

**West Vincent Township
Board of Supervisors Meeting**

May 24, 2010 7:30 PM

Attendance: Chairman Kenneth Miller, Vice Chairperson Clare Quinn, Zoë Perkins, Allan Greenwood of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, Police Chief Michael Swininger, Kenneth Yerger, P.E. of Carroll Engineering, Township Engineer, Township Manager James Wendelgass, Zoning Officer Sandra Cantrell-Edwards and Township Secretary Tammy Swavely.

Chairman Kenneth Miller called the meeting to order at 7:36 PM

The first item of business was to approve the Board of Supervisor minutes. Perkins made the motion to approve the minutes from **April 26, 2010 and May 10, 2010** as submitted. Quinn seconded the motion. There was no public comment and the motion carried unanimously.

Reports:

Township Building: The Park and Recreation Commission met with Nancy Boswold, Penn State Cooperative Extension Service to discuss the problems with the field drainage on the rectangular field. She suggested that pipes be installed so that the water would drain better to the swale. A quote has been received from Jones Turf to provide written specifications to determine how much this pipe installation would cost and so the Township could go out to bid on it. Mr. Wendelgass added that so far this year; the field has been fine since the rain amounts have not been in excess. It is not in the budget to repair the field this year, however, the Park and Recreation Commission feels that it could ask the teams for funds. Perkins made the motion to ask Jones Turf to provide the specifications as per their Proposal dated May 17, 2010 in the total amount of \$275.00. Quinn seconded the motion. Mr. Miller asked counsel if Jones Turf would be excluded from bidding if they would do this proposal. Mr. Greenwood stated that he did not think so as long as the specifications were not so narrow that Jones Turf would be the only one to be able to bid on it. There was no public comment and the motion carried unanimously.

The Township currently uses several different locks on the Maintenance Building and all the sewer plants. There are over 50 separate locks. A company has been contacted to re-key all the locks to the same key. This is for the Board's consideration only as it is not in this year's budget. The proposal is on the state contract and is for 96 pad locks from Stanley Security Solutions, Inc. Ms. Quinn asked Mr. Wendelgass to obtain the hierarchy of key access. This will be tabled for review.

Township Manager Report: The Township Manager Report for the two weeks ending 5/22/10 was acknowledged as submitted.

Road Master Report: The Road Master Report from April 1 through May 8, 2010 was acknowledged as submitted.

Active Subdivision List: An Extension Request was received for the **Birchrun Village Land Development**. Perkins made the motion to approve the extension for the **Birchrun Village Land Development** until 8/31/10. Quinn seconded the motion. There was no public comment, the motion carried unanimously. An Extension Request was received for the **Dietrich Lot Line Change**. Perkins made the motion to approve the extension for the **Dietrich Lot Line Change** until 8/31/10. Quinn seconded the motion. There was no public comment, the motion carried unanimously.

Police Report: The police report for the month of April 2010 was presented by Police Chief Mike Swinger and was acknowledged as received. Chief Swinger presented Officer John Kane and Officer Austin Russell with a Certificate of Congressional Recognition in cooperation with Mothers Against Drunk Driving of Southeastern Pennsylvania for exemplary DUI enforcement in 2009.

Bills List: The Bills List was reviewed. Perkins made the motion to approve the Bills List dated 5/24/10 in the total amount \$311,422.59. Quinn seconded the motion. There was no public comment, the motion carried unanimously.

Correspondence:

A letter was acknowledged as received dated May 18, 2010 from **Nicholas Travaglini, 1377 Green Lane Tax Parcel 25-3-7** thanking Officers Russell and Michinock for the help they gave him when his truck had a flat tire. He stated that the officers went well above the call of duty and he feels like he received a reward for living in West Vincent Township.

An e-mail was acknowledged as received dated May 21, 2010 from the PA DCNR informing the Township about Hike Week which runs from May 29-June 6 2010.

An e-mail was received from John D'Asaro, Vineyard Church requesting to use the Township Park and Gazebo. Perkins made the motion that the Vineyard Church be permitted to use the Township Park on August 8, 2010 for their Annual **Church Picnic**. Quinn seconded the motion. There was no public comment, the motion carried unanimously.

Subdivision/Land Development:

The Preserve at Birchrun has a Maintenance Bond in place for public improvements. Carroll Engineering has inspected the property and recommends that the bond be released since there are no items that need repair or replacement. Perkins made the motion to release the Maintenance Bond for the Preserve at Birchrun. Quinn seconded the motion. There was no public comment, the motion carried unanimously.

