

West Vincent Township
Board of Supervisors Meeting

July 2, 2018 7:00 PM

Attendance: Chairman, John Jacobs, Vice Chairman, Mike Schneider, Member Bernie Couris, Erica Batdorf, Township Manager and Kathryn Shillenn, Township Secretary

Chairman Jacobs called the meeting to order at 7:00 p.m.

Approval of Minutes

MOTION by Mr. Schneider to approve the June 18, 2018 minutes as submitted; Mr. Couris seconded the motion. *Motion carries unanimously.*

Reports:

Manager's Report: Ms. Batdorf reported that the Phoenixville Regional Planning Commission met on June 27th to continue the Comprehensive Plan Update. There is a link to the Plan materials on the Township's website. The Northern Federation met on June 12th; draft materials are available online for public comment. The Township held a ribbon cutting event to commemorate the completion of Phase I of the Fellowship Trail and the Parks and Recreation Commission held the first Picnic in the park, which had a great turnout.

The Township is sponsoring a Red Cross Blood Drive on July 12th. Township staff also recently met with Impact Entertainment, the promoter of the Country Spirit Music Festival. If the public has any questions, the public should visit the Country Spirit Music Festival's website. Also, the Sheeder Mill Bridge is closed until further notice and the Township anticipates closing on Bryn Coed during the first week of August. After discussion, the Report was acknowledged as received.

Mr. Couris stated that he has been asked by residents if the Police and Township Manager will be compensated for their time. Ms. Batdorf responded that there is a police services agreement out to the promoter, but that no agreement have been signed.

Sara Shick, 1201 Davis Lane, asked if the agreement is for services now or in relation to the event. Ms. Batdorf responded that the agreement covers the police related services for the event.

Maria Jacobs, 2351 Beaver Hill Road, asked how other events that occur in the Township for the Police are handled. Ms. Batdorf stated that she and the Police Chief have been looking into implementing a new policy or procedure.

Sara Shick, 1201 Davis Lane asked what things are required by contract after the Bryn Coed settlement. Ms. Batdorf explained this; within the agreement right now, there is a feasibility period before closing. Per the Conservation Easement we have a certain period of time to

establish trail heads and demolish existing buildings. The clock does not start until after closing. Ms. Shick asked if Natural Lands was on schedule for their soft opening in September. Ms. Batdorf responded that Natural Lands reported they are on schedule for a soft opening in the Fall.

Harriet Stone, 1645 Birchrun Road asked if it has been decided if there will be professional documentation of the cow barns. Ms. Batdorf stated that this hasn't been discussed yet. Ms. Shick stated that this is not new to the Supervisors. Chester County Historic Preservation is requesting this report.

Maria Jacobs, 2351 Beaver Hill Road stated that she did give Ms. Batdorf the name of someone who would document the cow barns for free and this information was shared with Vic Laubach of the Environmental Advisory Council.

Bills List: MOTION by Mr. Schneider to approve the Bills List of July 2, 2018 in the total amount of \$75,438.30; Mr. Couris seconded the motion. *Motion carries unanimously.*

Art Ewell, 975 Fellowship Road stated that he sees that there are residential zoning services, zoning code services, and commercial code services for almost \$6,500.00. What is zoning code services? Ms. Batdorf responded that zoning code services are provided for many purposes.

Maria Jacobs, 2351 Beaver Hill Road stated that under William Dietrich there is the reimbursement for the Community Garden. Have we also received funds from the gardeners? Ms. Batdorf will check on that.

Sustainability Committee - Jennifer Munson presented a Sustainability T - Shirt to one of the raffle winners, Steve DeMarco, chosen at the Festival in the Park.

Announcements: None.

Correspondence: None.

Subdivision/Land Development:

16 Yrs. LLC Subdivision Extension Request - Ms. Batdorf explained this request. The Board is familiar with this subdivision. 16 Yrs. LLC needs to request additional time for their subdivision review.

