

West Vincent Township
Board of Supervisors Meeting

January 13, 2014 7:30 PM

Attendance: Chairman Kenneth Miller, Jr., David Brown, John Jacobs, Steven Siana of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, Township Manager James Wendelgass, and Township Secretary Tammy Swavely.

Chairman Miller called the meeting to order at 7:30 PM.

Public Comment on Non-Agenda Items:

Harriet Stone, 1645 Birchrun Road announced that West Vincent Township Historic Committee has received a \$2,000 donation from the Historic Birchrunville Neighborhood Association. The committee plans to put this towards signage labeling the historic district.

Approval of Minutes

The minutes of **December 23, 2013** were unanimously approved on a motion by Mr. Brown and a second by Mr. Jacobs.

Reports (full copies are attached):

Township Manager Report: The Township Manager Report for the period ending 1/14/2014 was acknowledged as submitted.

Treasurer Report: Mr. Wendelgass read the attached Treasurer Report for the period ending November 30, 2013 which was acknowledged as received.

Active Subdivision List: There are no pending deadlines.

Bills List: Mr. Jacobs made the motion to approve the Bills List dated 1/13/14 in the total amount of \$108,938.52. Mr. Brown seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

A request was received from **Martha Parker, Wetherill HOA** to use the Township Meeting Room on April 1, 2014 at 6:30 PM. Mr. Brown made the motion to permit the same. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

A request was received from **Brenda McCann, Airedale Terrier Club** to use the Township Meeting Room on January 19, 2014. Mr. Jacobs made the motion to permit the same. Mr. Brown seconded the motion. There was no public comment and the motion carried unanimously.

A note from State Representative Becky Corbin was acknowledged as received congratulating Sergeant Officer Russell on the promotion to Sergeant.

New Business:

Eagle Farms Road Vacation: Mr. Siana stated that Section 2311 of the Second Class Township Code states that when a road is vacated or changed the Township must pass an ordinance. Toll Bros. and affected residents have already signed an Agreement to vacate Eagle Farms Road and it has been recorded. The Agreement will take the place of a hearing. Toll Bros. plans to relocate the road in another area. Mr. Brown made the motion to authorize the advertisement of the ordinance to vacate a portion of Eagle Farms Road. Mr. Jacobs seconded the motion and it carried unanimously.

Sustainability Committee: The Sustainability Committee has a vacancy and Cara Graver has agreed to fill it. Mr. Brown made the motion that Cara Graver be appointed to the Sustainability Committee with the term ending 12/31/17. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

Elected Tax Collector: Chester County Clerk of Courts sent the Elected Tax Collector, Michael Schneider, a form to be completed by the Township which sets the bond for the Tax Collector. Mr. Schneider stated that he will not be collecting the taxes. The Township appointed Berkheimer Associates to collect the taxes again for 2014. Mr. Jacobs made the motion that the form be completed and signed by the Township and sent to Chester County Clerk of Courts setting the amount of bond at \$2,000,000.00 for the elected tax collector. Mr. Brown seconded the motion which carried unanimously.

Meeting Adjourned 7:52 PM

Tammy Swavely,
Township Secretary