

West Vincent Township
Board of Supervisors Meeting

April 14, 2014 7:30 PM

Attendance: Chairman Kenneth Miller, Jr., Vice Chairman David Brown, John Jacobs, Stephen Siana of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, Township Manager James Wendelgass and Township Secretary Tammy Swavely.

Chairman Miller called the meeting to order at 7:30 PM.

Mr. Miller announced that there was an **Executive Session** on April 7, 2014 to discuss personnel, real estate and litigation.

The first item of business was to open bids for the Road Materials, Sewer Plant Mowing and the sale of the pole barns.

2014 Road Material Bid: The Board read the road material bids a summary of which are attached into the record. These will be reviewed for completeness and awarded at the next Board meeting, April 28, 2014.

2013 Sewer Plant Mowing Bid: The bids for the 2014 Sewer Plant Mowing were opened. There was only one from Kenneth Miller, Jr. 2573 Horseshoe Trail, Chester Springs, PA 19425. Mr. Brown opened and read the bid into the record: Mowing and removal of crops (grass): Matthews Meadows Sewer Plant Spray Fields: Total for one mowing: \$1,500 and total for five times: \$7,500. Mowing and removal of crops: Weatherstone Sewer Plant Spray Fields: Total for one mowing: \$4,500 and total for five times: \$13,500. Total amount of the contract: \$21,000. This bid will be reviewed and awarded at the next Board meeting on April 28, 2014. Mr. Jacobs asked Mr. Miller if these amounts are different than 2013. Mr. Miller informed him that they are the same.

Pole Barns: There are two (2) pole barns on the new Township property at 1299 School House Road. There were no bids received for the purchase of these buildings.

Public Comment on Non-Agenda Items:

Harriet Stone, 1645 Birchrund Road, informed the Board that Isabelle Travaglini was doing research for the Historic Committee of the EAC on the Vincent Baptist Church cemetery has found 10 additional Revolutionary War soldiers who were buried there. She has contacted the proper department and now those graves will be marked accordingly. There were four (4) previously known. Mrs. Stone invited all to come to Community Day on May 10th where she will be sharing her good news.

Thomaseth Dulchinos, 1415 Hollow Road read a statement to the Board. She stated that she attended a historic conference and has found out that different ways to preserve historic properties.

She thanked the Board for preserving the school house property in Birchrunville and is concerned about future developments. She has discovered that if the Township has a certified historic committee it would assist the Township in obtaining grants. She feels it would also assist the Township in fighting development near a historic property. There would be other benefits to having it certified and the process is not difficult. Mr. Miller stated that he would be in favor of pursuing a certified commission. Mr. Brown stated that he would be also. Mr. Wendelgass stated that the EAC now acts as the Historic Committee. Mr. Miller stated that the group who is working under the EAC is doing a great job and should not be forgotten. The certifying entity is the PA Museum Commission.

Brian Curry, 512 Blackhorse Road asked why the Trash Task Force was cancelled at the last minute for the last two months. Mr. Wendelgass stated that it is a volunteer committee and they cancel as they need to. Mr. Curry asked how much was added to the Capital Reserve at Weatherstone in 2013. Mr. Wendelgass stated that it was just under \$60,000 for the last two years. Mr. Jacobs asked if the Budget required those totals. Mr. Wendelgass stated that yes, it did. Mr. Curry asked how much there was in the Capital Fund and what the target number was. Mr. Wendelgass stated that it is just under \$400,000. The Township Engineer has prepared a schedule and he does not have the figure with him this evening for the target number.

Neal Fisher, The Hankin Group, asked the Board when he would receive a decision on the Pump and Haul versus the hookup to the Weatherstone WWTP that was discussed with the Brunner property last week. The Board stated that would discuss it at the next meeting, April 28, 2014.

Deborah Westfall, 1665 Hollow Road asked what relevance all the discussion was on the sewer plants since she was not at the last few meetings. Mr. Miller informed her that The Hankin Group wants the Board to consider a different plan instead of a pump and haul for about 1/3 of the build out of the new Brunner Subdivision. Questions on sewer rates, how much income it would bring to the Township and also how the Capital Fund could increase with this request was all part of this discussion.

