

MANAGER'S REPORT

January 16, 2018

Announcements:

- The Phoenixville Regional Planning Committee will begin meeting in the new year on January 31, 2018 to continue the Comprehensive Plan process. Draft documents are now available for review and will be posted on the Phoenixville Comprehensive Plan webpage on the Phoenixville Borough website. The Township will add a link to these documents to our homepage.
- The Township conducted a Road Tour on January 15, 2018 and reviewed proposed locations for Township road projects in 2018 and future years.
- The Township is in the process of seeking interested applicants to fill two vacant Township positions including the Township Secretary and Township Treasurer. Please see our advertisement on the website under "Employment Opportunities," and forward resumes to the attention of the Township Manager.

French Creek Road Arch Replacement:

- The Township is in continued discussions with property owners along the French Creek culvert regarding legal issues associated in obtaining required easements.

Hollow Road Bridge:

- The Hollow Road Bridge construction is complete. The bridge reopened on January 9, 2018.

Fellowship Trail:

- Construction of Fellowship Trail Phase I is complete. The Township is coordinating the final inspection. Trail signage is on order and will be installed by the Township road crew.
- Regarding Phase II, the Fellowship Trail St. Matthew's Church connection, a draft trail alignment is in design.

Department Reports:

- In the Building & Zoning Department (14) permit applications were processed.
- In the Finance Department, the 2017-year end reconciliation is underway and the audit process will begin.
- In the Road Department, the road crew performed general maintenance to equipment, vehicles and Township roads. Staff completed two dirt and gravel road projects including pipe replacement on Bartlett Lane and culvert lining on Jaine Lane. In addition, the crew handled various ice and snow events.

Respectfully, *Erica L. Batdorf*