

Township Manager Report

For the Period Ending

May 27, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors held its next regularly scheduled meeting on Monday May 12, 2014 at 7:30 P.M. At this time, the continued hearing for the abandonment of a portion of Eagle Farms Road was held, and continued to a later date, along with the continuation of the Conditional Use hearing for the Royal Crown Stables.
- The Northern Federation of Chester County Communities held its monthly meeting at the Warwick Township Building of Tuesday May 13, 2014 at 7:00 P.M.
- The Board of Supervisors held a road tour for Wednesday May 14, 2014.
- The monthly Planning Commission meeting was held on Thursday May 15, 2014 at 7:30 P.M.
- The primary election was held on Tuesday May 20, 2014. The Township building of one of the two polling places in the Township.
- On Wednesday May 21, 2014 at 7:00 P.M. there was a presentation on Identity Theft presented jointly by the Police Department and DNB First.
- The Trash Task Force monthly meeting which was scheduled for Thursday May 22, 2014 at 7:00 P.M. was cancelled.
- The Township Engineer and I viewed numerous properties with storm water issues on Friday May 16 and Friday May 23, 2014.
- The Township offices were closed on Monday May 26, 2014 for the Memorial Day holiday.
- The mediation of the Massara litigation was held on Monday May 27, 2014.

2. Action Items for Board of Supervisors Meetings:

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3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The Township has begun the process to abandon a portion of Eagle Farms Road pursuant to the agreement which was signed late last year.
- Wilkinson Associates/Birchrun Village: Closing was held on the purchase of the property. The Township has prepared an advertisement and a bid package for the removal of the two buildings on the property. There were no bidders. Staff is looking at other options for demolishing the buildings.
- West Vincent Associates/Brunner: Development agreements are being prepared. West Vincent Associates wants an answer on the pump and haul at the May 12th meeting. The applicant held a preconstruction meeting on Monday May 5, 2014 with the Chester County Conservation District and the Township. Both the Development and the Sewage Facilities Agreements have been drafted and are under review by staff, the Township Engineer and Special Counsel.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. The applicant has granted a further extension. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. The applicant has now granted a further extension.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant were able to attend the most recent Planning Commission meeting.
- Royal Crown Stables: The Board of Supervisors rendered a decision on the application.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

- Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.
- Royal Crown Application has been filed. The hearing was held on April 2, 2014 at 7:00 P.M. A decision has been rendered in favor of the applicant.

-Since mid January of 2013, the Township has received over 245 Right-to-Know requests, 204 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,190 through 12/31/13. The cost of staff time exceeds \$5,000. Over the weekend, Mr. Curry filed an appeal of a denial of a request seeking a draft of a report which is being prepared by the Trash Task Force.

-The Township has taken over the ownership and operation of the sewage treatment plant which was built for the Oxford Rise Apartments. It will be called the Ludwigs Corner Regional Sewer Plant. Arrangements were made with local representatives for payment of future invoices. The first payment was received.

-Staff responded to numerous questions and complaints following the most recent storm which occurred on Thursday May 22, 2014. Portions of the Township received significant hail and rain in a short period of time.

-The developers of the Eagle Farms subdivision have been in contact with the Township Engineer concerning the timetable for the construction of sidewalks in that subdivision. The current plan was to pour the sidewalks, weather permitting, the week of May 19th. The actual pour was scheduled on Friday May 23, 2014.

-A lawsuit was filed by the Township against the owner of property on Route 401 for allegedly violating the Zoning Ordinance and a prior Court decision on what can be done at the property.

5. Financial:

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6. Township Construction/Maintenance:

-The Road Department has been busy with repairs to roads where the damage was caused by the recent storms.

-The Township Engineer has inspected a number of sites which reported storm water issues after the recent storms.

7. Township Meetings Scheduled for the Near Future:

-The next meeting of the Board of Supervisors will be held on Tuesday May 27, 2014 at 7:30 P.M.

-The monthly Regional Planning meeting will be held at the Schuylkill Township Building at 7: 30 P.M. on Wednesday, May 28, 2014.

-The Board of Supervisors plans to meet in Executive Session on Monday June 2, 2014 at 7:30 P.M.

-The monthly meeting of the EAC will be held on Wednesday June 4, 2014 at 5:30 P.M.

-The monthly meeting of the Park and Recreation Commission will be held on Wednesday June 4, 2014 at 7:30 P.M.

-The next meeting of the Board of Supervisors will be held on Monday June 9, 2014 at 7:30 P.M.

Treasurer's Report
For the Month Ended 04/30/2014

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 57,980.74
RET	\$ 157,503.46
Transfer	\$ 20,688.01
Open Space	\$ 29,958.53
Other	<u>\$ 89,086.26</u>
Total	\$ 355,217.00

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Bills Approved</u>
04/14/2014	\$ 360,636.40
04/28/2014	<u>\$ 85,671.13</u>
Total:	\$ 446,307.53

Payroll: \$ 98,273.89

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2014

Tax Anticipation Note:

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
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John Deere	18,634.91	4/2015	Mower and Tractor
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Fund Balances

<u>General Fund Balances:</u>	\$1,428,729.05
<u>Open Space Tax Receipts Balance:</u>	\$1,566,995.57
<u>Liquid Fuel Funds:</u>	\$ 235,016.10
<u>2012 Bond Proceeds:</u>	\$ 000.00