

**West Vincent Township
Board of Supervisors Meeting**

July 15, 2019 7:00 PM

Attendance: Vice Chairman, Bernie Couris; Member George Dulchinos; Rob Sebia, Township Solicitor, Erica Batdorf, Township Manager; Kathryn Shillenn, Township Secretary ; Chairman Michael Schneider absent.

Vice Chairman Couris called the meeting to order at 7:00 p.m.

MOTION by Mr. Dulchinos to approve the minutes of June 17, 2019; second by Mr. Couris.

There being no comments or questions on the minutes, *Motion carries unanimously.*

REPORTS:

Police Report: Ms. Batdorf stated that the Chief could not attend the meeting this evening; Ms. Batdorf read the police report which was acknowledged as received.

Manager's Report: Ms. Batdorf read the report. Report was acknowledge as received. Highlights of the report are: the Phoenixville Regional Comprehensive Plan Update has been received. A public hearing can now be scheduled for formerly adopting the plan. We will be talking about West Pikeland Township joining the PRPC as well as the cost sharing to join. Parks & Rec Summer Music Series will be held on July 18th at 6:30 PM. Soul Mystique which was rained out in June will be performing on July 28th at 6:00PM. The Fred Miller Band is scheduled to perform next month on August 15th at 6:30PM. Also, the Parks & Rec Commission is seeking volunteers to serve as Trail Ambassadors to help clear trails at the Bryn Coed Township Park. The Committee has established workdays on July 20th and July 27th. The Citadel County Spirit USA Concert will take place once again at Ludwig's Corner Horseshow Grounds August 23rd through August 25th. Please check the West Vincent Township Police Department Facebook Page for updates regarding useful information and alerts for the public in advance of the event. The Sustainability Committee will be meeting on Tuesday, July 16th at 7:30PM and the Parks & Recreations Commission will meet on Wednesday, July 17th at 7:30PM. The Planning Commission meeting scheduled for Thursday, July 18th at 7:30PM has been cancelled. The Township is pleased to welcome a new part time Police Officer, Matthew Muscari to the township. Officer Muscari was sworn in on June 21, 2019. In the Building and Zoning Department, 17 permit applications were processed in June.

In the Finance Department, the Treasurer's Report and the Year-To-Date are complete and posted to the Township Website. In the Public Works Department, road widening, shoulder work and pipe replacement are being completed on French Creek Road and S. Beaver Hill Road to prepare for paving. The crew has also conducted regular vehicle, facility and road maintenance. Chip Seal of township roads is scheduled for mid-August and a pre-construction meeting for the 2019 paving program is scheduled for this week. Staff met with PECO representatives to coordinate necessary utility work, including the relocations of a utility pole and removal of old utility poles on Jaine Lane to occur later this summer.

Brian Curry, 512 Blackhorse Road asked what the date is for the re-scheduled June Picnic in the Park concert.

Bills List:

MOTION by Mr. Dulchinos to approve the Bills List, dated July 15, 2019, in the amount of \$236,334.53; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked for an elaboration on something he asked Ms. Batdorf earlier. Regarding the Short Guide Reference Books for the Police Department. Are they basically a cheat sheet for of what the laws are? What roads have dust control been used on so far?

Mr. Dulchinos asked about two bills for the Police Department that are 15 days apart; are they duplicates?

Yvonne Evans Brownlee, 2843 Flowing Springs Road is looking at the Real Estate tax on the Griffith property. Can the township appeal the assessment and get that lowered?

There being no further comments or questions, *Motion carries unanimously*

Treasurer's Report: Ms. Batdorf reviewed the Treasurer's Report, which is a snapshot of the revenues and expenditures for the month of May. The Township is on track with Real Estate taxes and Earned Income will continue to be monitored. Transfer Taxes are on trend. For the building permits the township is watching Hankin and the Weatherstone Town Center. There will be Manor Homes that will bump up the township's revenue for the year. Regarding expenses for the year, they are significantly lower due to the sewer sale last year; we have quite a few contracts right now that are under agreement; Chip Seal, Paving and some other work that will be done in the Township. All the additional information in the Treasurer's Report can be reviewed on the website.

Sara Shick, 1201 Davis Lane asked if Ms. Batdorf could elaborate on the Pulte settlement.

Brian Curry, 512 Blackhorse Road said that Mr. Batdorf mentioned that permits will be coming in for Weatherstone Phase II. Do you know what the ratio is of the building permits cost vs. real estate taxes?

