

## **Township Manager Report**

For the Period Ending  
May 11, 2015

### **1. Township and Other Meetings Held:**

- The Board of Supervisors met on Monday April 27, 2015 at 7:30 P.M.
- The monthly meeting of the Regional Planning Group was held on Wednesday April 29, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- An executive session of the Board of Supervisors, which was scheduled for Monday May 4, 2015 at 7:30 P.M., was cancelled.
- The monthly EAC meeting, which was scheduled for Wednesday May 6, 2015 at 5:30 P.M., was cancelled for lack of a quorum.
- The monthly Park and Recreation Commission meeting was held on Wednesday May 6, 2015 at 7:30 P.M.
- The Library breakfast was held on Friday May 8, 2015.
- Community Day was held on Saturday May 9, 2015 from 10 A.M. to 3 P.M.

### **2. Action Items for Board of Supervisors Meetings:**

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received one proposal and I am waiting for the second.

### **3. Pending Subdivisions/Land Development/Applications:**

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been responded to be the developers.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employees to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and are preparing recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. We are now looking to schedule a preconstruction meeting. Evans Mill is working on renewing the approved sewage module for the project.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional

approval of the application. Materials were sent the applicant regarding the engineering review.

- Markle Subdivision Plan: The Township issued a decision approving the application.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant attended the most recent Planning Commission meeting. The Planning Commission has recommended approval of the application. The applicant has granted a further extension to June 30, 2015.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 39 Right-to-Know Requests, 30 of which were submitted by Mr. Curry. Mr. Curry submitted an appeal of the Township's response to one of his Right-to-Know requests, which was denied by the Office of Open Records.

5. **Financial:**

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6. **Township Construction/Maintenance:**

-The Township has received an estimate from Carroll Engineering for repairs to the paved portion of Blackhorse Road.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors is scheduled to meet on Monday May 11, 2015 at 7:30 P.M.

-Sandy and I have scheduled a site visit for the Batchelor subdivision for Wednesday May 13, 2015.

-The web site group meets on Wednesday May 13, 2015 at 7:30 P.M.

-Ken Yerger and I are meeting with representatives of the Weatherstone HOA concerning stormwater issues on Thursday, May 14, 2015.

-Ken Yerger and I are meeting with residents of South Chester Springs Road regarding the Eagle Farms development on Friday May 15, 2015.

- The Sustainability Committee movie night is Friday May 15, 2015.
- The primary election will be held on Tuesday May 19, 2015. Township offices will be open that day.
- There will be a meeting on long term planning on Wednesday May 20, 2015 at 7:30 P.M.
- The monthly Planning Commission meeting is scheduled for Thursday May 21, 2015 at 7:30 P.M.
- The Township offices will be closed on Monday May 25, 2015 for the observance of the Memorial Day holiday.
- The Board of Supervisors will meet on Tuesday May 28, 2015 at 7:30 P.M.

# **ROAD MASTER REPORT**

**APRIL 2015**

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Graded several roads in the Township

Met with the Township Engineer to discuss Blackhorse Road

Opened inlets on various roads

Worked with contractor on Saw Mill Road

Worked with contractor on S. Chester Springs Rd.

Cleaned up trash in stream

Remove tree stumps along various roads in the Township

Worked with contractor on Community Garden