

Township Manager Report

For the Period Ending
March 23, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday March 9, 2015 at 7:30 P.M.
- The Northern Federation monthly meeting was at the East Coventry Township Building at 7:00 P.M. on Tuesday March 10, 2015.
- There was a meeting of the group reviewing the Zoning Ordinance on Wednesday March 11, 2015 at 3 P.M.
- There was a meeting of the Board of Supervisors on long term planning on Thursday March 12, 2015 at 7:30 P.M.
- The Sustainability Committee held its monthly meeting on Tuesday March 17, 2015 at 7:30 P.M.
- The monthly Planning Commission meeting was held on Thursday March 19, 2015 at 7:30 P.M.
- The Sustainability Committee has postponed the showing of a movie which had been scheduled for Friday March 20, 2105 at 7:00 P.M. to Friday March 27, 2015 at 7:00 A.M.

2. Action Items for Board of Supervisors Meetings:

- Research was done and preparations made for the planning meeting. Work continued on the items identified in the first meeting. The Board will discuss scheduling an additional meeting at its meeting on March 23, 2015.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.
- West Vincent Associates/Brunner: Counsel for the applicant has submitted the paperwork to the Township's counsel to assign the agreements to Pulte Homes. The applicant will be at the meeting on Monday to request approval of the assignment.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional

approval of the application. Materials were sent the applicant regarding the engineering review.

- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted. A draft decision has been circulated to counsel.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant attended the most recent Planning Commission meeting. The applicant has granted a further extension to May 30, 2015.
- Campbell Lot Line Change: Plan received January 12, 2015. Carroll Engineering has written a review letter. The Planning Commission has recommended approval of the application. A draft decision was prepared for the Board, which approved the decision.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 14 Right-to-Know Requests, 7 of which were submitted by Mr. Curry.

5. **Financial:**

-The Township has received its liquid fuel allocation from the State in the amount of \$190,131.53.

6. **Township Construction/Maintenance:**

-The Road Department was called out numerous times to deal with snow and ice.

-The painter of the interior of the Township Building has been completed.

7. **Township Meetings Scheduled for the Near Future:**

- The Board of Supervisors will meet on Monday March 23, 2015 at 7:30 P.M.
- The Phoenixville Regional Planning group will meet on Wednesday, March 25, 105 at 7:30 P.M. at the Schuylkill Township Building.
- The movie which the Sustainability Committee had scheduled to show on last Friday is now scheduled for Friday March 27, 2015 at 7:00 P.M.
- The EAC will hold its monthly meeting on Wednesday April 1, 2015 at 5:30 P.M.
- The Parks and Recreation Commission will hold its monthly meeting on Wednesday April 1, 2015 at 7:30 P.M.
- Township offices will be closed on Friday April 3, 2015 for the Good Friday holiday.
- The Board of Supervisors will hold an Executive session on Monday April 6, 2015 at 7:30 P.M.
- I plan to be on vacation Thursday April 9th and Friday April 10th.
- The Board of Supervisors will meet on Monday April 13, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 2/28/2015

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 231,224.43
RET	\$ 1,022.32
Transfer	\$ 7,700.61
Open Space	\$ 110,800.02
Other	\$ 89,576.21
Total	\$ 440,323.59

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
2/09/2015	\$ 90,382.49
2/23/2015	\$ 64,489.05
TOTAL	\$ 154,871.54

Payroll:

2/09/2015	\$ 46,009.41
2/23/2015	\$ 56,412.89
TOTAL	\$ 102,422.30

Debt

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2015

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: \$1,113,119.29

Open Space Tax Receipts Balance: \$1,622,983.72

Liquid Fuel Funds: \$98,300.75