

West Vincent Township  
Board of Supervisors Meeting

March 21, 2016

7:00 PM

Attendance: Chairman John Jacobs, Vice Chairman David Brown, Michael Schneider, Township Solicitor Joseph McGrory, Esq., Hamburg, Rubin, Mullin, Maxwell and Lupin, Timothea Kirchner, Township Manager and Township Secretary Tammy Swavely.

Mr. Jacobs called the meeting to order at 7:00 PM.

The first item of business was to open the bids for the Road Materials 2016. Two sealed bids were received and opened. They were read into the record as follows:

DESCRIPTION	Cedar Hollow Recycling 100 Paradise St. Phoenixville, PA 19460 Unit FOB Plant	Cedar Hollow Recycling 100 Paradise St. Phoenixville, PA 19460 Unit Delivered	Greiner, Inc. PO Box 204 Uwchlan, PA 19480 Unit FOB Plant	Greiner, Inc. PO Box 204 Uwchlan, PA 19480 Unit Delivered
AS2	No Bid	No Bid	No Bid	No Bid
AS4	14.25	19.45	No Bid	No Bid
PSP	No Bid	No Bid	No Bid	No Bid
Recycled Blacktop 2A Modified graduated	7.75	12.95	No Bid	No Bid
PennDOT Approved 203 Aggregate C2A Recycled Concrete	7.00	12.20	No Bid	No Bid
3A Crushed Recycled Concrete	7.90	13.10	No Bid	No Bid
Haul and Disposal of Dirt	9.95	9.95	12.25	No Bid

**Public Comment on non-Agenda items:**

Ron Brostrom, 2655 S. Chester Springs Road commented on a trash truck that came down S. Chester Springs Road. He also asked where the permanent gate was going to be placed. The Board discussed this issue with him. Mr. Jacobs asked Mr. McGrory what Toll Bros. is obligated to do. Mr. McGrory stated that Toll Bros. is obligated to install the gate, but not the turnaround. They have stated that they will pay for the turnaround if it satisfies the Ewing's. Our Township engineer is currently studying the site for the safest place the turnaround can be. The Township has been in discussions with them Toll and it is close to being resolved.

Alan Gephart, 178 Cooks Glen Road would like a speed limit sign and Kids at Play sign back on Cooks Glen Road. He also asked about the new Township parks along Cooks Glen Road. Mr. Jacobs stated that the parks are going to remain passive parks just as the County had them previously.

Debbie Reichert, 1355 Shady Lane wanted information on her farm sign that was knocked down by the snow plowing in January. Ms. Kirchner will contact her with the information later this week.

Brian Curry, 512 Black Horse Road commented on the road tour that the Board went on last week. Mr. Jacobs commented on this saying it was very enlightening and that Road Foreman Mark Hughes did a great job showing the Board all of the road conditions in the Township. Mr. Brown agreed saying that it the road work will need to be prioritized

Harriet Stone, 1645 Birchrun Road stated that the Historic Resource Committee event on the Underground Railroad properties in West Vincent will be on April 1, 2016 at 7:30 PM at the Township Building.

Frances Ellis, 2823 Flowing Springs Road thanked the Public Works department for the recent work done on Flowing Springs Road.

George Dulchinos thanked the Board for posting the audit on the website.

Maria Jacobs, 2351 Beaver Hill Road commented on the Capital Budget for the fields.

Sharon Davis commented on the litter cleanup in the Township.

### **Approval of Minutes:**

The minutes of **March 7, 2016** were unanimously approved on a motion by Mr. Schneider and a second by Mr. Brown.

### **Reports:**

Township Manager Report: Ms. Kirchner reported on the Public Works Department work for the time period through March 21, 2016. She also reported that the Fellowship Trail meetings are progressing. At the February 16, 2016 meeting there was a discussion on communications with the Township and its residents. Ms. Kirchner did some research into this and reported on it. Community Day is May 7<sup>th</sup> from 10am – 3pm. The Trout Rodeo is on May 14<sup>th</sup> at 8am and the Township newsletter should be mailed out this week.

Active Subdivision List: There are no pending deadlines.

Police Report: The Police Report for the month of February 2016 was presented by Chief Michael Swinger and was acknowledged as received.

Bills List: Mr. Brown made the motion to approve the Bills List dated 3/21/16 in the total amount of \$112,934.00. Mr. Schneider seconded the motion. The Board answered some questions and the motion carried unanimously.

### **Correspondence:**

A thank you note was acknowledged as received from Peggy Baroni thanking Officer Rubino for helping her out with a car problem.

### **Subdivision/Land Development:**

Eagle Farms Subdivision/Toll Bros.: Toll Bros. has requested Surety Reductions No. 9 on the Performance Surety Bond 08878003 for the Sanitary Improvements at Ewing WV 1/2A. Mr. Schneider made the motion to forward this to Cedarville Engineering for review and recommendation. Mr. Brown seconded the motion which carried unanimously.

Goldfield Subdivision: This is a six acre lot at 2563 Flowing Springs Road to be divided in half with an existing home. Discussion with the Applicant at the last Board of Supervisor meeting was about additional right-of-way but it was determined that the house would be non-conforming if additional right-of-way was given. The West Vincent Township Planning Commission has recommended approval of this subdivision. Mr. Schneider made the motion to approve the Goldfield Subdivision conditioned upon compliance with the Township Engineer review letter and the Planning Commission comments. Mr. Brown seconded the motion. Mr. McGrory will synchronize the signatures since the Resolution is not available at this meeting. The motion carried unanimously.

### **Old Business:**

Snow Plow Policy: At the last Township Board meeting this policy was introduced by Mr. Schneider and it was placed on the Township website for discussion this evening. This has been the practice for many years although it has not been in written form. This states that if the plow did not come into direct contact with the mailbox, the Township is not responsible for any damages. Mr. Schneider's researched area Townships and only one refunded residents for their mailbox damages. This policy will be helpful for staff moving forward. The policy will be added to the website along with a form if a resident feels that their mailbox was damaged. Mr. Brown made the motion to approve the Snow Plow Policy as presented. Mr. Schneider seconded the motion. The Board answered a few questions and the motion carried unanimously.

Park Steps Repair: Ms. Kirchner stated that this project was approved in 2015 to repair the steps in the Township Park. The Public Works dismantled the broken stairs and when they did so found that the stringers were not salvageable. Since this is outside of the original scope of work, the builder has provided a Change Order. Mr. Schneider made the motion to approve the Change Order for the Park Steps. Mr. Brown seconded the motion which carried unanimously.

**New Business:**

Conditional Use Application: A new Conditional Use Application was received for 1403 Hollow Road for a café. Mr. McGrory stated that past policy the Board set the hearing date, but he suggested that moving forward that the staff set the date. The Board agreed and Ms. Kirchner will set a date and announce it at the next Board meeting. Mr. McGrory would also like to develop a new Conditional Use Application Form for the Township. The Board directed him to send one to the office.

Hiring Investigation Company: The Board desires to have a background investigation done on the proposed new Township Manager. Inter County Investigations, Inc. has proposed to do a very thorough investigation for the amount in the range of twenty-eight hundred to three thousand dollars. Mr. Brown made the motion that the Board engage with Inter County Investigation Company as proposed in the March 1, 2106 proposal. Mr. Schneider seconded the motion which carried unanimously.

Meeting adjourned 8:50 PM.

Respectfully Submitted,

Tammy Swavely  
Township Secretary