

Township Manager Report

For the Period Ending
April 28, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday April 14, 2014 at 7:30 P.M.
- The monthly Planning Commission meeting was held on Thursday April 17, 2014 at 7:30 P.M.
- The Township offices were closed on Friday April 18, 2014.
- The Sustainability Committee held its monthly meeting on Tuesday, April 22, 2014 at 7:30 P.M.
- Staff and the Township Engineer met with representatives of the property owner regarding the sketch plan for the service station which is proposed for the north east corner of the Routes 100 and 401 intersection.
- Staff met with counsel regarding a possible zoning enforcement issue.
- Staff met with a representative of Bruton Financial concerning questions on the 457 Plan.
- The monthly Trash Task Force meeting was held on Thursday April 24, 2014 at 7:00 P.M.
- A meeting was held with staff, the Township Engineer, the Township Solicitor and the property developer regarding the Ridings subdivision.
- The Board of Supervisors held an Executive Session on Friday, April 25, 2014 at 4:00 P.M.
- The Trout Rodeo was held on Saturday, April 26, 2014 at French Creek.

2. Action Items for Board of Supervisors Meetings:

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3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The Township has begun the process to abandon a portion of Eagle Farms Road pursuant to the agreement which was signed late last year.
- Wilkinson Associates/Birchrund Village: Closing was held on the purchase of the property. The Township has prepared an advertisement and a bid package for the removal of the two buildings on the property. There were no bidders. Staff is looking at other options for demolishing the buildings.
- West Vincent Associates/Brunner: Development agreements are being prepared. West Vincent Associates wants an answer on the pump and haul at the April 28th meeting.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. The applicant has granted a further extension. A revised plan was received as was a review letter from Carroll

Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant were unable to attend the most recent Planning Commission meeting.
- Royal Crown Stables: Application to the Zoning Hearing Board has been received. A review letter has been received from Carroll Engineering. An application was received for a Conditional Use. The Zoning hearing was held on April 2, 2014 at 7:00 P.M. and the Board of Supervisors has scheduled a hearing for April 28, 2014 at 7:00 P.M. for the Conditional Use.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

- Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.
- Royal Crown Application has been filed. The hearing was held on April 2, 2014 at 7:00 P.M. A decision has been rendered in favor of the applicant.

-Since mid January of 2013, the Township has received over 240 Right-to-Know requests, 200 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,190 through 12/31/13. The cost of staff time exceeds \$5,000.

-Research was done into having a certified historical committee. This would require the Township to adopt a historic preservation ordinance in accordance with the program's guidelines and to select a Commission of highly qualified residents. The Commission could become certified if it meets state and federal requirements, formally applies to the State for participation, signs a Certification Agreement and is approved by the State and the National Park Service.

-The Township is preparing to take over the ownership and operation of the sewage treatment plant which was built for the Oxford Rise Apartments. It will be called the Ludwigs Corner Regional Sewer Plant.

5. **Financial:**

-The Chester County Tax Collection Committee has negotiated a five year extension of the agreement with Keystone Collections Group for the collection of EIT in Chester County. The commission rate will remain at 1.35% for the entire period. That group has estimated that the existing contract with Keystone saved West Vincent Township \$26,228 in 2013, which was a small portion of a total of \$1,080,012 in savings for the whole group covered by the agreement with Keystone.

-Staff and counsel reviewed the proposed new Letter of Credit which will replace the existing LOC which Bentley Homes has posted for security on the Wetherill development.

6. Township Construction/Maintenance:

-The Road Department has been busy with repairs to roads where the damage was caused by the numerous snow and ice events.

7. Township Meetings Scheduled for the Near Future:

-The Conditional Use hearing for the Royal Crown Stables will be held at 7:00 P.M. on Monday April 28, 2014.

-The Board of Supervisors regular meeting will begin after the close of the Conditional Use hearing on Monday April 28, 2014.

-The monthly Regional Planning meeting will be held on Wednesday April 30, 2014 at 7:30 P.M. at the Schuylkill Township Building.

-An Executive Session of the Board of Supervisors has been scheduled for Monday, May 5, 2014 at 7:30 P.M.

-The monthly EAC meeting will be held on Wednesday May 7, 2014 at 5:30 P.M.

-The monthly Park & Recreation Commission meeting will be held on Wednesday May 7, 2014 at 7:30 P.M.

-Community Day will be Saturday, May 10, 2014 from 10 AM to 2 PM at the Township Park.

-The Board of Supervisors will hold its next regularly scheduled meeting on Monday May 12, 2014 at 7:30 P.M. At this time, the continued hearing for the abandonment of a portion of Eagle Farms Road will be held.

Treasurer's Report
For the Month Ended 03/31/2014

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 98,202.54
RET	\$ 126,246.61
Transfer	\$ 5,119.83
Open Space	\$ 48,268.35
Other	<u>\$ 211,561.42</u>
Total	\$ 489,398.75

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Bills Approved</u>
03/10/2014	\$ 217,810.88
03/24/2013	<u>\$ 104,650.30</u>
Total:	\$ 322,461.18

Payroll: \$ 91,033.83

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2014

Tax Anticipation Note:

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: \$1,453,931.99

Open Space Tax Receipts Balance: \$1,537,054.13

Liquid Fuel Funds: \$238,791.14

2012 Bond Proceeds: \$ 000.00