1000 square feet (Includes garages, carports, utility buildings, Greenhouse accessory to Residential Single-Family Dwelling)	\$100.00
F.	Agricultural Buildings as defined under ACT 45	\$100.00

RESIDENTIAL BUILDING PERMIT FEES: FEES DUE WHEN PERMIT IS ISSUED

A.	New Construction-per square foot of floor area or fraction thereof, including Basement, attached garage, porches, patios, crawl spaces over 6 feet or higher, and attics. \$.25sq ft	
B.	Apartments, Condominiums, Motels, Hotels per unit- (Cost includes-plumbing, mechanical, electrical & sprinkler cost) Townhouses-same as New Construction (A)	\$800.00
C.	Alterations to existing dwellings substantial/structural repairs, and additions including decks, porches, patios, pergola \$50.00 first \$1,000.00 of cost plus \$10.00 each additional \$1,000.00 or fraction thereof	
D.	Utility/Storage buildings or storage shed: under 1000 sq ft REVIEW FEE ONLY Over 1000 sq ft \$100.00 review plus \$.25 sq ft	\$100.00
E.	Swimming pools (above & in-ground), tennis, basketball courts and other recreational uses related to residential use: \$50.00 for the first \$1,000.00 of cost and \$25.00 for each additional \$1000.00 of cost.	
F.	Certificate of Occupancy (where required- by items above)	\$ 50.00
G.	Residential Plumbing Permit Plus additional \$ 10.00 per fixture/stack/vent	\$ 50.00
H.	On-lot stormwater management review (Maximum 3 inspections) failed or additional inspections \$ 50.00 each	\$100.00
I.	Residential Driveway permit application fee Residential Driveway inspection fee Residential Driveway escrow (PER DRIVEWAY)	\$ 20.00 \$ 25.00 \$1,000.00
J.	Residential Re-Inspections Fee (failed inspection)	\$ 50.00

SECTION 2. Commercial, Industrial, Institutional or other Non-Residential Review Fees

A.	New Construction	\$700.00
B.	Alterations and/or substantial repairs	\$300.00
C.	Accessory Structures	\$100.00
D.	Electrical Work-No other Construction of any kind	\$100.00
E.	Erection of Television, Telephone, Wind Turbine or other Tower	\$200.00
F.	Signs	\$ 50.00

COMMERCIAL BUILDING PERMIT FEES: PAYABLE WHEN PERMIT IS ISSUED

A.	New construction and additions: \$ 250.00 first 1,000 sq ft., \$.25 cents for each additional sq. ft. of floor area or fraction thereof over 1,000 sq ft	
B.	Alterations and substantial repairs \$150.00 first \$1,000.00 of cost, \$15.00 for each additional \$1,000.00 or fraction thereof	
C.	Certificate of Occupancy (required for new construction, change of owners/tenants, sale, change of use, alterations or additions, renovations)	\$100.00
D.	Plumbing Permit Plus \$15.00 per fixture	\$150.00
E.	Electrical Permits see separate fee schedule	
F.	Re-inspection fee (failed inspection)	\$ 50.00
G.	Commercial Stormwater Management review (Maximum 3 inspections) Each additional inspection	\$ 200.00 \$ 50.00
H.	Commercial Driveway application Commercial Driveway inspection fee Commercial Driveway Escrow	\$ 40.00 \$ 50.00 \$2,500.00
I.	Accessory structures:	
	Up to 100 sq. ft. of floor area	\$ 100.00
	Over 100-500 sq. ft. of floor area	\$200.00
	Over 500 sq. ft. of floor area	\$400.00

GENERAL PERMITS

A.	Temporary Tents & Canopies per use	\$ 50.00
B.	Farm or Agricultural Buildings (REQUIRES ZONING REVIEW FEE ONLY-PER ACT 45 of UCC)	
C.	Demolition Permits \$25.00 per \$1000.00 of estimated cost of demolition and rehabilitation of site.	
D.	Moving a building or structure from or within the Township \$20.00 per \$1,000.00 of estimated Cost of moving, new foundation, setting, and other costs to complete building reconstruction.	
E.	Signs-review fee: \$50.00 plus \$1.00 per sq ft of sign area. Temporary signs or banners: \$1.00 per sq ft of sign area-(Plus \$50.00 deposit-returned upon removal of sign).	
F.	Additional Inspections-(i.e.-for any inspection in addition to the minimum number of inspections Required during construction or any inspection required to determine compliance/applicability of zoning ordinance or building code	\$100.00
G.	Permit Re-Instatement/Renewal Fee	\$100.00
H.	Solicitation Application	\$ 50.00
I.	Zoning Permit/Temporary Use Fee	\$ 50.00
J.	Pennsylvania State UCC Fee-permit per building permit issued	\$ 4.00
K.	Township Road Occupancy Permit	\$200.00

