

West Vincent Township
Board of Supervisors Meeting

June 6, 2016

7:00 PM

Attendance: Chairman John Jacobs, Vice Chairman David Brown, Michael Schneider, and Township Secretary Tammy Swavely.

Mr. Jacobs called the meeting to order at 7:03 PM.

The first item of business was for the Sustainability Committee to present an award to the student winner from their Community Day competition. Benjamin James, Sustainability Chairman stated that the committee offered \$50 Visa card to the best suggestion on how to be more sustainable. Lilly Blatz, a fifth grader at the West Vincent Elementary School was chosen as the winner. Her idea was *To be more sustainable we can... "stop putting fertilizer on the grass and salt on the snowy roads."* The audience applauded her effort and idea and Mr. James presented her the award.

Approval of Minutes:

The minutes of **May 16, 2016** were unanimously approved on a motion by Mr. Brown and a second by Mr. Schneider.

Bills List: Mr. Schneider made the motion to approve the Bills List dated 6/6/16 in the total amount of \$120,052.15. Mr. Brown seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

Matt Miller, 2100 Horseshoe Trail wrote a letter to the Board requesting a waiver from the Zoning Ordinance Section 2103.G. He was present to discuss it with the Board. He stated that his property is at the corner of Horseshoe Trail and Dewees Lane and the code calls for him to have his driveway 75' off the corner. This is a flag lot and the septic field is also in the same area. He must be 10' from that so that leaves only 4' clearance from the property line for his driveway. The Zoning Ordinance permits the Board to reduce the driveway setback from 10' to zero feet if certain criteria can be demonstrated. Mr. Schneider made the motion that Matt Miller be permitted to install a driveway on his flag lot at 2100 Horseshoe Trail waiving the 10' driveway setback as permitted in the Zoning Ordinance Section 2103.G. Mr. Brown seconded the motion which carried unanimously.

Mrs. Swavely announced that the Township Park is entered into a competition. If 50 people sign up on line before June 20th the Township will win \$1,000. The signup information was on display in the lobby. This is sponsored by the Pottstown Health and Wellness Foundation.

A thank you note was acknowledged as received to Officer Justin Fritz from a person who he helped with the keys being locked in his car.

The Township is now a collection site for the Lion's Club Usable Eye Glasses. There is a box in the Township lobby.

Old Business:

The minutes of May 2, 2016 need to be corrected to reflect the Board approvals of the Benner farmhouse renovation. Mr. Jacobs stated that this discussion on the porch roof was because the builder was not sure structurally it would work. The minutes are not clear on this. Mr. Schneider made the motion that the minutes of May 2, 2016 be revised to read *6. The back porch roof lines will try to be incorporated into the new porch.* Mr. Brown seconded the motion pending a grammar correction. Suzanne Roth, 1360 School House Lane asked if drawings could be brought into the Township. Mr. Jacobs stated although not a requirement that the builder could be asked. There were no further comments and the motion carried unanimously.

Open Space Review Board Appointments: Mr. Brown stated that the Open Space Review Board needs to be revised to have five members, 1 Board member, 1 Planning Commission member, 1 EAC member and 2 other residents. Mr. Brown was appointed from the Board at the Reorganization Meeting along with Bill Dietrich, who is a Planning Commission member. The EAC recommends that Don Cook be a representative from their Committee. Mr. Brown nominated Ben James and Katie Weidner. Mr. Schneider nominated Michelle Thomas. Mr. Brown stated that Ms. Thomas has a conflict of interest since she was interested in selling her TDR's. Mr. Jacobs stated that he will go with the other member's recommendations. Mr. Brown made the motion that the following be members of the Open Space Review Board:

David Brown, Board of Supervisor, Term Expiring December 31, 2016

Bill Dietrich, Planning Commission Member, Term Expiring December 31, 2016

Don Cook, EAC Member, Term Expiring December 31, 2016

Ben James, Term Expiring December 31, 2019

Katie Weidner, Term Expiring December 31, 2020.

Mr. Schneider seconded the motion which carried unanimously.

Conditional Use for 1406 Hollow Road: Mr. Jacobs read the Order prepared by the Township Solicitor: It is hereby ordered and decreed that the Board of Supervisors of West Vincent Township finds that the Applicant presents sufficient testimony to grant the conditional use with the following conditions:

1. The Applicant must comply with the testimony and exhibits presented by the Applicant at the public hearing before the Board of Supervisors on May 2, 2016;
2. The Applicant must comply with all other conditions of the Township Zoning Ordinance, including, but not limited to, all conditions pertaining to the pavement of the associated

parking lot, or obtain appropriate zoning relief from the Township Zoning Hearing Board.

3. As agreed to by the Applicant, the hours of operation for the proposed Café that is subject to such conditional use approval shall be limited to 8:00 a.m. to 3:00 p.m. on Monday through Friday, and 9:00 a.m. to 4:00 p.m. on Saturday and Sunday.

Mr. Schneider made the motion that the Conditional Use Application be approved with the conditions presented tonight in the Decision. Mr. Brown seconded the motion which carried unanimously.

New Business:

EAC Board Liaison: Mr. Schneider made the motion that David Brown be appointed the Board of Supervisor Liaison to the EAC for the year 2016. Mr. Jacobs seconded the motion. Mr. Jacobs explained that he cannot take on this responsibility due to the start time of the meeting. There was no public comment and the motion carried unanimously with Mr. Brown abstaining.

