

West Vincent Township
Board of Supervisors Meeting

November 19, 2018 7:00 PM

Attendance: Chairman, John Jacobs, Vice Chairman, Mike Schneider, Bernie Couris, Member, Joe McGrory, Township Solicitor, Kathryn Shillenn, Township Secretary and Michele Hogrelius, Township Treasurer

Chairman Jacobs called the meeting to order at 7:00 p.m.

Chairman Jacobs announced that an Executive Session was held on November 12, 2018 at 6:00 p.m. to discuss Open Space Real Estate. There will also be an Executive Session immediately following the Board Meeting to discuss Personnel and Litigation.

Approval of Minutes

MOTION by Mr. Schneider to approve the November 5, 2018 minutes as submitted; Mr. Couris seconded the motion. *Motion carries unanimously.*

Reports:

Police Report: Sgt. Russell gave the monthly police report.

Bills List: **MOTION** by Mr. Schneider to approve the Bills List dated November 15, 2018 in the total amount of \$715,389.11; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road, questioned the billing from BCWSA for the township building. Ms. Hogrelius will look into this bill.

Sara Shick, 1201 Davis Lane, asked if GF means General Fund.

Motion carries unanimously.

Treasurer's Report: Ms. Hogrelius had no additions to the Treasurer's Report; public had no questions.

Announcements: None

Correspondence:

Henrietta Hankin Library Request for Donation - **MOTION** by Mr. Couris to make a donation to the Henrietta Hankin Library in the amount of \$1,000.00; second by Mr. Jacobs with Mr. Schneider voting nay. *Motion carries 2-1.*

Thank You from Green Valleys Watershed Association for Support of West Vincent Township and Request for Donation - **MOTION** by Mr. Couris to make a donation to the Green Valleys Watershed Association; second by Mr. Jacobs with Mr. Schneider voting nay. *Motion carries 2-1.*

Presentation: None.

Subdivision/Land Development:

Old Business:

PUBLIC HEARING – Ordinance No. 185-2018, First Amendment to the Intermunicipal Sewer Service Agreement with Upper Uwchlan Township and Upper Uwchlan Township

Municipal Authority – Solicitor McGrory introduced all exhibits and explained this Ordinance. This is an amendment to the original Ordinance and pertains to a disposal site for one of the developments and its sanitary sewer coverage. It's located in West Vincent but the flow goes to Upper Uwchlan, who is responsible for it. The land is being dedicated to Upper Uwchlan Township as long as it's used for sanitary sewers. If not, the land goes back to West Vincent Township. There were no questions from the audience, therefore, the Public Hearing was closed and the regular meeting re-convened.

Adoption of Ordinance No. 185-2018, First Amendment to the Intermunicipal Sewer Service Agreement with Upper Uwchlan Township and Upper Uwchlan Township Municipal

Authority - MOTION by Mr. Schneider to adopt Ordinance No. 185-2018, First Amendment to the Intermunicipal Sewer Service Agreement with Upper Uwchlan Township and Upper Uwchlan Township Municipal Authority; second by Mr. Couris.

Art Ewell, 972 Fellowship Road asked how much land is involved.

Sara Shick, 1201 Davis Lane asked if this was the extent of Upper Uwchlan Township sewer services on land in West Vincent Township.

Motion carries unanimously.

Authorize Advertisement of Ordinance No. 186-2018, Authorizing West Vincent Township to Expand the Regional UCC Board of Appeals to Include Warwick Township -

MOTION by Mr. Schneider to authorize advertisement of Ordinance No. 186-2018, Authorizing West Vincent Township to Expand the Regional UCC Board of Appeals to Include Warwick Township; second by Mr. Couris. *Motion carries unanimously.*

Document Scanning Project Review – Mr. Jacobs noted that this was discussed briefly at the last Board meeting. MOTION by Mr. Couris to approve the ScanTek, Inc. Document Scanning Proposal in the amount of \$11,582.00; second by Mr. Schneider

Brian Curry, 512 Blackhorse Road asked if this is the company that the staff was comfortable with. There was some discussion after the last meeting about having the Historical Binders included in the scanning project.

Sara Shick, 1201 Davis Lane noted that the Historical Resource Committee has been doing some of the scanning.

Motion carries unanimously.

New Business:

Professional Service Agreements – Arro Consulting – Survey Work for Buttonwood Bridge Replacement Project, Schoolhouse Lane Improvement Project and Kimberton Road Improvement Project - MOTION by Mr. Schneider to Authorize the Professional

Services Agreement of \$26,620.00 to Provide Consulting Engineering Services with Arro Engineering for the Buttonwood Lane Bridge Replacement Project; second by Mr. Couris. Mr. Jacobs discussed this project.