FIRE/CODE OFFICIAL-FEE SCHEDULE

A.	Basic Yearly Inspection	year	\$ 25.00
B.	Land Development Plan Review		\$ 50.00
C.	Fire protection devices extension, repair, or replacement to include extinguishing systems, standpipes, hose cabinets, fire hydrants and sprinklers for first \$1,000.00 of estimated cost Each additional \$1,000.00 of estimated cost		\$ 50.00 \$ 25.00
D.	Automatic fire detection devices (except one & two family dwellings) installation or addition of smoke detectors, pull stations or other devices:		

	For first \$1,000.00 of estimated cost	\$ 50.00
	Each additional \$1,000.00 of estimated cost	\$ 25.00
E.	Operation of airport, heliport, or helistop	per year \$100.00
F.	Dry cleaning operation	per year \$ 50.00
G.	Operation of place of public assembly:	
	500 persons or less	per year \$ 25.00
	500-1,000 persons	per year \$ 50.00
	Over 1,000 persons	per year \$100.00
H.	Company performing welding or cutting operations	per year \$ 25.00
I.	Manufacture, possess, store, or otherwise dispose of explosives, or blasting agents; transport explosives or blasting agents; operate a terminal for handling explosives or blasting agents; deliver, or receive explosives or blasting agents from a carrier at a terminal between the hours of sunrise and sunset; and transport blasting caps, or electric blasting caps on the same vehicle with explosives	\$50.00 + 15.00 per day
J.	Display, sale, or discharge of fireworks	\$150.00

FAILURE TO OBTAIN REQUIRED/NECESSARY PERMIT-FEES ARE DOUBLED

BOARD OF APPEALS (BUILDING CODE)

UCC Hearing (Code Challenge)	\$1,000.00
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ZONING HEARING BOARD APPEAL FEES

Zoning Hearing/Resident	\$1500.00/First Hearing
Residential Special Exceptions	\$1500.00/First Hearing
Zoning Hearing/Commercial/Industrial/Institutional	\$3,000.00/First Hearing
Non-Residential Special Exceptions	\$3,000.00/First Hearing
Continuance Fee (Hearing Continued for Additional Applicant Testimony) (Plus Consultant Fees)	50% of original fee

BOARD OF SUPERVISORS

Residential Conditional Use	\$1000.00/First Hearing
Plus Reimbursement of Township's Consultant and Legal Fees	
Escrow if applicable, pursuant to Ordinance 128-2005	(To be set by Township)
Additional Hearings 50% of original fee	
Non-Residential Conditional Use	\$4,000.00/First Hearing
Plus Reimbursement of Township's Consultant and Legal Fees	
Escrow if applicable, pursuant to Ordinance 128-2005	\$10,000.00
Curative Amendment	\$4,000.00/First Hearing
Constitutional Challenge	\$4,000.00/First Hearing
Continuance Fee (Hearing Continued for Additional Applicant Testimony)	50% of original fee

TOWNSHIP PRINTED MATERIALS

Zoning Ordinance	\$ 45.00
Subdivision/Land Development Ordinance	\$ 40.00
Open Space & Recreation Plan	\$ 50.00

Comprehensive Plan	\$ 50.00
Ludwig's Corner Master Plan	\$ 35.00
Greenway Lands Stewardship Guide	\$ 55.00
Maps	\$3.00 and \$5.00

MISCELLANEOUS FEES

Copying of Materials: As per Townships Open Records Policy	\$.25 per page
Color Copies - \$2.00 per page	
Sewer Certifications	\$ 25.00
Returned Check-plus applicable bank fee	\$ 30.00
Accident Reports	\$ 15.00
Other Police Reports	\$.25 per page
Bridge Weight Limit Permits	\$ 50.00
Police -- To be determined by the Police Chief:	
Traffic Control	Per hour per officer \$ 75.00
	Per hour per vehicle \$ 75.00
Reservation of either baseball or rectangular athletic field in Andrew Evans Parks per 2 hour time slot	\$ 25.00

