

Township Manager Report

For the Period Ending
May 12, 2014

1. Township and Other Meetings Held:

- The Conditional Use hearing for the Royal Crown Stables was held at 7:30 P.M. on Monday April 28, 2014.
- The Board of Supervisors regular meeting began after the close of the Conditional Use hearing on Monday April 28, 2014.
- The monthly Regional Planning meeting scheduled for Wednesday April 30, 2014 at 7:30 P.M. at the Schuylkill Township Building was cancelled due to inclement weather
- An Executive Session of the Board of Supervisors was held on Monday, May 5, 2014 at 7:30 P.M.
- The monthly EAC meeting was held on Wednesday May 7, 2014 at 5:30 P.M.
- The monthly Park & Recreation Commission meeting was held on Wednesday May 7, 2014 at 7:30 P.M.
- Community Day was celebrated on Saturday, May 10, 2014 from 10 AM to 2 PM at the Township Park.

2. Action Items for Board of Supervisors Meetings:

- Staff has obtained the minutes for the Regional Planning group for 2012 and 2013. The minutes have been posted to the Township web site. The 2012 minutes are complete. Any missing month was when a meeting was not held. The minutes for the 2013 July meeting still need to be obtained and posted. The minutes for late 2013 and all of 2014 still need to be approved by the group.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The Township has begun the process to abandon a portion of Eagle Farms Road pursuant to the agreement which was signed late last year.
- Wilkinson Associates/Birchrund Village: Closing was held on the purchase of the property. The Township has prepared an advertisement and a bid package for the removal of the two buildings on the property. There were no bidders. Staff is looking at other options for demolishing the buildings.
- West Vincent Associates/Brunner: Development agreements are being prepared. West Vincent Associates wants an answer on the pump and haul at the May 12th meeting. The applicant held a preconstruction meeting on Monday May 5, 2014 with the Chester County Conservation District and the Township. Both the Development and the Sewage Facilities Agreements have been drafted and are under review by staff, the Township Engineer and Special Counsel.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. The applicant has granted a further extension. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant were unable to attend the most recent Planning Commission meeting.
- Royal Crown Stables: Application to the Zoning Hearing Board has been received. A review letter has been received from Carroll Engineering. An application was received for a Conditional Use. The Zoning hearing was held on April 2, 2014 at 7:00 P.M. and the Board of Supervisors has scheduled a hearing for April 28, 2014 at 7:00 P.M. for the Conditional Use. That hearing was continued until May 12, 2014, when the Board expects to render a decision.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

- Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.
- Royal Crown Application has been filed. The hearing was held on April 2, 2014 at 7:00 P.M. A decision has been rendered in favor of the applicant.

-Since mid January of 2013, the Township has received over 245 Right-to-Know requests, 204 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,190 through 12/31/13. The cost of staff time exceeds \$5,000.

-The Township has taken over the ownership and operation of the sewage treatment plant which was built for the Oxford Rise Apartments. It will be called the Ludwigs Corner Regional Sewer Plant. Arrangements were made with local representatives for payment of future invoices.

-Staff responded to numerous questions and complaints following the most recent 500 year storm which occurred on Wednesday April 30, 2014. Local measurement points tallied over 7.5 inches of rain in a 24 hour period.

-The developers of the Eagle Farms subdivision have been in contact with the Township Engineer concerning the timetable for the construction of sidewalks in that subdivision. The current plan is to pour the sidewalks, weather permitting, the week of May 19th.

- Staff and volunteers made preparations for Community Day, which was held and which was well attended on Saturday May 10th.
- The developer of the Fox Hollow subdivision has started the pre-paving dedication process.
- AFSCME has filed a grievance with the Township on the changes to the medical plan covering the Township employees.
- Pennsylvania DCNR has notified the Township that the northeast corner of the Township is in the South Newark Basin, which may contain natural gas reserves. It has asked the Township to share any data it has concerning the rock formations and layers in that area.

5. Financial:

- The Township received the invoice for the payments which are due in early June on the bonds which were used to refinance Township improvements and open space purchases. The payment is \$116,360.00, of which \$87,197.50 is for open space with the balance from the general fund for road improvements and Township construction.

6. Township Construction/Maintenance:

- The Road Department has been busy with repairs to roads where the damage was caused by the wet winter and spring.
- Chester County closed two bridges in the Township after the most recent heavy rains. They were reopened after the County had them inspected for damage.

7. Township Meetings Scheduled for the Near Future:

- The Board of Supervisors will hold its next regularly scheduled meeting on Monday May 12, 2014 at 7:30 P.M. At this time, the continued hearing for the abandonment of a portion of Eagle Farms Road will be held along with the continuation of the Conditional Use hearing for the Royal Crown Stables.
- The Northern Federation of Chester County Communities will hold its monthly meeting at the Warwick Township Building of Tuesday May 13, 2014 at 7:00 P.M.
- The Board of Supervisors has scheduled a road tour for Wednesday May 14, 2014.
- I plan to attend a seminar put on by the Pennsylvania Municipal League on Thursday, May 15, 2014 on escalating labor costs.
- The monthly Planning Commission meeting is scheduled for Thursday May 15, 2014 at 7:30 P.M.
- The primary election will be held on Tuesday May 20, 2014. The Township building of one of the two polling places in the Township.
- On Wednesday May 21, 2014 at 7:00 P.M. there will be a presentation on Identity Theft presented jointly by the Police Department and DNB First.
- The Trash Task Force monthly meeting is scheduled for Thursday May 22, 2014 at 7:00 P.M.

- The Township offices will be closed on Monday May 26, 2014 for the Memorial Day holiday.
- The next meeting of the Board of Supervisors will be held on Tuesday May 27, 2014 at 7:30 P.M.

ROAD MASTER REPORT

April 2014

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads in the Township

Ditched roads in Township

Graded several roads in the Township

Worked with contractor on Beaver Hill Road, Mill Road, Saw Mill Road

Picked up trash out of French Creek

Opened pipes and inlets on various roads in the Township

Removed downed trees on various roads in the Township

Removed stumps at various places in the Township

Cleaned overflow of Township pond