Authorize Ordinance: Mr. Schneider made the motion that Ordinance 172-2016 be authorized for advertisement for a hearing on June 20, 2016 for the Phoenixville Regional Planning Committee Implementation Agreement. Ms. Shick asked if this was for the Agreement or the PRPC Grant application. Mr. Jacobs informed her that it is for the Implementation Agreement, not the grant. The motion carried unanimously.

Basketball Backboard: Mr. Schneider made the motion that the Township purchase two Basketball Backboards from Builder's Specialty Service, Inc. in the total amount of \$1,560.00. Mr. Brown seconded the motion. Mrs. Jacobs, Park and Recreation Commission, stated that one is cracked and the other one is rebounding but it has some cracks and will go anytime. Brian Curry, 512 Blackhorse Road asked where this was and if tennis courts would ever be installed. He was informed that it is the one in the Township Park near the high tension wires. Ms. Shick stated that several years ago the Park and Recreation Commission looked into installing a tennis court and it was extremely expensive, plus the location would not work due to the high tension wires nearby. Davy Waters, 2434 Malehorn Road asked if the court gets used very much. Mrs. Jacobs stated that these are over 15 years old and the UV Rays do damage to fiberglass. Mr. Jacobs stated that the Public Works Department will be installing these. There was no further comment and the motion carried unanimously.

Township Building Cleaning Services: Mrs. Swavely informed the Board of her research of cleaning service companies. She provided quotes from three services. The one that the Township uses is not competent and needs to be replaced. That company charges \$470.00/month and does not do the Public Works Building. The lowest priced company, Jani-King will do the Public Works Building and several other areas for \$316.81/month. They do require that there is a onetime cleaning of that building first. It has been several years that this building was cleaned correctly. Mr. Schneider made the motion that the Township hire Jani-King to clean the Township office and Public Works office in the total amount of \$316.81/month

and that the Township hire Jani-King for a one-time cleaning of the Public Works Office in the total amount of \$675.00. Mr. Brown seconded the motion which carried unanimously.

New Zoning Hearing Application: A new Zoning Hearing Application for 2717 Conestoga Road was received. There is no hearing date at this time. It is for a Special Exception under Section 2807 of the Township Zoning Ordinance for an Educational Art Studio. The Applicant is Art at 260 Park. The current use is a flower workshop and store.

Girl Scout Project for Community Garden: Four Girl Scouts with Cadet Troop 4225 approached the Park and Recreation Commission with a proposal for the Community Garden. This was to build 9 raised beds, a Give a Book-Take a Book Box, a Bench, and a Bee Box for Mason Bees. The girls are working on their Silver Award, which is equivalent to an Eagle Scout. Mr. Dietrich was working with them since the garden has a large rocky area. The only way that this section of the Community Garden would work would be to use raised beds. The Park and Recreation Commission voted to pass this onto the Board of Supervisors by a vote of 6-3. Each girl has their own project. Mr. Schneider asked why there was 9 raised beds and not 1. He would prefer that the Township pay for 1. After a discussion, Harriet Stone, 1645 Birchrun Road stated that she is a Lifetime Girl Scout. She offered to donate \$300 towards the project so that the girls would feel appreciated for their efforts. Mr. Jacobs agreed with both Mr. Schneider and Mrs. Stone and added a personal contribution of \$300. Mr. Brown stated that he would also contribute \$300. Mr. Jacobs made the motion to agree to pay for 1 raised bed, 1 Give a Book-Take a Book Box, 1 Bench, and a Bee Box for Mason Bees and have the donations foot the bill for the remaining boxes. Mr. Brown seconded the motion which carried unanimously.

Public Comment:

Maria Jacobs, 2351 Beaver Hill Road commented that a motion sensor light could be added to the kitchen since the lights are often left on all night.

Sara Shick, 1201 Davis Lane commented about the sale of the sewage plants. She was informed there was no update. She also commented on the Natural Lands Trust review of the Township Zoning Ordinances. There has been no word on that. Ms. Shick asked about the guard rail plan for Davis Lane. The Board did not know of that plan. Ms. Shick commented on the Planning Commission's recommendation for a change to the RM Zoning District. Mr. Brown commented on this by saying that the owner in that district has hired an attorney and the attorneys are working on it. Mr. Jacobs stated that he is prepared to take no action on that recommendation. Ms. Shick asked if she could ask for items to be placed on the agenda. Mr. Brown told her to email the office the Wednesday before the Monday meeting with suggestions.

Mrs. Stone informed the Board and the audience that on July 14 the Chester County Historical Society will be having a Trolley Tour from 3-7 pm. Reservations are required. They will be driving through West Vincent Township and Isabelle Travaglini, 1377 Green Lane will be writing the script.

James Wegner, 2049 Art School Road commented on the weed killing of the grasses around the gravestones at the Vincent Baptist Church Cemetery. Mr. Jacobs commented on this informing him that not knowing what they used, Roundup does not normally impregnate the ground and does not have forward movement. It is private property and they have the right to use weed killers. He suggested that he contact someone at the County to get answers he needed. Ms. Roth suggested that he ask the owner to fence it in and get sheep.

Mrs. Jacobs shared information from the Park and Recreation Commission' Campout in the Township Park on June 24th- 25th. Also, the Come Fly A Kite Event on July 2nd at 10 am in the Township Gazebo. A professional Kite Maker, Cliff Quinn will be present to make kites with children and teach them how to fly a kite. The cost will be \$4.00 to cover the cost of materials.

Meeting adjourned 8:07 PM.

Respectfully Submitted,

Tammy Swavely
Township Secretary