

West Vincent Township
Board of Supervisors Meeting

September 8, 2014 7:30 PM

Attendance: Chairman Kenneth Miller, Jr., David Brown, John Jacobs, Stephen Siana of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, James Wendelgass Township Manager and Township Secretary Tammy Swavelly.

Chairman Miller called the meeting to order at 7:30 PM.

Mr. Miller announced that the Board had an Executive Session on August 25, 2014 to discuss real estate, litigation and personnel.

Public Comment on Non-Agenda Items:

A number of residents made comments on items not on the agenda.

Approval of Minutes:

The minutes of **August 25, 2014** were unanimously approved on a motion by Mr. Brown and a second by Mr. Jacobs.

Reports (full copies are attached):

Township Manager Report: The Township Manager Report for the period ending 09/08/2014 was acknowledged as submitted.

Road Master Report: Mr. Miller read the attached Road Master Report for the month of August which was acknowledged as received.

Active Subdivision List: There are no pending deadlines.

Bills List: Mr. Brown made the motion to approve the Bills List dated 9/08/14 in the total amount of \$145,546.40. Mr. Jacobs seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

A request was received from East Coventry Township to have the Ludwig's Corner Department Fire Police attend the Community Day at the Ridge Fire Company on September 13, 2014 from 1:00 PM – 3:00 PM. Mr. Jacobs made the motion to permit the same. Mr. Brown seconded the motion which carried unanimously.

An invitation was received from Uwchlan Ambulance Corp to their 40th Anniversary Celebration. This is for the general public and will offer many demonstrations. Reservations are required.

A request was received from Pam Taws from the 4-H Club to use the Township Meeting Room on September 9, 2014 from 7-8:15 PM. Mr. Brown made the motion to permit the same. Mr. Jacobs seconded the motion which carried unanimously.

A thank you note was acknowledged as received from Dr. Donald Rosato to the Police Department for their assistance during the Ludwig's Corner Horse Show.

A request was received from Angie Cibelli, 604 Shippen Dr. to use the gazebo and park on October 5, 2014 from 11:00 AM - 3:00 PM. Mr. Jacobs made the motion to permit the same. Mr. Brown seconded the motion which carried unanimously.

Old Business:

Fellowship Trail: Dr. Brad Dyer, Park and Recreation Commission, came before the Board to discuss the Fellowship Trail. He stated that this concept was developed by the Board of Supervisors about three years ago. This is to connect the Weatherstone Trail to the Township Park Trail. This is to connect through Fellowship Road and connect to the Vineyard Church Trail in Upper Uwchlan. It is then to cross over St. Matthews Church and connect to the West Vincent Township Trail in the park. It has been complicated because a large portion is going through Upper Uwchlan on the Churches property. The Park and Recreation Commission has been working with the Church but it has stalled at this time. Upper Uwchlan has a Trail Plan and the connection is showed on their plan. They are in favor of it, and the West Vincent plan will have to coincide with their plan. To move this trail forward, the Park and Recreation Commission is asking the Board to move forward with the portion of the trail from Weatherstone to the Vineyard Church Trail. This portion is all Township owned property. Mr. Jacobs asked if this was going to be placed in the Right-of-Way. Mr. Miller stated that the portion along Fellowship Road would not have to be since it is in West Vincent Township and Township property. It may have to be in the Right-of-Way along St. Matthews Church if that is what Upper Uwchlan would prefer. Mr. Jacobs stated that he is in favor of it, but would like to know how much it will cost. Mr. Miller stated that if we had a plan, we would end up with how much it would cost. Dr. Dyer stated that the original estimate from Carroll Engineering was \$125,000. Mr. Brown stated that he would like to see cost estimates and an engineered plan. Mr. Jacobs did not like doing one section before the church approves their portion. Dr. Dyer stated that they have a verbal agreement with the Church and also Upper Uwchlan. It is his hope that this would get them moving. Mr. Brown made the motion to authorize getting engineered plans and a cost estimate for the Trail Segment 2, from Weatherstone to the Vineyard Church Trail. Mr. Jacobs seconded the motion. Mr. Jacobs still was not convinced that this should move forward without the Church plan ready to go. Mr. Siana stated that the engineered plans have already been approved since Upper Uwchlan required them to consider the trail. Mr. Miller called for a vote which was unanimous.

Snow and Ice Removal Bid: The following were the results of the bid opening for Snow and Ice Removal opened on August 25, 2014. One bid was received from D & L Construction.

Item	Bid amount
Single Axle Dump Truck #1 33,000-38,000 GVW with plow and spreader	\$125.00/hr.
Single Axle Dump Truck #2 33,000-38,000 GVW with plow and spreader	\$125.00/hr.
4x4 Pickup truck with 8' plow	\$90.00/hr.
4x4 Backhoe (min. 1.0 cu yard)	\$120.00/hr.

