

Township Manager Report

For the Period Ending
March 9, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday February 23, 2015 at 7:30 P.M.
- The monthly Regional Planning meeting was held on Wednesday February 25, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- The Board of Supervisors met in executive session on Monday March 2, 2015 at 7:30 P.M.
- The monthly meeting of the Environmental Advisory Council was held on Wednesday March 4, 2015 at 5:30 P.M.
- The monthly meeting of the Park and Recreation Commission, which was to be held on Wednesday March 4, 2015 at 7:30 P.M., was cancelled because of the weather.

2. Action Items for Board of Supervisors Meetings:

- Research has been done and preparations made for the planning meeting. Work continues on the items identified in the first meeting.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigated this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.
- West Vincent Associates/Brunner: Counsel for the applicant has submitted the paperwork to the Township's counsel to assign the agreements to Pulte Homes.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the

new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted. A draft decision has been circulated to counsel.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant did not attend the most recent Planning Commission meetings. The applicant has granted a further extension to April 15, 2015.
- Campbell Lot Line Change: Plan received January 12, 2015. Carroll Engineering has written a review letter. The Planning Commission has recommended approval of the application. A draft decision has been prepared for the Board.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 9 Right-to-Know Requests, 3 of which were submitted by Mr. Curry.

5. **Financial:**

-The external auditors began their field work on Monday February 9, 2015. The Treasurer had been working with the Township's financial consultant to prepare for the audit. The field work was completed February 13, 2015. The audit report has been issued.

6. **Township Construction/Maintenance:**

-The Road Department was called out numerous times to deal with snow and ice.

-The painter has been painting the interior of the Township Building. The completion of the work has been delayed because he became ill.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday March 9, 2015 at 7:30 P.M.

-The Northern Federation monthly meeting will be at the East Coventry Township Building at 7:00 P.M. on Tuesday March 10, 2015.

- There will be a meeting of the group reviewing the Zoning Ordinance on Wednesday March 11, 2015 at 3 P.M.
- There will be a meeting of the Board of Supervisors on long term planning on Thursday March 12, 2015 at 7:30 P.M.
- The Sustainability Committee will hold its monthly meeting on Tuesday March 17, 2015 at 7:30 P.M.
- The monthly Planning Commission meeting will be held on Thursday March 19, 2015 at 7:30 P.M.
- The Sustainability Committee will host a movie on Friday March 20, 2105 at 7:00 P.M.
- The Board of Supervisors will meet on Monday March 23, 2015 at 7:30 P.M.

ROAD MASTER REPORT

FEBRUARY 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Salted roads on February 2, 3, 4, 5, 9, 14, 15, 16, 17, 18, 21, 22

Plowed roads on February 15, 20, 21, 22

Graded several roads in the Township

Removed down trees on several roads in Township

Met with Township Engineer to discuss S. Chester Springs Rd. improvements