WEST VINCENT TOWNSHIP SUBDIVISION/LAND DEVELOPMENT FEES

1. Subdivisions or residential land development:
\$250.00 per plan, plus \$25.00 per lot or unit
2. Non-residential land development
\$250.00 per plan, plus \$.10 per sq ft of gross floor area
3. PLUS consultant fees, which will be billed separately when applicable, or an escrow Account established per Section 504B, 512, and 1202 of the Township Subdivision And Land Development Ordinance of 1998, as amended
4. PLUS, for a Subdivisions or Land Developments of Regional Impact as defined in the Phoenixville Regional Comprehensive Plan, applicant shall reimburse the Township for the cost of the Regional review of such application.

CHESTER COUNTY PLANNING COMMISSION

See ACT 247 Form

CHESTER COUNTY HEALTH DEPARTMENT

See CCHD fee schedule

CHESTER COUNTY CONSERVATION DISTRICT N.P.D.E.S. Permits

See CCCD fee schedule

ENGINEERING/LEGAL FEES

TOWNSHIP ENGINEER: Carroll Engineer Corporation

Principal Consultant	\$150.00/hr
Principal	\$135.00/hr

Department Manager	\$130.00/hr
Professional V	\$125.00/hr
Professional IV	\$120.00/hr
Professional III	\$112.00/hr
Professional II	\$106.00/hr
Professional I	\$ 98.00/hr
Engineer II	\$ 92.00/hr
Engineer I	\$ 82.00/hr
Project Manager II	\$106.00/hr
Project Manager I	\$ 98.00/hr
Traffic Signal Specialist	\$120.00/hr
Programmer III	\$125.00/hr
Programmer II	\$105.00/hr
Programmer I	\$ 95.00/hr
GIS Analyst	\$ 82.00/hr
Technician III	\$ 82.00/hr
Technician II	\$ 70.00/hr
Technician I	\$ 63.00/hr
Party Chief II	\$ 80.00/hr
Party Chief I	\$ 70.00/hr
Instrument Person	\$ 55.00/hr
Administrator	\$130.00/hr
Systems Coordinator	\$115.00/hr
Supervisor	\$108.00/hr
Field Representative III	\$ 82.00/hr
Field Representative II	\$ 70.00/hr
Field Representative I	\$ 63.00/hr
Administrative Assistant	\$ 77.00/hr
Clerical	\$ 60.00/hr
Clerk	\$ 40.00/hr

LEGAL REVIEW

Allan B. Greenwood, Esq.	\$185.00/hr
Patrick C. O'Donnell	\$125.00/hr
Stephen Siana	\$190.00/hr
Michael Crotty	\$185.00/hr
James McMaster	\$195.00/hr

LAND PLANNER: Natural Lands Trust

Senior Conservation Advisor I	\$125.00/hr
Senior Conservation Advisor II	\$ 88.00/hr
Senior Director Municipal Conservation Services	\$ 88.00/hr
Community Planner	\$ 65.00/hr
Senior Stewardship Planner	\$ 85.00/hr
GIS Analyst	\$ 62.00/hr
Intern	\$ 50.00/hr
Clerical	\$ 47.00/hr

TRAFFIC ENGINEER: Caruolo Associates

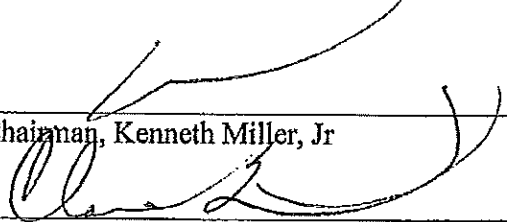
Principal Engineer	\$ 90.00/hr
Associate Engineer	\$ 80.00/hr
Designer/Draftsperson	\$ 60.00/hr
Technician/Counter	\$ 40.00/hr
Administrative	\$ 30.00/hr

PLEASE NOTE: Other consultants may be retained at the discretion of the Township depending

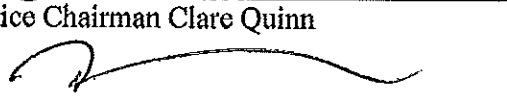
On the type and scale of development, proposed improvements, development impacts, etc.

Adopted March 1, 2010


West Vincent Township, Board of Supervisors



Chairman, Kenneth Miller, Jr



Vice Chairman Clare Quinn



Zoe Perkins