

**West Vincent Township
Board of Supervisors Meeting**

December 7, 2009

Attendance: Vice Chairperson Zoë Perkins, Clare Quinn, Stephen Siana of Siana, Bellwoar & McAndrew, LLP Township Solicitor, Township Manager Jim Wendelgass, Zoning Officer Sandra Cantrell-Edwards and Township Secretary Tammy Swavely.

Vice-Chairperson Perkins called the meeting to order at 9:03 AM

The first item on the Agenda was to open the bids for the Mowing of the West Vincent Township Sewer Plants. No bids were received. Quinn made the motion that staff prepare the documents for the mowing of the Township Sewer Plants and rebid it. Perkins seconded the motion which carried unanimously.

Reports:

Township Building: Township Manager Wendelgass reported that the solar panels installed last week are creating energy and the Township is saving money.

Township Manager Report: The Township Manager Report for the week ending 12/5/09 was acknowledged as submitted. Wendelgass added that the Tosco Zoning Hearing will be on December 9th. Ms. Quinn reported on the East Vincent Township meeting she attended to observe the discussion surrounding East Vincent's indication that it would be leaving the Phoenixville Regional Planning Commission (PRPC). She stated that the East Vincent Township Board members berated the East Pikeland Township representative for having two (2) Continuing Care Retirement Communities (CCRC) while the PRPC had recommended against East Vincent's plans for a CCRC as being inconsistent with the regional plan. The East Vincent Board is demanding a letter approving the CCRC and is also demanding that the PRPC fire its consultant. Mrs. Perkins stated that it got ugly, and the bottom line is that the cost will be greater to withdraw from the PRPC than if they do not. They will not be able to join the Pottstown Area Regional Plan. There will be times when things are not always consistent with the PRPC.

Mrs. Perkins also noted that a new liaison needs to be appointed to the PRPC. It was decided that Mrs. Quinn will represent the West Vincent Township Board. Since Sara Shick attends Northern Federation, this will be sufficient. Jim Wendelgass will attend the Northern Federation Park and Recreation meetings. There is a vacancy on the Planning Commission due to the Appointment of Clare Quinn to the Board of Supervisors. Perkins nominated David Brown to be appointed to the Planning Commission. Quinn seconded the motion which carried unanimously. Mrs. Quinn will remain the Co-Chair of the Sustainability Task Force and will be the Board representative to the EAC.

Active Subdivision List: There are no pending deadlines.

Bills List: The Bills List was reviewed. Perkins made the motion to approve the Bills List dated 12/4/09 in the total amount \$46,271.87. Miller seconded the motion which carried unanimously.

Correspondence:

A letter was received dated 11/25/09 from Emily Wink, Glenmont, New York thanking the West Vincent Police Department for help she received a year ago.

Subdivision/Land Development:

Oxford Rise: An Escrow Release Request was previously forwarded to the Township Engineer for review for road improvements, and a recommendation for approval has been received from Carroll Engineering. Perkins made the motion to approve Certificate of Final Completion No. 7, for Nantmeal Road improvements in the total amount of \$7838.71 as recommended by Carroll Engineering for completed work. Quinn seconded the motion which carried unanimously. An Escrow Release Request was previously forwarded to the Township Engineer for review for site work, and a recommendation for approval has been received from Carroll Engineering. Perkins made the motion to approve Certificate of Final Completion No.21, in the total amount of \$320,738.14 for completed work. Quinn seconded the motion which carried unanimously. Harriet Stone, 1645 Birchrun Road, Tax Parcel 25-3-117 asked about the status of the signs and the removal of the large ones. This is a Zoning issue and the Zoning Officer Sandra Cantrell-Edwards, will need to be contacted regarding this. Oxford has \$100,000 in a cash escrow and they have asked to have this released. All bills are now current. Steve Siana has talked with Bill Brown from Oxford Properties and discussed the Letter of Credit for the road improvements. This LOC has Penn DOT as the beneficiary, and the Township needs to determine if we would benefit from this at all. Mr. Siana will work on that item. Mr. Siana recommended that the Board could release 80% of this escrow and hold onto the remaining until the issue with the LOC gets cleared. Perkins made the motion that the Board release \$80,000 from the cash escrow to Oxford Properties based on the recommendation from counsel. Quinn seconded the motion which carried unanimously. Mr. Siana will work with Penn DOT. Wendelgass will send a completion letter to Oxford at their request.

Business from the floor:

Maria Holderness, 958 Jaine Lane, Tax Parcel 25-3-143.6 asked the Board if it would be helpful to the Board to have a Budget Advisory Committee. She feels that there would be several people who would help out on a quarterly basis. Mr. Siana noted that if such a committee were formed, it would have to be a non-binding advisory committee. Mr. Wendelgass has reached out to other Townships and has not found another one locally that has a similar committee. He stated that he works with all the committees now

to address their budget needs. Harriet Stone suggested that this group would be a duplicate of what the auditors that the Township hires do for the Township. The Township also contracts with a former auditor who helps the Township prepare for the yearly audit. The Board they will consider this suggestion.

Vice-Chairperson Perkins stated that there would be an **Executive Session** immediately following the regular meeting to discuss personnel.

Meeting adjourned 9:30 AM