Announcements: None.

Correspondence:

Thank You Letter from Uwchlan Ambulance for the 2019 Contribution - Mr. Couris stated that this was a thank you to the township for the very generous donation.

Thank You Letter & Certificate of Appreciation from French & Pickering Creeks Conservation Trust for Supporting the French Creek Iron Tour - Mr. Couris stated that this is a Certificate of Appreciation from the French & Pickering Creeks Conservation Trust for helping make the 2019 Iron Tour a huge success.

Presentation: None.

Subdivision/Land Development: None.

Old Business: None.

New Business:

Energy First Responder Grant Request for Bleeding Control Kits: MOTION by Mr. Dulchinos to Support the Energy First Responder Grant Request for Bleeding Control Kits; second by Mr. Couris.

Ms. Batdorf stated that Chief Swinger has a memo in the Board's packet regarding these Bleeding Control Kits. This is a grant application for \$4,472.00 submitted by Chief Swinger to purchase multiple wall-mounted and portable bleeding control kits, which will be supported by the grant. These kits would be slated for West Vincent Elementary School and West Vincent Township Municipal Complex. There would be no cost to the Township. The officers would be trained to meet with staff at the township and at West Vincent Elementary to train in the use of the kits.

John Eldridge, 1634 Hilltop Road, asked if the \$4,000 is for the kits or kits and training?

Brian Curry, 512 Blackhorse Road asked how many kits. The kit he was looking at on Amazon was only about \$50.00 a piece. Mr. Curry asked what is included in the kit.

Mark Ohi, Camphill asked if the kits have an expiration date.

There being no further comments or questions, *Motion carries unanimously.*

West Pikeland Township Request to Join Phoenixville Regional Planning Committee: Ms. Batdorf discussed this request. West Pikeland Township is interested in joining as a member municipality. Per the implementation agreement, the planner at Theurkauf set forth the procedure to do this. The request letter has been received by the committee. The committee would like the member townships to review the request and comment and/or support. There is a cost to amend the plan to add West Pikeland Township. Ed Theurkauf, through his design firm, applied for a Vision Partnership Program Grant through the county. The cost per municipality would be \$3,885.00; if the grant is approved, the cost per municipality would be \$1,165.00.

MOTION by Mr. Dulchinos to approve West Pikeland Township's request to join the Phoenixville Regional Planning Committee; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road stated that he hasn't seen more township's joining in this; going forward, more township's joining in this would mean lower costs to other municipalities.

There being no further comments or questions, *Motion carries unanimously.*

Open Space Review Board Appointment: MOTION by Mr. Dulchinos to approve the appointment of Julie Foster as the Planning Commission Representative to the Open Space Committee with term set to expire 12/31/2022; second by Mr. Couris.

Ms. Batdorf stated that this term is the term for the Planning Commission member. Ms. Foster fully confirmed her desire to represent the Planning Commission on the Open Space Board.

There being no comments or questions, *Motion carries unanimously.*

Chip Seal of Township Road 2019 Change Order - Fog Seal Application: Mr. Kulakowsky discussed what fog seal is, which is an asphalt emulsion applied on top of chip seal to make it look black, which is PennDOT approved for liquid fuels. This is a change order for \$1,840.00 to apply fog seal to Marigold Court.

Sara Shick, 1201 Davis Lane stated that since Marigold Court is a cul-de-sac it doesn't seem a likely a place for a substantial test of durability. She is interested in why Marigold Court was chosen for the test.

Brian Curry, 512 Blackhorse Lane also remembers that the residents on Marigold Court voiced some concerns about loose chips and the impact on their cars. One thing Mr. Curry had a concern about was in the past, the township used vegetable oil to keep the dust down on dirt road. It was horrible when the road crew did this. The Jankowski's, on the other end of Blackhorse Road raised some real concerns about the dust control. The township hasn't done dust control for years. Would this product be something that could be put on dirt roads?

MOTION by Mr. Dulchinos to approve the Change Order of \$1,840.00 for the application of Fog Seal on Marigold Court; second by Mr. Couris.

There being no further comments or questions, *Motion carries unanimously.*

Discussion of Camphill Village Request for Pedestrian Crossing on French Creek Road: Ms. Batdorf met with Chief Swinger and Felicity Jeans of Camphill regarding French Creek Road. With Camphill being an adjoining property owner and the road being resurfaced, they had expressed interest that with an improved road, there may be some additional cars. They are requesting a crosswalk. Mr. Kulakowsky stated that the first issue would be the speed limit and the second issue is site analysis. There would then have to be a prepared plan and then the last step of installation.

