

Township Manager Report

For the Period Ending

April 13, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday March 23, 2015 at 7:30 P.M.
- The Phoenixville Regional Planning group met on Wednesday, March 25, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- The movie which the Sustainability Committee had scheduled to show on last Friday was shown on Friday March 27, 2015 at 7:00 P.M.
- I met with an architect who toured the Township's facilities on Wednesday April 1, 2015.
- The EAC held its monthly meeting on Wednesday April 1, 2015 at 5:30 P.M.
- The Parks and Recreation Commission, which was scheduled to hold its monthly meeting on Wednesday April 1, 2015 at 7:30 P.M., did not meet for lack of a quorum.
- John Jacobs and I toured the Township facilities on Thursday April 2, 2015.
- Township offices will be closed on Friday April 3, 2015 for the Good Friday holiday.
- The Board of Supervisors cancelled the executive session which was scheduled for Monday April 6, 2015 at 7:30 P.M.
- The group which is looking at the Zoning Ordinance met on Wednesday April 8, 2015.
- I was on vacation Thursday April 9th and Friday April 10th.
- The Board of Supervisors will meet on Monday April 13, 2015 at 7:30 P.M.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with one and plan to meet with the other and have solicited a proposal for reviewing the Township's space requirements and making recommendations.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigated this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. A resident has asked a series of questions, which has been referred to the engineer for review and response.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August.

Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.

- West Vincent Associates/Brunner: Counsel for the applicant has submitted the paperwork to the Township's counsel to assign the agreements to Pulte Homes. The Board of Supervisors has approved the request of the applicant to approve of the assignment to Pulte. The applicant and representatives of Pulte plan to attend Monday night's meeting to discuss the replacement and release of existing financial security.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted. A draft decision has been circulated to counsel. The applicant is seeking a decision from the Board.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant attended the most recent Planning Commission meeting. The applicant has granted a further extension to May 30, 2015.
- **NEWLY RECEIVED:**
 -

4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 37 Right-to-Know Requests, 30 of which were submitted by Mr. Curry.

5. **Financial:**

-The Township has uploaded its Annual Audit for 2014 onto the EMMA financial disclosure web site.

6. Township Construction/Maintenance:

-The Road Department is repairing a number of roads which were damaged by the winter weather.

7. Township Meetings Scheduled for the Near Future:

-The Board of Supervisors will meet on Monday April 13, 2013 at 7:30 P.M.

-The Planning Commission will hold its monthly meeting on Thursday April 19, 2015 at 7:30 P.M.

-The Sustainability Fair will be held on Saturday April 18, 2015 at the West Vincent Elementary School. It will be from 10 A.M. to 3 P.M.

-The Sustainability Committee will hold its monthly meeting on Tuesday April 21, 2015 at 7:30 P.M.

-The group which will be advising the Township on the revised Township web site will meet on Wednesday April 22, 2015.

-The Trash Task Force's next regularly scheduled meeting date is Thursday April 23, 2015 at 7:00 P.M.

-I have a meeting with the Township Engineer and a resident regarding his property on Friday April 24, 2015.

-The Board of Supervisors will meet on Monday April 27, 2015 at 7:30 P.M.

ROAD MASTER REPORT

MARCH 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Salted roads on March 1, 2, 3, 4, 5, 6, 9, 20

Plowed roads on March 1, 2, 4, 5, 6, 20

Opened inlets on various roads

Worked with contractor on Saw Mill Road