Mr. Brown made the motion to award the Snow and Ice Bid to D & L Construction. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

Horseshoe Trail Repair Bids: Mr. Miller stated that this bid was placed on Penn Bid and opened by Carroll Engineering on August 27, 2014. This was for cold-in-place recycling on Horseshoe Trail. Carroll Engineering's estimate was approximately \$125,000. The single bid received from Marino Corporation totaled over \$172,000 and Carroll Engineering recommends to the Township to reject the bid. Mr. Miller stated that the Township is currently exploring a different way to get the repair done. Mr. Brown made the motion to reject the bid received from Marino Corporation. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

Stonecroft Sewer System: The developer of Stonecroft is preparing to dedicate the sewer plant to the Township. The aerators need replacing and they proposed that the Capital Fund be reduced to accommodate this purchase. The developer's calculation has the Capital Fund at \$12,724.40. Carroll Engineering has done a similar calculation and state that it should be \$15,091.90. Mr. Brown made the motion to accept the proposal made by the developer to replace the aerators at Stonecroft and in doing so reduce the Capital Reserve for various items listed in the Carroll Engineering calculation to \$15,091.90. Mr. Jacobs seconded the motion. Mr. Jacobs asked if this is a one-time payment. Mr. Wendelgass stated that it was and the developer is hoping to dedicate the plant in 2014. The motion carried unanimously.

New Business:

Painting Interior of Township Building: Sherwin Williams is on the COSTARS bid for paint. A representative from Sherwin Williams came to the Township building and looked at the interior walls and made recommendations. They have also contacted a qualified contractor for a quote. The Board decided to paint the building this coming winter, in the 2015 Budget. Since only one quote was provided, they desire to have another. Sherwin Williams will be contacted to obtain another quote.

Notice to Advertise Ordinance: Mr. Wendelgass stated that townships must have a Uniform Construction Code (UCC) Board of Appeals since it is required by State law. This Board would be used in case someone has ever appeal the UCC in West Vincent. South Coventry and North Coventry are also interested in having a regional Board of Appeals. At this point West Vincent has never had any applications for appeal. This Board would consist of professionals who are familiar with the UCC and they must be certified. Mr. Siana stated that other Townships either participate in a regional board or have one on their own. He stated that having a regional board reduces the burden for one Township to find qualified people to serve. Once adopted, the Fee Schedule would be revised and have fees associated with this Board. Fees for commercial may be higher than residential. Mr. Jacobs made the motion that the Board advertise for the Ordinance to participate in an Intergovernmental Cooperation Agreement for the purpose of creating a Regional Uniform Construction Code Board of Appeals. Mr. Brown seconded the motion. There were no further comments and the motion carried unanimously.

Dedication of Eagle Farms Subdivision Roads: Mr. Siana stated that at the last meeting the Board accepted the Deeds of Dedication for roads in Eagle Farms but to have them be eligible for liquid fuel funds, the Township must take them as part of the West Vincent road system. Mr. Brown made the motion that the Board approve **Resolution 10-2014:** NOW, THEREFORE, be it resolved and it is hereby resolved by the Board of Supervisors of West Vincent Township that the Township accept the Deed of Dedication of Ewing Group LLC for, Eagle Farms Road Phase I the same to become part of the public road system of West Vincent Township. The Deed of Dedication with a description of the said Eagle Farms Road Phase I is attached hereto and made a part hereof as Exhibit "A". Mr. Jacobs seconded the motion which carried unanimously.

Mr. Jacobs made the motion that the Board approve **Resolution 11-2014:** NOW, THEREFORE, be it resolved and it is hereby resolved by the Board of Supervisors of West Vincent Township that the Township accept the Deed of Dedication of Ewing Group LLC for, Sweet Birch Lane the same to become part of the public road system of West Vincent Township. The Deed of Dedication with a description of the said Sweet Birch Lane is attached hereto and made a part hereof as Exhibit "A". Mr. Brown seconded the motion which carried unanimously.

Mr. Brown made the motion that the Board approve **Resolution 12-2014:** NOW, THEREFORE, be it resolved and it is hereby resolved by the Board of Supervisors of West Vincent Township that the Township accept the Deed of Dedication of Ewing Group LLC for, Lobella Court the same to become part of the public road system of West Vincent Township. The Deed of Dedication with a description of the said Lobella Court is attached hereto and made a part hereof as Exhibit "A". Mr. Jacobs seconded the motion which carried unanimously.

Police Pension Plan 2015: The Police Department has a defined benefit pension plan. This is required to have by State law. The Township uses PMRS to maintain that plan and each year in September for the following year the Board adopts how much will be required for the next year. This uses the estimated payroll along with ratios provided by PMRS. A calculation is done and that is the figure that the Township must contribute. This year the amount has gone up due to an increase in payroll and the ratio has increased. Most of the money comes from the State each

October. In the past this money has been able to cover both the police pension contribution along with the non-uniform employees. Mr. Wendelgass stated that we do not know how much the state will send until we get it. Mr. Brown made the motion that the Board approve the Townships **Minimum Municipal Obligation to the Police Pension for 2015** in the total amount of \$59,798. Mr. Jacobs seconded the motion. Michael Schneider, 230 Trego Road asked what would happen if you did not fund the pension plan. Mr. Wendelgass stated that there would be penalties. Also, it would affect the ability to get loans if necessary. Each year since West Vincent has had a police pension the Township has made its contribution. West Vincent has the highest rating possible, "0" which means that it is more than 90% funded. It has always had that high rating. Mr. Schneider stated that the Township does not have to fund the plan then. Mr. Miller stated that then the Township would be funding the plan from the cash flow and that is not a situation you want the Township to be in. PMRS works with the Township to see that the pension gets fully funded each year.

Mr. Miller announced that there would be an **Executive Session** immediately following to discuss litigation, personnel and real estate.

Meeting Adjourned 8:25 PM

Respectfully Submitted,

Tammy Swavely
Township Secretary