Brian Curry, 512 Blackhorse Road, asked if this was for the preparation before the actual contractor work begins. There was some discussion about different methods of refurbishing or replacement of the bridge. Will the Board receive a recommendation about refurbishing or replacement?

Sara Shick, 1201 Davis Lane asked if this will be moving work from Cedarville Engineering to Arro. Did the Board get information about the Corp of Engineers temporary bridges?

Brian Curry, 512 Blackhorse Road, feels that he can answer Sara's questions. There is a separate bills list entry for a structural engineer who was retained by Cedarville. *Motion carries unanimously.*

MOTION by Mr. Schneider to authorize the Professional Services Agreement of \$9,426.00 to provide consulting engineering services with Arro Engineering for the Schoolhouse lane Improvements Project, section between Flowing Springs Road and Hollow Road; second by Mr. Couris. *Motion carries unanimously.*

MOTION by Mr. Schneider to authorize the Professional Services Agreement of \$19,488.00 to provide consulting engineering services with Arro Engineering for the Kimberton Road Improvement Project for the section between North Chester Springs Road and the beginning of the flag lot at 1858 Kimberton Road; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road, stated that he has never seen this type of approach used for work done in the township. Is this a new approach based on the recent experience with French Creek Bridge?

Sara Shick, 1201 Davis Lane asked where the start of the project is.

Art Ewell, 972 Fellowship Road asked what the cost of the Buttonwood Lane Bridge project is.

Motion carries unanimously.

Authorize Advertisement of 2019 DRAFT Budget - **MOTION** by Mr. Schneider to authorize Advertisement of the 2019 DRAFT Budget; second by Mr. Couris.

John Eldridge, 1634 Hilltop Lane stated to budget shows a surplus of \$51,000; isn't it common in municipalities to show 0 or income equals expenses.

Brian Curry, 512 Blackhorse Road stated in the most recent bills list there is an issue about notice of violation involving Dewey; in 2019 does the budget allowance for that potential litigation going forward. Is there any capital equipment that isn't listed in this budget?

Sara Shick, 1201 Davis Lane asked about a line item for Human Resources Incentive. Is that to anyone in particular? Do we usually do bonuses? Is this in other categories as well?

Beverly Lawler, Henrietta Hankin Library Manager noticed that the library is not in the budget for this year.

John Eldridge, 1634 Hilltop Road stated that the library provides a lot of free services. Regarding the Capital Budget, it has a transfer of \$1.5 million of interfund transfers of reserves. Where is this transfer from?

Mr. Schneider asked why there is a \$1.5 million transfer in 2019; it should take place in 2018.

Sara Shick, 1201 Davis Lane stated that it was mentioned the HR incentive is for potential non-union. Is the Road Master going to be union or non-union?

Jim Bergey, 1433 Birch Run Road notice on the Health Insurance and Hospitalization that police increased about 10% and the secretary and maintenance increased about 50%. What is the disparity?

Maria Jacobs, 2351 Beaver Hill Road stated that under Culture & Recreation for Community Garden it shows \$8,000; there was a not to exceed number of \$6,000.

Sara Shick, 1201 Davis Lane asked if this is the budget that will be advertised and approved in mid-December.

George Dulchinos, 1415 Hollow Road stated that John Eldridge mentioned accrual accounting. At what point does this make sense? As the township grows wouldn't be more efficient?

Art Ewell, 972 Fellowship Road stated that there is a brand new truck that was bought last year. Is there anything in the budget for putting a snowplow on that? Has the truck been outfitted for a snowplow?

Motion carries unanimously.

Approve Change Order No. 2 - 2018 Road Program - MOTION by Mr. Schneider to authorize Change Order No. 2 to allow for an extension of 160 days to finish the 2018 Road Program; second by Mr. Couris.

Sara Shick, 1207 Davis Lane asked if there will be some sort of erosion control during the winter. *Motion carries unanimously.*

Public Comment on Non-Agenda Items:

John Eldridge, 1634 Hilltop Road commented for the month of October the statements show a \$403,000 loss and the income was only \$140,000. It would be nice if the Treasurer's Report would say why there is a loss.

Sara Shick, 1201 Davis Lane - She wanted to confirm if there will be a December 17th meeting since it is not showing on the website calendar. Ms. Shick also discussed contracts for non-union members. Ms. Shick would like to be re-appointed to the Planning Commission.

Maria Jacobs, 2351 Beaver Hill Road asked a question to the Solicitor regarding the statement about an Executive Session that was held previously. There was a comment that it would be shared at the committee meeting. Aren't discussions kept under wraps until it's brought forward to a Board Meeting?

There being no further discussion, the motion to adjourn was brought forward.

MOTION by Mr. Schneider to adjourn; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:05 PM

Respectfully Submitted,

Kathryn Shillenn
Township Secretary