Francis Ellis, 2823 Flowing Springs Road also asked about the Trash Task Force Meetings that were on the calendar, but cancelled at the last minute. She asked if they came to a decision. Mr. Miller did not have any information on their decision. John Rieder was present and is on the task force stated that the weather had a lot to do with it along with the fact that meetings were cancelled. They are working on a draft document to be given to the Board with their recommendations. Mr. Wendelgass will contact the chairman to see when their next meeting will be.

George Dulchinos, 1415 Hollow Road asked if the Township had copies of the Phoenixville Regional Plan Committee minutes from the last two years. Ms. Shick, who is a Township representative to the committee as of January 2014 stated that she contacted the secretary and has not heard from her yet since Mr. Dulchinos asked her that question last week. She will ask at their next meeting. Mr. Brown, who also is a Township Representative doesn't know what the answer is either. Mrs. Dulchinos was upset about this issue and feels that since the Township adopted the PRP as part of a Comprehensive Plan that the Township should receive regular updates. This will be investigated by the Township.

Approval of Minutes

The minutes of **March 24, 2014** were unanimously approved on a motion by Mr. Brown and a second by Mr. Jacobs.

Reports (full copies are attached):

Township Manager Report: The Township Manager Report for the period ending 4/14/2014 was acknowledged as submitted.

Road Master Report: Mr. Miller read the attached Road Master Report for the month of March which was acknowledged as received. Mr. Wendelgass added that the Township now has a MedReturn Box. This was funded with a grant by the Chester County District Attorney's office. It is in the hall of the Township Building and will be emptied by someone from Chester County on a regular basis. **Maria Jacobs, 2351 Beaver Hill Road** asked if the Township will notify the public with an advertisement campaign. Mr. Wendelgass stated that the police department will go through a comprehensive notification process but the planning is in the early stages.

Active Subdivision List: An extension was submitted by Franklin Markle for the Markle Subdivision. Mr. Brown made the motion to grant the Extension for the **Markle Subdivision** until May 28, 2014. Mr. Jacobs seconded the motion. The motion carried unanimously.

Bills List: Mr. Brown made the motion to approve the Bills List dated 4/14/14 in the total amount of \$360,636.40. Mr. Jacobs seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

A letter was received from French and Pickering Creeks Conservation Trust regarding their **12th Annual French Creek Iron Tour**. Mr. Brown made the motion that the Township contribute \$1000 towards the Tour as provided for in the budget. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

An e-mail was received from Jeff McGinnis, Pennsylvania Center for Adapted Sports informing the Township that their Bike Ride will go through the Township on May 4, 2013. Chief Swinger has been informed that they have the necessary permits with Penn DOT. A map was provided for those interested.

Subdivision/Land Development

Fox Hollow Subdivision: A request was received from Tim Townes, Southdown Homes, requesting dedication of the roads in the Fox Hollow Subdivision. Mr. Jacobs made the motion to forward this to the Township Engineer for review. Mr. Brown seconded the motion which carried unanimously.

Old Business:

Multi-Modal Draft Plan Presentation: Kate Damsgaard, member of the Sustainability Committee and Multi-Modal Task Force came to the Board with a presentation on the draft copy of a Multi-Modal Plan. The members of this task force besides Mrs. Damsgaard were Adrienne Boyance, Sustainability Task Force, Bill Dietrich, Planning Commission, Bob Phillips, Upper Uwchlan Township, Brad Dyer, Park and Recreation Commission, Board of Supervisor Clare Quinn, Ed Smith, West Vincent Elementary School Principal, Jake Michaels, Chester County Planning Commission, John Theilacker, Brandywine Conservancy, Rusty Strauss, East Pikeland Township, Shelia Fleming, Brandywine Conservancy and Victoria Laubach, EAC. The consultants were John Yurick and Natasha Manbeck from McMahon Associates. The draft has been posted on the website for a few weeks. The main focus of this plan is functional transportation in and around the Township. It is how people get from point A to point B. As the area develops and traffic increases it is more difficult to do. This is a vision to move the Township forward. Mrs. Damsgaard stated that there are four reasons that this is important. It is for air quality and will aid in preventing climate change. In addition it enhances for the physical health of residents, and promotes a strong sense of community and social equity. This month the task force is collecting comments to use to revise the plan and hope to come back to the Board with a final plan in the fall. Mr. Yurick presented the Board and audience with a power point presentation outlining the details of the plan. The purpose of this study is to analyze the existing assets and constraints that effect the bicycle, pedestrian and mass transit opportunities in the Township. The main goal is to provide alternatives to vehicular traffic within the Township. The Task Force had two community meetings to get feedback from residents. After these and reviewing the area, the consultants have come up with a plan and a vision for West Vincent Township. Ideas include both pedestrian, bicycle, and vehicular transportation. The plan provides both short term and long term goals. With this plan, most of these can be accomplished through grant funding. Mr. Yurick had a time of question and answers. This plan will move forward towards the final draft.