MOTION by Ms. Schneider to approve the subdivision request for 16 Yrs. LLC; second by Mr. Couris. *Motion carries unanimously.*

Amanda Maxwell, 1830 St. Matthews Road Subdivision Extension Request - Ms. Batdorf explained this request also. This is a property on St. Matthews Road near the Bryn Coed subdivision. MOTION by Mr. Schneider to approve the subdivision extension request for Amanda Maxwell, 1830 St. Matthews Road; second by Mr. Couris. *Motion carries unanimously.*

Old Business:

Road Program Priorities – Mr. Jacobs received a list from Ms. Batdorf; he was hoping to come up with a 3 to 5 year plan with costs attached so we could put money aside in the near future that can make the money available at the highest interest rate at that time. Ms. Batdorf provided a draft of projects and has broken out costs estimates for those projects for planning purposes. The estimates provided on the draft come to a grand total for five years estimated at \$5,355,000.00. This falls right in line with the Road Program Report.

Sara Shick, 1201 Davis Lane asked what the annual expense is for roads every year. Ms. Batdorf stated that last year liquid fuels carried over from the previous year, so there was more funding available in the 2017 budget for road projects. The Road Program budget is roughly \$1,000,000. Brian Curry, 512 Blackhorse Road asked Mr. Schneider if he is going to request that the Road Program List be put on the website so that the residents can see it. Ms. Batdorf responded that she will post the draft program on the website.

Mr. Jacobs is concerned about the culverts; whatever year we think we have them they could quickly become a priority. We need to be prepared to switch things around as needed. John Eldridge, 1634 Hilltop Road stated that on Jaine Lane there are five culverts that have been clogged forever. There should be some effort to clean off the culverts. The ditch between the culvert and the road is a safety concern. Hilltop Road has severe ditches also.

Brian Curry, 512 Blackhorse Road asked if there are any drawings of what is installed at these culverts. Mr. Jacobs stated that there isn't much as far as archived drawings. Ms. Batdorf stated that the Jaine Lane survey is now complete. Mr. Curry stated that he has looked at ground penetrating radar. Is there a potential to use this on the culverts to give us an idea of what's in the culverts?

Sara Shick, 1201 Davis Lane feels that the same thing is happening at the end of Davis Lane. Peter Ouwerkerk, 11 Springlea Lane, stated he has a better suggestion which would be to use a vacuum excavator to pull the debris out of the pipe.

Pennsylvania Local Government Investment Fund (PLGIT) Investment Plan – MOTION by Mr. Schneider to authorize the Township Manager to set up two new PLGIT Accounts; second by Mr. Couris. *Motion carries unanimously.*

Ms. Batdorf gave an overview of the Pennsylvania Local Government Investment Fund (PLGIT) Investment Plan.

Bucks County Water & Sewer Authority Operation & Maintenance of the Hankin Waste Water Treatment Plant Agreement – MOTION by Mr. Schneider to authorize the Board Chairman to sign the Bucks County Water & Sewer Authority Operation & Maintenance Agreement of the Hankin Waste Water Treatment Plant; second by Mr. Couris. *Motion carries unanimously.*

New Business: None.

Public Comment on Non-Agenda Items:

Harriet Stone, 1645 Birchrun Road stated that the EAC asked the Board to consider having a Historic Commission. How is the discussion going and will we get a Historic Commission? Mr. Jacobs stated that the topic is under review by the Board and will be discussed at a future meeting.

Sara Shick, 1201 Davis Lane stated that East Pikeland Township met with their committees to get feedback regarding the Phoenixville Regional Comprehensive Plan and Landscapes 3. How is the Board going to get comments from the Committees regarding the two plans? Mr. Couris commented that he would need to look at the Landscapes 3 Plan before he can comment. Ms. Shick will send the website link to Ms. Batdorf.

Maria Jacobs, 2351 Beaver Hill Road commented that back seven years ago when she started attending meetings, important topics would not be openly discussed. She has noticed a change that has occurred. Bryn Coed was completely discussed in public. The Road Program and Investment Program was discussed in public. This is something that is noticed and it is remarkable change.

MOTION by Mr. Schneider to adjourn; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Kathryn Shillenn
Township Secretary