

West Vincent Township
Board of Supervisors Meeting

August 6, 2018 7:00 PM

Attendance: Chairman, John Jacobs, Vice Chairman, Mike Schneider, Member Bernie Couris, Erica Batdorf, Township Manager and Kathryn Shillenn, Township Secretary

Chairman Jacobs called the meeting to order at 7:00 p.m.

Approval of Minutes

MOTION by Mr. Schneider to approve the July 16, 2018 minutes as submitted; Mr. Couris seconded the motion. *Motion carries unanimously.*

Reports:

Police Report: Sgt. Russell gave his report.

Manager's Report: Ms. Batdorf gave her report. Ms. Batdorf noted that the Planning Commission meeting will be coming up on August 16th. The Country Spirit Music Concert will be happening on August 24 through the 26th. The third and final Picnic in the Park will be held on August 16th at 6:30 p.m. Mick Yoder of Penn State Univ. offered to speak about the Spotted Lantern Fly. We will be offering a program on August 22nd here at the township building in conjunction with East Pikeland Township. The Draft Comprehensive Plan will be presented at Kimberton Fire Co. on August 29th at 7:00 – 9:00 p.m. The Township recently closed on the Bryn Coed property and it went smoothly. The Treasurer is working on a report to be presented at the second meeting of the month and the 2019 Budget process has begun. A discussion followed on the Country Spirit Music Concert.

Bills List:

Brian Curry, 912 Blackhorse Road asked if anyone has looked to see if a check for \$950,000.00 has been removed.

Sara Shick, 1201 Davis Lane asked what was required for the engineer to determine that the Miller Road culvert was broken.

John Eldridge, 1634 Hilltop Road asked if the \$950,000.00 ever was approved to pay.

Ms. Batdorf commented that the engineer was handling technical assistance with regard to the Miller Road culvert project. The Bryn Coed acquisition was approved by the Board of Supervisors including the \$950,000 payment. The payment to Natural Lands for Bryn Coed in the total amount of \$964,661.50 is an invoice to be ratified by the Board of Supervisors as the settlement occurred on July 26, 2018.

MOTION by Mr. Schneider to approve the Bills List of August 6, 2018 in the total amount of \$142,651.77; Mr. Couris seconded the motion. *Motion carries unanimously.*

Announcements: None

Presentation:

Chester County Planning Commission Landscapes 3 Comprehensive Plan – Brian O’Leary of the Chester County Planning Commission gave the presentation and led a discussion on the Landscapes 3 Comprehensive Plan.

Brian Curry, 512 Blackhorse Road asked if the Plan available as a PDF. Mr. O’Leary stated that the plan is on the County Planning Commission’s website. The full draft plan should be on the website sometime in September.

Correspondence: None.

Subdivision/Land Development:

Natural Lands Flint Road Parking Lot Land Development Application – The Natural Lands Flint Road Parking Lot Land Development was acknowledged as received by the Board.

Weatherstone Phase II Commercial Plan – The Weatherstone Phase II Commercial Plan was acknowledged as received by the Board.

Ewing Tract Carriage Homes South – Final Escrow Release –

MOTION by Mr. Schneider to approve the Final Escrow Release of \$32,784.03 for the Ewing Tract Carriage Homes South; seconded by Mr. Couris. *Motion carries unanimously.*

Old Business:

Historic Resource Commission – Ms. Batdorf explained the proposed ordinance which would establish a new Historic Resource Commission in the Township. The terms of members would be staggered. The Environmental Advisory Council (EAC), acting currently as the Historic Resources Commission, recommended the establishment of the ordinance. The Solicitor can prepare this ordinance. Ms. Batdorf noted that West Vincent has 396 parcels that are identified as historic. Mr. Schneider feels that there should be a disclosure form given to all homeowners and future buyers of historic properties that they are on the historic register and fall under the historic ordinance.

Sara Shick, 1201 Davis Lane asked why Mr. Jacobs was interested in the number of properties registered as historic in the Township. Ms. Shick commented that when the new Commission is in place they could work to refine the ordinance.

Harriet Stone, 1645 Birchrun Road stated the committee wants to educate homeowners.

Brian Curry, 512 Blackhorse Road stated there was a big disclosure discussion a couple of years ago regarding the EAC and what homeowners can and cannot do regarding their homes.

Jane Helm, 2563 Veronica Lane – commented that the EAC recommendation is about properly identifying who is going to administer the ordinance. She feels that more needs to be done with the Historic Commission; let the experts examine what is in place, then

discuss revising the ordinance. There should be a nice mix of people on the new Commission.

Maria Jacobs, 2351 Beaver Hill Road – Ms. Jacobs commented that the Historic committee in place today is a sub-committee of the EAC currently; the Historic Commission would be a new commission; would they be appointed by the Board of Supervisors.

MOTION by Mr. Couris to authorize the solicitor to prepare an ordinance to establish a Historic Commission; second by Mr. Schneider. *Motion carries unanimously.*

New Business:

Authorization to Advertise for Bids for Snow and Ice Removal - Ms. Batdorf discussed this topic.

Brian Curry, 512 Blackhorse Road asked if the township looked at how other townships bid their snow and ice removal. Ms. Batdorf responded that she has reached out to several Townships to consult on the topic of snow and ice removal.

MOTION by Mr. Schneider to Authorize the Township Manager to Submit the Advertisement for Bids for Snow and Ice Removal; second by Mr. Couris. *Motion carries unanimously.*

Bryn Coed Park – NPDES Permit Application Proposal by Nave Newell Engineers – Ms. Batdorf discussed the proposal for the National Pollutant Discharge Elimination System (NPDES) permit needed for the demolition of buildings at the new Bryn Coed park. Extensive background work was already completed by Nave Newell Engineers. This is a professional service. We do not need other bids.

Sara Shick, 1201 Davis Lane stated that there is an interest in having a historic resource study completed.

MOTION by Mr. Schneider to authorize the Application of Nave Newell to Execute Proposal for Services for NPDES Permit Application; second by Mr. Couris. *Motion carries unanimously.*

Appoint Township Engineer – **MOTION** by Mr. Schneider to Appoint Arro Consulting, Inc. for Township Engineering Services; second by Mr. Couris. *Motion carries unanimously.*

Public Comment on Non-Agenda Items:

Suzanne Roth, 1360 Schoolhouse Lane - The purple loosestrife that is growing around the pond is an invasive species and it needs to be removed.

MOTION by Mr. Schneider to adjourn; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Kathryn Shillenn

Township Secretary