

Township Manager Report

For the Period Ending

June 7, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Tuesday May 26, 2015 at 7:30 P.M.
- The Sustainability Committee's monthly meeting was held on Wednesday May 27, 2015 at 7:30 P.M.
- The monthly meeting for Regional Planning was held on Wednesday May 27, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- The Trash Task Force's monthly meeting, which was scheduled for Thursday May 28, 2015 at 7:00 P.M., was not held for a lack of a quorum.
- The Board of Supervisors met in Executive Session on Monday June 1, 2015 at 7:30 P.M.
- The monthly EAC meeting was held on Wednesday June 3, 2015 at 5:30 P.M.
- The monthly Park and Recreation Commission meeting was held on Wednesday June 3, 2015 at 7:30 P.M.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigated this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been responded to be the developers. Toll Brothers has responded with a proposal regarding stone facing of the culverts.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and are preparing recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the

Chester County Conservation District. Evans Mill is working on renewing the approved sewage module for the project.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. We have received confirmation that Mr. Markle has withdrawn his appeal of the Board's prior decision, which had previously been withdrawn by the Board.
- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant attended the most recent Planning Commission meeting. The Planning Commission has recommended approval of the application. The applicant has granted a further extension to June 30, 2015.
- **NEWLY RECEIVED:**
 -

4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 39 Right-to-Know Requests, 30 of which were submitted by Mr. Curry. Mr. Curry submitted an appeal of the Township's response to one of his Right-to-Know requests, which was denied by the Office of Open Records.

5. **Financial:**

-As of the end of May, tax collections for earned income, real estate and transfer taxes were \$1,769,679, which is \$8,187 above last year at this time.

6. **Township Construction/Maintenance:**

-The Township has gone out to solicit bids for the mowing of the spray fields and for sealcoat on a number of Township roads.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday June 7, 2015 at 7:30 P.M.

- The Northern Federation of Chester County Communities will hold its monthly meeting at East Coventry Township's Building on Tuesday June 9, 2015 at 7:00 P.M.
- The Sustainability Committee is scheduled to hold its monthly meeting on Tuesday June 16, 2015 at 7:30 P.M.
- The Planning Commission is scheduled to hold its monthly meeting on Thursday June 19, 2015 at 7:30 P.M.
- The Sustainability Committee's movie night will be on Friday June 19, 2015 at 7:00 P.M.
- The Board of Supervisors will meet on Monday June 22, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 3/31/2015

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 115,613.14
RET	\$ 145,393.15
Transfer	\$ 41,625.92
Open Space	\$ 56,937.72
Other	\$ <u>238,896.88</u>
Total	\$ 598,466.81

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
3/09/2015	\$ 104,459.12
3/23/2015	\$ <u>69,399.77</u>
TOTAL	\$ 173,858.89

Payroll:

3/11/2015	\$ 49,506.59
3/23/2015	\$ <u>51,737.52</u>
TOTAL	\$ 101,244.11

Debt

General Obligation: Original Issue 2012 Bond: \$8,965,000
Next payment due June 1, 2015
Open Space Interest: \$77,072.50
General Fund Interest: \$26,162.50

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: \$1,184,668.04

Open Space Tax Receipts Balance: \$1,679,907.75

Liquid Fuel Funds: \$281,632.49

ROAD MASTER REPORT

MAY 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Graded several roads in the Township

Remove trees various roads in the Township

Assisted with Community Day set up

Mowed several roads in the Township

Worked with contractor to sweep roads

Applied Dust Control on several roads of the Township