

Township Manager Report

For the Period Ending
January 13, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday, January 13, 2014 at 7:30 P.M.
- The Northern Federation of Chester County Communities met at 7:00 P.M. at the Warwick Township Building on Tuesday, January 14, 2014.
- The monthly meeting of the Planning Commission was held on Thursday, January 16, 2014 at 7:30 P.M.
- The Sustainability Committee monthly meeting scheduled for Tuesday, January 21, 2014 at 7:30 P.M. was cancelled because of the weather.
- There was a meeting on pipelines at the West Pikeland Township Building on Wednesday, January 22, 2014 from 6:30 to 8:30 P.M.
- The Trash Task Force met on Thursday, January 23, 2014 at 7:00 P.M.

2. Action Items for Board of Supervisors Meetings:

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3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The Township has begun the process to abandon a portion of Eagle Farms Road pursuant to the agreement which was signed late last year.
- Wilkinson Associates/Birchrund Village: The applicant has withdrawn its request for a Conditional Use. The Township has an agreement of sale to purchase the 2.1 acre property from a new owner, which is purchasing that property and a 0.8 acre property on which the old schoolhouse sits. The Township believes that the sale of the property to the new owner occurred in very late 2013. Easements have been prepared and sent to the new owner for review.
- West Vincent Associates/Brunner: Development agreements are being prepared.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. The applicant has granted a further extension.
- Mark & Sandra Szilagyi: The application was approved.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. A further extension will likely be necessary.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.

-Greiner: Appeal of Cease and Desist Order filed with ZHB. A decision has been issued which supports the Township's position. No appeal has been filed.

-Since mid January of 2013, the Township has received over 234 Right-to-Know requests, 199 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,070 through 12/20/13. The cost of staff time exceeds \$5,000.

-A draft of the storm water ordinance has been prepared and has been sent to the Township Engineer and the Solicitor for input and review.

-I was out of the office for two days with bronchitis.

5. **Financial:**

-The annual report was prepared and submitted to the State on liquid fuel funds receipts and expenditures.

-The external auditors will begin their audit the week of February 3rd.

6. **Township Construction/Maintenance:**

-The Road Department has been busy with numerous snow and ice events.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday, January 27, 2014 at 7:30 P.M.

-The Phoenixville Regional Planning Group will meet on Wednesday, January 29, 2014 at 7:30 P.M. at the Schuylkill Township Building.

-The EAC will hold its monthly meeting on Wednesday, February 5, 2014 at 5:30 P.M.

-The Parks and Recreation Commission will hold its monthly meeting on Wednesday, February 5, 2014 at 7:30 P.M.

-The Board of Supervisors will meet on Monday, February 10, 2014 at 7:30 P.M.

Treasurer's Report
For the Month Ended 12/31/2013

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 70,793.27
RET	\$ 14,263.71
Transfer	\$ 26,925.23
Open Space	\$ 39,872.71
Other	<u>\$ 1,168,651.33</u>
Total	\$ 1,318,506.25

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Bills Approved</u>
12/10/2013	\$ 132,935.68
12/23/2013	<u>\$ 51,856.28</u>
Total:	\$ 184,791.96

Payroll: \$ 96,378.33

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

December Payment:

12/01/13	Open Space	\$338,447.50
12/01/13	General	<u>\$114,587.50</u>
	Total	\$453,035.00

Tax Anticipation Note:

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	2014	Mower and Tractor

Fund Balances

General Fund Balances: \$1,698,260.97

Open Space Tax Receipts Balance: \$1,308,851.25

Liquid Fuel Funds: \$ 63,187.09

2012 Bond Proceeds: \$ 392.35

ROAD MASTER REPORT

December 2013

Conducted ongoing maintenance and repair on Township equipment

Replaced road signs and traffic control signs at various locations

Removed downed trees on several roads in Township

Graded various roads in the Township

Salted and plowed snow