

West Vincent Township
Board of Supervisors Meeting

October 17, 2016 7:00 PM

Attendance: Chairman John Jacobs, Vice Chairman David Brown, Michael Schneider, Township Solicitor Joe McGrory, Esq., Hamburg, Rubin, Mullin, Maxwell and Lupin, Bryan Kulakowsky, Cedarville Engineering, Township Engineer, Manager Erica Batdorf and Township Secretary Tammy Swavely.

Chairman John Jacobs called the meeting to order at 7:05 PM.

Mr. Jacobs announced that there was an Executive Session immediately prior to this meeting to discuss personnel and real estate.

Approval of Minutes:

The minutes of **October 3, 2106** were unanimously approved on a motion by Mr. Schneider and a second by Mr. Brown. Mr. Jacobs abstained since he was not in attendance.

Reports:

Police Report: The Police Report was read by Sergeant Russell for the month of September 2016 which was acknowledged as received.

Bills List: Mr. Schneider made the motion that the Bills List dated 10/17/16 in the total amount of \$254,449.47 be approved as submitted. Mr. Brown seconded the motion. The Board answered some questions and the motion carried unanimously.

2017 Draft Budget Report: Ms. Batdorf presented the 2017 Draft Budget to the Board. She stated that she met with all Board members and staff to develop a Work Plan for the Township. She understands that 2016 there was a lot of change and commented on the staff's wonderful job for the residents of West Vincent. Ms. Batdorf stated that she and staff met with representatives from DCED and they helped revise the budget format for 2017. We are still using the State Chart of Accounts, but they are arranged slightly differently. This is a Work Plan, prepared to deliver results for the Township. There is an investment in Public Safety and Fund Balance Policies will be developed shortly. The main goal is that this is a balanced budget and there is no tax increase. The Board took questions on the budget and answered many. This will be available on the website for review and the next Board meeting it will be discussed again. Ms. Batdorf requested that questions be emailed to her prior to November 7th so that she can obtain the answers beforehand. A discussion ensued on the sewer plants that are not self-sustaining. Residents were concerned that their tax dollars are paying for these plants. Ms. Batdorf stated that Saint Stephens Green is the only one in need. Matthews Meadows is on the edge. Mr.

McGrory stated that is all the more reason why the Township should sell the plants. He explained the process and stated that in any event, the proceeds of the sale would go into the General Fund.

Correspondence:

A letter to Police Chief Swinger dated October 3, 2016 from Upper Uwchlan Township Chief of Police thanking the West Vincent Police Department for their assistance on September 23rd was acknowledged as received.

A letter to Police Chief Swinger from Lotfus Construction, Inc. dated October 7, 2016 informing West Vincent Township of the bridge closure at Rt. 401 and St. Matthews Road for a period of 8 weeks was acknowledged as received. All updates with this road closure will be on the Township website.

Old Business:

Mr. McGrory stated that the Board opted to revise the Manager Ordinance. In lieu of that, the Board decided to establish a spending limit for the Manager and then for the invoices to be ratified. Mr. Brown made the motion to set the spending limit for the Township Manager at \$4,000. Mr. Schneider seconded the motion. Maria Jacobs, 2351 Beaver Hill Road asked what the limit was before. It was set at \$1,000 earlier this year, but it was unclear what it was at before. Mr. Jacobs added that it was way too low. The motion carried unanimously.

New Business:

Non-Police Employee Pension Plan: The Township has received \$96,242.21 from the state for the employees' pension plans. The Police MMO was calculated last September in the total amount of \$60,242.21 and those funds have been applied towards the Police Pension with PMRS. The remainder is used for non-uniformed employees and must be deposited into the plan within 30 days of receipt. Ms. Batdorf stated that the agreement the Township has with the union, AFSME, is a 5% contribution. Due to the amount of funds received, Mr. Schneider made the motion that the Township set the contribution rate at 7.22% for the non-uniformed employee 457 Plan. Mr. Brown seconded the motion which carried unanimously.

New Subdivision Plan: A new subdivision plan was received from Peter and Helena Benton, 1730 Hilltop Road. Mr. McGrory stated that he was speaking with the Township Engineer, Bryan Kulakowsky about this application and it seems that it should be done by a deed of consolidation rather than a reverse subdivision. Mr. Kulakowsky stated that there is a requirement in the SALDO. Mr. McGrory stated that it is waivable and that he would recommend to the Board that they do so. Mr. Brown made the motion that the Board of Supervisors waive the section of the SALDO that requires a subdivision for the removal of a lot line for Peter and Helena Benton and that it be considered a Deed of Consolidation. Mr. Schneider seconded the motion. A resident brought up the issue of his neighbor Marc Duey,

2105 Conestoga Road, and how he is trying to annex two properties. He felt that this would set a bad precedent and allow him to have an approval also. Mr. McGrory stated that it would not since an annexation is different and Mr. Duey has a zoning issue and which would not be the same type of matter. There was no further comment and the motion carried unanimously.

MS4 Waiver: Mr. Schneider made the motion to approve the Proposal for Professional Services from Cedarville Engineering so that they can prepare an MS4 Waiver from DEP in the total amount of \$19,225.00. Mr. Brown seconded the motion. Mr. Jacobs wanted to know why it was so expensive. Mr. Kulakowsky stated that the requirements have changed based on the 2010 census. Some of the Township has been considered urban and require mapping of the Stormwater drains. This mapping must be done to apply for a MS4 Waiver which needs to be completed by December 31, 2016. This mapping of all of the Stormwater can be used for the permit, should the Township not receive a waiver again. The waiver would be good for another five years. This work has to be done either for the waiver and/or the permit.

Buttonwood Lane Bridge: Mr. Kulakowsky updated the Board on the rehabilitation of this bridge. It has been re-rated from 10 tons to 7 tons and currently under structural testing and design for the repair. Residents have been contacting the Township with concerns with getting heating fuel and propane trucks over to their homes. There is also a concern with snow removal. Mr. Kulakowsky spoke with a structural engineer, and he has designed a temporary structure to act as a temporary brace to get delivery trucks across. He has contacted three companies and has two prices ranging from \$18,500 to \$19,100. This brace would last about one year. Currently no delivery can be made with this weight limit. Mr. Schneider was concerned about the cost and if smaller trucks could be used. Mr. Kulakowsky stated that he has already turned down two trucks when they applied for a Bridge Crossing Permit. This structure cannot be used to rehabilitate the final construction. The repairs are being done from under the bridge deck. An emergency permit will need to be filed with DEP for the stream. The Board voted unanimously on moving forward with this project.

Public Comment:

Frances Ellis, 2823 Flowing Springs Road thanked the Public Works Department for trimming the trees since she can now see the road signs.

George Dulchinos 1415 Hollow Road commented on the next Board meeting before the general Election Day. The Board will have a meeting and make arrangements to meet around the election setup.

Brian Curry, 512 Black Horse Road stated that he reviewed the Bidder's List from the Snow and Ice Removal and the contractor who bid the first time but was rejected was not on the list. Ms. Batdorf stated that it was publically advertised.

Chris Peeples, 1611 Kimberton Road stated that with the Bryn Coed property under due diligence with the Natural Lands Trust that they should contact the neighbors to see if there would be interest

in them purchasing some adjoining property. Harriet Stone, 1645 Birchrun Road suggested that he contact Molly Morrison with the Natural Lands Trust. Mr. Jacobs stated that he thought that would be part of the process.

Meeting adjourned 8:35 PM.

Respectfully Submitted,

Tammy Swavely
Township Secretary