

**West Vincent Township
Board of Supervisors Meeting
Special Meeting**

April 19, 2010

2:00 PM

Attendance: Chairman Kenneth Miller, Vice Chairperson Clare Quinn, Zoë Perkins, Stephen Siana of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, Police Chief Michael Swinger, Township Manager Jim Wendelgass, and Township Secretary Tammy Swavely.

Chairman Kenneth Miller called the meeting to order at 2:07 PM

Reports:

There were no reports.

Correspondence:

There was no correspondence.

New Business:

The Board held a Special Meeting to discuss an event being planned and proposed by Sam Cantrell on his property known as **Maysie's Farm, 15 St. Andrews Lane, Tax Parcel 25-6-24**. Mr. Cantrell was present to describe the event which is being called Maysie's Farm Fest 2010 which is a benefit concert on May 22, 2010 to raise funds for the farm. There will be many bands in attendance along with food vendors. The Board was concerned with safety issues, available parking and the amount of people this event could draw. Mr. Cantrell was eager to have the Township discuss with him ideas and measures he could undertake which would allow his event to proceed and satisfy the concerns. He really does not know how many people to expect, and it is weather dependent. It could range from 100 to 1000. The Board was also concerned with the amount of lighting that will be provided so that the people can move around safely. Mr. Cantrell has engaged a security staff and the West Vincent Township Police Department will post an officer there all day and evening. This will be staffed by volunteers, and the number at this time is unknown. Victory Brewing Company has been contacted to provide beer, but it is unsure if the Liquor Control Board will permit the same. Mr. Cantrell or Victory will need to obtain a Special Occasion Liquor License. The Board and Mr. Cantrell are concerned with under age drinking. Police Chief Swinger has met with the head of the security staff and will work together on this issue. Mr. Cantrell was asked to write a letter to the residents on St. Andrews Lane informing them of the event and letting them know the road will be closed, but open to them. Other details such as a Temporary Event License from Chester County Health Department and insurance were discussed.

The Board discussed the possibility of enacting a Special Events Ordinance which will provide requirements by which all events would need to abide. Such requirements would include obtaining liability insurance which would name the Township as an additional insured, informing the Township of such an event, the obtaining of all agency permits and reimbursement for Police and/or Fire Police costs. Mr. Cantrell confirmed his commitment to voluntarily addressing all of the requirements of the Township irrespective of whether the ordinance was adopted. A draft version of the Special Events Ordinance had previously been prepared. This will be circulated to the Board for review and comment.

Miller announced that there would be an **Executive Session** immediately following the regular meeting to discuss personnel and real estate and litigation.

Meeting adjourned 2:40 PM.

Respectfully Submitted,

Tammy Swavely
Township Secretary