

Township Manager Report

For the Period Ending
April 27, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday April 13, 2015 at 7:30 P.M.
- The Planning Commission, which was scheduled to hold its monthly meeting on Thursday April 19, 2015 at 7:30 P.M., cancelled its meeting.
- The Township Engineer and I met with a resident regarding TDR calculations on Friday April 17, 2015.
- The Township Engineer and I met with representatives of the Ewing family on Friday April 17, 2015.
- The Sustainability Fair was held on Saturday April 18, 2015 at the West Vincent Elementary School.
- The Sustainability Committee held its monthly meeting on Tuesday April 21, 2015 at 7:30 P.M.
- The group which will be advising the Township on the revised Township web site met on Wednesday April 22, 2015.
- The Trash Task Force's next regularly scheduled meeting date is Thursday April 23, 2015 at 7:00 P.M. The meeting was not held due to a lack of a quorum.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigated this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. A resident has asked a series of questions, which has been referred to the engineer for review and response.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. We are now looking to

schedule a preconstruction meeting. Evans Mill is working on renewing the approved sewage module for the project.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant attended the most recent Planning Commission meeting. The Planning Commission has recommended approval of the application. The applicant has granted a further extension to May 30, 2015.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 37 Right-to-Know Requests, 30 of which were submitted by Mr. Curry. Mr. Curry submitted an appeal of the Township's response to one of his Right-to-Know requests, which was denied by the Office of Open Records.

5. **Financial:**

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6. **Township Construction/Maintenance:**

-The Road Department is repairing a number of roads which were damaged by the winter weather. It also replaced cross pipes on South Chester Springs Road before the developer of the Eagle Farms subdivision repairs and resurfaces the road.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday April 27, 2015 at 7:30 P.M.

-The monthly meeting of the Regional Planning Group is scheduled to be held on Wednesday April 29, 2015 at 7:30 P.M. at the Schuylkill Township Building.

-An executive session of the Board of Supervisors is scheduled for Monday May 4, 2015 at 7:30 P.M.

-The monthly EAC meeting is scheduled for Wednesday May 6, 2015 at 5:30 P.M.

-The monthly Park and Recreation Commission meeting is scheduled for Wednesday May 6, 2015 at 7:30 P.M.

-The Library breakfast is scheduled for Friday May 8, 2015.

-The Board of Supervisors is scheduled to meet on Monday May 11, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 3/31/2015

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 115,613.14
RET	\$ 145,393.15
Transfer	\$ 41,625.92
Open Space	\$ 56,937.72
Other	\$ <u>238,896.88</u>
Total	\$ 598,466.81

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
3/09/2015	\$ 104,459.12
3/23/2015	\$ <u>69,399.77</u>
TOTAL	\$ 173,858.89

Payroll:

3/11/2015	\$ 49,506.59
3/23/2015	\$ <u>51,737.52</u>
TOTAL	\$ 101,244.11

Debt

General Obligation: Original Issue 2012 Bond: \$8,965,000
Next payment due June 1, 2015
Open Space Interest: \$77,072.50
General Fund Interest: \$26,162.50

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: \$1,184,668.04

Open Space Tax Receipts Balance: \$1,679,907.75

Liquid Fuel Funds: \$281,632.49