Police Pension Plan: **Ordinance 159-2014** has been advertised and ready for Board consideration. PMRS is in charge of the Police Pension Plan and has changed the plan and the Agreement with the Township to come into compliance with state and federal laws since the plan and agreement have not been changed since 1998. It does not change the plan with the police. Mr. Jacobs made the motion to adopt Ordinance 159-2014 as presented. Mr. Brown seconded the motion. There was no public comment and the motion carried unanimously.

Stormwater Ordinance: **Ordinance 160-2014** has been advertised and ready for the Board's consideration. Chester County has prepared a model ordinance under Act 167. It is mandating that all Townships adopt this stormwater ordinance. The Township Engineer, staff and counsel have made the ordinance as flexible as possible. Most rural Townships are making it flexible, but others are making it even more stringent than the County is requiring. Mr. Miller asked what the penalty would be if the Township did not adopt this. Mr. Wendelgass stated that the County has adopted Act 167, but does not have enforcement powers, this would be from DEP. It is quite possible the Township could be fined up towards \$25,000/day. Mr. Brown made the motion to adopt Ordinance 160-2014 as presented. Mr. Jacobs seconded the motion. Mr. Brown voted yes, Mr. Jacobs voted no, Mr. Miller voted no. The motion did not carry.

New Business:

Township Office Copy Machines: The Township office and the Police Department copy machine leases in are over in May. Several companies have contacted the Township and have provided quotes, all of which are on the COSTARS contract. These included brand names including Xerox, Sharp, Cannon, Kyocera and Lainer. The machines are all basically the same, offer the same features and promise a four hour service out of West Chester. Mrs. Swavely recommends the Lainer since the office has used that brand from Rothwell Documents for the last four years and has been happy with the machine and service provided. This machine is compatible with Laserfiche which is a scanning program the staff uses. This lease is less than the expiring four year lease. Mr. Jacobs made the motion to approve the new lease with Rothwell Document Solutions with a Lainer for the Township office and Police Department in the total amount of \$207.50/month plus \$.008 per black and white copy and \$.06 per color copy, all toner and service calls are included. Mr. Brown seconded the motion. There was no public comment and the motion carried unanimously.

Meeting Adjourned 9:35 PM

Respectfully Submitted,

Tammy Swavely
Township Secretary

2014 Road Materials Bid Tabulation

ITEM NO.	DESCRIPTION	American Asphalt Co. 116 Main St. West Collingswood Heights, NJ 08059 Unit FOB Plant	American Asphalt Co. 116 Main St. West Collingswood Heights, NJ 08059 Unit Delivered	Cedar Hollow Recycling 100 Paradise St. Phoenixville, PA 19460 Unit FOB Plant	Cedar Hollow Recycling 100 Paradise St. Phoenixville, PA 19460 Unit Delivered	Highway Materials, Inc. 1750 Walton Rd. Blue Bell, PA 19422 Unit FOB Plant	Highway Materials, Inc. 1750 Walton Rd. Blue Bell, PA 19422 Unit Delivered	Independence Construction Materials 638 Lancaster Ave. Malvern, PA 19355 Unit FOB Plant	Independence Construction Materials 638 Lancaster Ave. Malvern, PA 19355 Unit Delivered
1	Anti-Skid Type 2	No Bid	No Bid	No Bid	No Bid	7.50	17.00	No Bid	No Bid
2	Anti-Skid 6S	No Bid	No Bid	13.25	18.45	No Bid	No Bid	No Bid	No Bid
3	PSP	119.00	125.00	No Bid	No Bid	95.00	99.00	100.00	105.03
4	2A Crushed Blacktop (Millings)	No Bid	No Bid	7.75	12.95	12.00	16.00	12.00	17.03
5	2A Crushed Concrete	No Bid	No Bid	7.00	12.20	No Bid	No Bid	No Bid	No Bid
6	3A Crushed Concrete	No Bid	No Bid	7.90	13.10	No Bid	No Bid	No Bid	No Bid