

**West Vincent Township
Board of Supervisors Meeting**

February 9, 2009 7:30 PM

Attendance: Vice Chairperson Zoë Perkins, Barry DiLiberio, Allan Greenwood of Siana, Bellwoar & McAndrew, LLP Township Solicitor, Township Manager Jim Wendelgass and Township Secretary Tammy Swavely.

Vice Chairperson Perkins called the meeting to order at 7:32 PM.

The minutes of January 12 and January 19, 2009 were tabled for further review.

Reports:

Township Building: Two (2) quotes were received for carpet in the Emergency Management office. One from Franklin Flooring, which is on the State contract, in the total amount of \$2303.02 and another from Patriot Contract Flooring in the total amount of \$1500.00. Perkins made the motion to accept the proposal from Patriot Contract Flooring in the total amount of \$1500.00 to carpet the Emergency Management Office. DiLiberio seconded the motion which carried unanimously.

Township Manager Report: The Township Manager Report for the week ending 2/7/09 was acknowledged as submitted. Wendelgass announced that the PNC Zoning Hearing would be on Tuesday evening.

Active Subdivision List: There are currently no pending deadlines.

Bills List: The Bills List was reviewed. Perkins made the motion to approve the Bills List dated 2/6/09 in the total amount \$23,420.17. DiLiberio seconded the motion which carried unanimously.

Correspondence:

Information from the Chester County Association of Township Officials regarding the Spring County Convention was acknowledged as received.

An e-mail request was received dated 2/2/09 from the Republican Committee requesting to use the meeting rooms for several dates this spring. DiLiberio made the motion that the Republican Committee be permitted to use the meeting room on February 4th, 16th, March 4th, 16th, April 6th, 20th, and May 4th, 18th. Perkins seconded the motion which carried unanimously.

An e-mail was received dated 2/6/009 requesting the e-mail addresses that the Township has collected for a mass e-mail distribution regarding the Owen J. Roberts School Board candidates. The Board declined this request.

The Stonecroft Home Owners Association sent a request to use the meeting room for their neighborhood meeting. DiLibero made the motion that the Stonecroft HOA be permitted to use the Township Meeting Room on February 26, 2009 at 7:30 PM. Perkins seconded the motion which carried unanimously.

Subdivision/Land Development:

Eagle Farms: Perkins read a letter from Carroll Engineering Corporation dated 2/5/09, recommending the approval of Escrow Release #4 for Sanitary Sewer Phase 1 and 2A in the amount of \$335,635.84. DiLibero made the motion to approve the Escrow Release. Perkins seconded the motion which carried unanimously.

Birchrun Village: A new sketch plan was received for this Land Development. This will be forwarded to the Planning Commission.

Oxford Rise: An Escrow Release Request was previously forwarded to the Township Engineer for review for road improvements, and a recommendation for approval has been received from Carroll Engineering. Perkins made the motion to approve Certificate of Completion No. 5 for Nantmeal Road improvements in the total amount of \$2,499.99 as recommended by Carroll Engineering for completed work. DiLibero seconded the motion which carried unanimously. An Escrow Release Request was previously forwarded to the Township Engineer for review for site work, and a recommendation for approval has been received from Carroll Engineering. Perkins made the motion to approve Certificate of Completion No.19 in the total amount of \$285,720.20 for completed work. DiLibero seconded the motion which carried unanimously. An Escrow Release Request was previously forwarded to the Township Engineer for review for the waste water treatment plant, and a recommendation for approval has been received from Carroll Engineering. Perkins made the motion to approve Certificate of Completion No.15 in the total amount of \$293,927.00 for completed work. DiLibero seconded the motion which carried unanimously.

Old Business:

The Township owns an old farm house which is rented out at **1358 Pottstown Pike, Tax Parcel 25-6-59**. The house is in need of new windows and Mrs. Perkins stated that she is concerned about the condition of the paint on the outside of the home. Staff is currently meeting with contractors for storm windows; there are none on the home. The barn roof has a leak, and when these items are repaired, the outside of the house will be painted.

The Board of Supervisors determined that the Planning Commission was in need of additional members. According to the Pennsylvania Municipalities Code, an ordinance needs to be adopted to change the number of members. Solicitor Greenwood stated that

the proposed Ordinance was advertised on January 19 and 26, 2009. DiLibero made the motion that the Board adopt Ordinance 147-2009 in the form submitted tonight increasing the size of the Planning Commission from five (5) to seven (7) members. Perkins seconded the motion which carried unanimously.

DiLibero made a motion to adjourn, Perkins seconded, and the motion passed unanimously.

Meeting Adjourned 8:00 PM

Respectfully Submitted,

Tammy Swavely
Township Secretary