Weatherstone Phase IV has a Maintenance Bond in place for public improvements. Carroll Engineering has inspected the property and recommends that the bond be released. All of the previous punch line items have been addressed. Perkins made the motion to release the Maintenance Bond for Weatherstone Phase IV per Carroll Engineering recommendation dated May 17, 2010. Quinn seconded the motion. There was no public comment, the motion carried unanimously.

John Planchak, 850 Fellowship Road, Tax Parcel 25-7-80.4 has submitted a Lot Line Change plan. This Application is not complete since the plan is not engineered. Mr. Planchak was present to discuss it with the Board. He stated that he is changing notes on the plan and had them with him. The Board told him to discuss this with the Township Manager before hiring an engineer to do an official plan. Any official plans do need to come from an engineer and the plans need to be reviewed by the Township Engineer.

Old Business:

The children's orchestra at Owen J. Roberts has asked to use the meeting room every Tuesday evening from 6:00 PM-8:00 PM. The Board wanted to know what month it would start and end. Staff has found out that they want the room from September through June. This is the main day for the Zoning Hearings to occur on. The Zoning Hearing Board will be asked if they can use another night so that the orchestra can use it.

New Business:

Resolution 15-2010 was read into the record and Miller made the motion to adopt it. Perkins seconded the motion. There was no public comment and the motion carried unanimously.

WHEREAS, West Vincent Township has had an Emergency Management Department which, among other things, has planned for and has assisted at various emergency situations which have occurred and which may occur in the Township; and

WHEREAS, the Emergency Management Department has been staffed by a combination of paid staff and volunteers who have faithfully, conscientiously and diligently served the residents of the Township; and

WHEREAS, the West Vincent Township Board of Supervisors would like to recognize the sacrifice and effort of the members of the Emergency Management Department and wish to thank the for their devotion and hard work on behalf of the Township; and

NOW BE IT RESOLVED, and it is hereby resolved by the Board of Supervisors of West Vincent Township that the Township expresses its deepest and most sincere gratitude to the staff of the Emergency Management Department for their service to the Township.

Each of the persons on the Emergency Management Commission received a Certificate of Appreciation from the Board of Supervisors: James Gooding, Emergency Management Coordinator, Kevin Freese, Deputy Emergency Management Coordinator, Cheryl Freese, Health and Medical Services Officer, Alan Gooding, Communications Officer, Amanda Gooding, Fire and Rescue Public Information Officer, Mark Humphrey, ARES/RACES Specialist, Jeff Kimes, Department and Communications Officer, Brad Mayo, Transportation Officer, William Pinciotti, Fire/Rescue & Operations Officer, Larry Troy, Oil/Hazmat Officer.

Kit Trolier, 16 Hunt Hill Road, Tax Parcel 25-4-240 asked if the Board was going to move forward with the Special Events Ordinance. The Board is currently re-writing the ordinance and is not ready to consider it at this time.

Art Ewell, 972 Fellowship Road, Tax Parcel 25-7-31 asked if the Township had a Tax Anticipation Note for 2010. Mr. Wendelgass informed him that they had received one, but it was not a loan, it worked like a line of credit and it was for \$350,000. Earlier in 2010 the Township used \$116,000 and it has all been paid back at this time.

Jeffrey Hester, 1980 Pottstown Pike, Tax Parcel 25-3-29.2 informed the Board that he researched how the Township meetings could be taped via audio recording. He has searched the web and found a company that would charge \$2000.00 which would include having it ready to be put on the Township website. He feels that this could be the official record. The Board told him that it would not be official, but would consider audio taping the meetings if there is enough interest.

Mr. Thomas Helwig, 2034 Pottstown Pike, Tax Parcel 25-3-2 asked if the internet connection to the Maintenance Building was looked into any further. Mr. Wendelgass informed him that the hook-up wasn't the issue, since Comcast has a line over there already. The Township needs a vendor to give them service. Mr. Helwig feels that hardwire would be a simpler way to go and not to use a vendor. Mr. Wendelgass informed him that would be what is considered theft of service. Mr. Helwig disagreed and stated that companies for years stated that but he would like to see what law that it enables them to charge for an additional line. The Both Comcast and Verizon consider the Maintenance Building a separate building not an additional line and therefore a separate charge. Internet controls were discussed. Mr. Wendelgass stated that the Township has an employee policy with regards to the internet and computers and the history of the internet sites are watched. Brad Mayo, of the EOC stated that it may be possible to consider a wireless connection. That would entail a string of routers and he can inspect it himself to determine if it would work.

Miller announced that there would be an **Executive Session** immediately following the regular meeting to discuss real estate and personnel.

Meeting adjourned 8:12 PM.