

**West Vincent Township
Parks and Recreation Commission**

August 3, 2016. 7:30 PM

Attendance: Bill Dietrich, Whitney Jaeger, William Holderness, Chip Farnham, Maria Jacobs.

Bill Dietrich called the meeting to order at 7:35 PM

The first item of business was to introduce Erica Batdorf, new Township Manager to the committee and to introduce the committee to Erica.

The minutes from July were unanimously approved as submitted on a motion by Chip Farnham and a second from Whitney Jaeger.

Correspondence: Maria Jacobs read the e-mail regarding from Eugene Krumenacker regarding his Eagle Scout project. The project was unanimously approved as submitted on a motion by Maria Jacobs and a second from Whitney Jaeger. Maria will send correspondence to Gene advising him of our approval to move forward.

Mrs. Stone presented a request from the EAC advising us of a concern with a car blocking the park parking area. In addition, she reported that Todd & Todd requested that they be able to use the parking during the tax season. After much discussion, the committee agreed that although they do not oppose such a request, that they do not have the authority to grant that request. They advised Township Manager Erica Batdorf of the situation during the meeting.

Old Business:

1. Events:

- a. Yoga in the Park – Due to rain the 7/30 event was postponed, the second event is scheduled for 8/6. The Commission decided to see what the attendance is on 8/6 in order to look to the future as a regular event either monthly, bi-monthly or weekly. There was discussion regarding other Yoga instructors who may be interested in participating. Whitney Jaeger asked if we should consider allowing yoga instructors to use the township building for classes. The Commission thought that although it would be ok in the event of rain we want to keep this event a P&R sponsored event.
- b. Movie Night – is set for 8/27. Volunteers are needed to help set and and take down the equipment. Bill D. And Brad usually do it and are expected to do it once again. Whitney read an email from Christina with the following information:
 - i. Check that the township will set up the blinking roadway sign 7-10 days prior.
 - ii. Street signs will be placed 7-10 days in advance.

- iii. The Custom poster will be available for use on the township website within the next week.
- iv. The dates on the street signs need to reflect the correct dates. The Commission will communicate via e-mail to coordinate this effort.
- c. Craft Fair. Tammy provided the Commission with the application and rules for the Craft Fair. Ms. Jacobs presented a concern with how fast the Craft Fair was organized and how it was done without the direction of Parks and Recreation. The idea was discussed along with many other items at the last meeting and Ms. Swavely ran with the idea, requesting us to vote within the week. The Commission agreed that this event should be done with the direction and participation of the Parks and Recreation Commission. Bill Dietrich recommended that we table the idea until the September meeting, even if that requires us to postpone the event. Maria Jacobs and Whitney Jaeger volunteered to be the Ad-hoc committee to work on this event. Sarah Shick, Davis Lane offered that the date was not a good date as there are 2 other very large craft shows that same day.

2. Fields

- a. Maintenance: Bill Dietrich requested that we put off the discussion the field maintenance until Dr. Dyer is in attendance at the September meeting. The Commission did not think that there was an immediate need to contract work at this time and September would allow us enough time. Township Manager Batdorf thought that the specifications given will give staff enough information for budgeting purposes. Maria Jacobs requested that the Commission do a comparative study of other competing fields to determine if we should increase our rates as we are improving the fields and most likely increasing the maintenance expense. Chip Farnham and Bill Holderness offered to take the lead of the study as they are taking the lead on the Trails Sub-committee. Maria offered to make the phone calls and put the report together.
- b. Fall Field Use: Chip Farnham provided the Commission with a calendar of field use for the fall. He noted that Coventry Soccer is scheduled to use the field for 2 hours on Sundays but for the most part Sunday will continue to remain open for resident use.
- c. Trails: lead to a discussion on trails and the new Fox Hollow Trail markers as noted from the EAC committee. Jane Helm, Veronica Drive would like the trail markers marked with the West Vincent Logo. Bill Holderness advised that the markers should not be touched yet, since there are unresolved issues regarding their height and color. In addition, Bill is recommending that we utilize Standard Trail Markings to mark this Trail and others.

The Commission unanimously approved a motion by Mr. Holderness to direct the township manager to compile a list of public owned Trail assets to the Commission. The motion was seconded by Maria Jacobs. Sharon Davis, Jaine

Lane offered concern regarding the Trails that are not eased, stating she is concerned that landowners will take away permission to individuals accessing their land if eased Trails dead-ending on their property are mapped. Bill Deitrich asked if we could tread lightly for the first month since there is sensitivity. Maria Holderness requested to post a notice on the Township website asking residents to notify the township if they know of a Trail easement on their property.

- d. Phoenixville Regional Map - Bill Dietrich was unable to attend the last meeting of the Phoenixville Regional Meeting last month. He will contact them to review the changes to the map we recommend during our last meeting.
3. Community Garden – Bill Dietrich reported the water tank is on the same filling schedule as last year. Steve Merroth mowed the exterior of the garden last week, and 3 or 4 individuals are doing some mowing on the inside. Five new hoses were purchased and 3 watering wands. Two hoses were destroyed. Some of the gardeners are keeping up with the garden. He also met with the Girl Scouts and has cleared 2 spaces for them to begin building the 4 raised beds.

Bill Holderness brought up the ideal of the shallow wells that was brought forth by Brian Sladky (Geo-Hydrogeologist), as a means to provide water to the gardeners through use of a pitcher pump. The Commission unanimously approved a motion as made by Whitney Jaeger and seconded by Chip Farnham to follow up with Brian Sladky to see what is necessary and the cost to have shallow wells installed. In addition gather the information from Tammy for the cost of the proposed public water hook up with all costs considered and to compare the actual cost of water being utilized by the Garden.

4. 2017 Event Calendar - Whitney J. And Maria J will work together to create a calendar of events for the Commission to consider. Sara Shick suggested utilizing Green Valley Walk in the Park and, Stan Stubbe for a Dark Sky Event. The events presented should also coordinate with the EAC and Sustainability committees. Maria Jacobs presented the idea for a Unity Day for Fall 2017 with the help of Sandy Malamed and others from the community. The Commission said they will consider this type of event.

Meeting Adjourned 8:57 PM

Minutes respectfully submitted by Maria Jacobs