MOTION by Mr. Dulchinos to authorize the engineer to prepare a proposal for a pedestrian crossing on French Creek Road; second by Mr. Couris.

Mark Ohi, Camphill wanted to say thank you for taking a look at this proposal.

Esther Martin, Camphill stated that she lives across from the CSA and cars drive very fast during rush hour. Resident's pets get hit and she really doesn't want people to be hit. Cars cutting through do not drive the speed limit of 25. Mr. Couris asked if there is any traffic calming for this.

Mark Ohi, Camphill asked if there is an estimate of time to do the study.

There being no further comments or questions, *Motion carries unanimously.*

Authorize the Advertisement of the Bryn Coed Demolition Bid: **MOTION** by Mr. Dulchinos to Authorize the Advertisement of the Bryn Coed Demolition Bid; second by Mr. Couris.

John Eldridge, 1634 Hilltop Road asked what is the township going to do. What is going to be demolished and are any of the buildings being left? Mr. Kulakowsky stated that the bid, voted on last year by the board, is to demolish and remove the silos and the building next to the silos; the manure recycling facility and pad, the main barn and the calf barn the workshop in the front where the truck scale is and also the two houses. The main well down by the woods will be capped and secured. The two wells and septic systems at the houses are decommissioned. The water and manure pit will be removed and graded over and be maintained as a meadow or grass field.

Mr. Eldridge asked if any buildings will be left. Mr. Kulakowsky stated that the second building on the right will be staying. Is there a purpose for keeping that? Mr. Kulakowsky stated that it will be storage for equipment. There will be no bathroom or running water in the saved building. The concrete floors will be crushed and recycled on site. The current bid is to leave the concrete on site. There is an alternate in the bid for the cost of disposing of the concrete.

Mr. Eldridge asked if a committee that decided what to do or determine what to destroy. Mr. Kulakowsky stated that there was a public site walk and the board voted on what to do; it is also in the conservation easement on what the township can and cannot do. The township has five years to take the buildings down.

Harriet Stone, Birch Run Road stated that at one time there was a very large fire proof cabinet in the building. The Historic Committee would like to have some fire proof storage.

There being no further comments or questions, *Motion carries unanimously.*

Authorize Advertisement of a Public Hearing for the Phoenixville Regional Planning Commission Comprehensive Plan Update: MOTION by Mr. Dulchinos the Authorize the Solicitor to Prepare and Advertise a Public Hearing for the Phoenixville Regional Planning Commission Comprehensive Plan Update; second by Mr. Couris.

There being no comments or questions, Motion carries unanimously.

Ms. Batdorf commented that the Agricultural Security Area Advisory Committee will be meeting on a new application and the Committee needs a governing body member to be on that Committee. The Board of Supervisors needs to appoint a member for the Agricultural Security Area Advisory Committee.

MOTION by Mr. Dulchinos to appoint Mr. Couris as a member of the Agricultural Security Area Advisory Committee; second by Mr. Couris.

Mr. Couris accepts the position.

There being no further comments or questions, Motion carries unanimously.

Public Comment on Non-Agenda Items:

Harriet Stone, Birch Run Road stated that on June 21st the Historic Resources Committee had a history program on Ludwig's Corner and they did a lot of research. As long as Ms. Batdorf and

the Board of Supervisors allow them to keep up the display everyone is welcome to come during the township's business hours to take a look.

Brian Curry, 512 Blackhorse Road stated that the display is very descriptive and informative. The Historic Resources Committee did a very good job. Another point, Mr. Curry was looking at the power poles on his road and there is a plated on the poles stating the Chester County Electric Company 1920. Also, what are the white lines and saw cuts in the township parking lot? Another thought about getting rid of the scum in the pond; it might take electricity to pull the scum from the pond.

Sara Shick, 1206 Davis Lane, Isabelle Travaglini, Cindy Clark, Barb Quinter and Jim and Jane Helm did most of the research involved in the Ludwig's Corner tour. John Eldridge did a masterful job with the unanticipated crowd of almost 250 people.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Dulchinos; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:03 PM

Respectfully Submitted,

Kathryn Shillenn
Township Secretary