

Township Manager Report

For the Period Ending
July 13, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday June 22, 2015 at 7:30 P.M.
- The monthly Regional Planning meeting was held on Wednesday June 24, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- I was on vacation on Wednesday June 24, 2014.
- Counsel and I met with counsel and representatives of the developers of the Eagle Farms subdivision on Monday June 29, 2015.
- Township employees met with representatives of DVHT on Tuesday June 30, 2015.
- The EAC held its monthly meeting on Wednesday July 1, 2015 at 5:30 P.M.
- The Park and Recreation Commission, which was scheduled to hold its monthly meeting on Wednesday July 1, 2015 at 7:30 P.M., cancelled the meeting.
- I met with three residents on Thursday July 2, 2015 regarding the settlement of their litigation with the Hankin Group over the Weatherstone development.
- Township offices were closed on Friday July 3, 2015 in observance of the Fourth of July holiday.
- An Executive Session of the Board of Supervisors was held on Monday July 6, 2015 at 7:30 P.M.
- Staff met with the Township's liability insurance broker on Wednesday July 8, 2015.
- I took 4 hours of vacation time on Friday afternoon, July 10, 2015.
- I met with a resident regarding a complaint about light pollution on Monday July 13, 2015.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been

responded to be the developers. Toll Brothers has responded with a proposal regarding stone facing of the culverts.

- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and are preparing recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the Chester County Conservation District. Evans Mill is working on renewing the approved sewage module for the project. Work has begun on site. Stormwater facilities are being built on the Zarisniak farm parcel.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal filed of Zoning Officer's determination.

Initial hearing scheduled for March 5, 2015. It was continued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 39 Right-to-Know Requests, 30 of which were submitted by Mr. Curry.

5. **Financial:**

-The developers of the Eagle Farms subdivision have submitted five (5) separate requests to have their surety for the infrastructure they are building reduced. The Board will vote on Monday night on sending these applications to the Township Engineer for review.

6. **Township Construction/Maintenance:**

-The Township Road Department has been sealing roads and making repairs in preparation for the seal coating of numerous roads to be done by Martin Paving.

7. **Township Meetings Scheduled for the Near Future:**

- The Board of Supervisors will meet on Monday July 13, 2015 at 7:30 P.M.
- The Board of Supervisors will meet in Executive Session prior to the regular meeting on July 13, 2015.
- The monthly Planning Commission meeting, which is scheduled for Thursday July 16, 2015, has been cancelled.
- The Sustainability Committee's Movie Night will be held on Friday July 17, 2015 at 7:00 P.M.
- The Sustainability Committee monthly meeting is scheduled for Tuesday July 21, 2015 at 7:30 P.M.
- The monthly meeting of the Trash Task Force is scheduled for Thursday July 23, 2015 at 7:00 P.M.
- The Board of Supervisors will meet on Monday July 27, 2015 at 7:30 P.M.

ROAD MASTER REPORT

JUNE 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Mowed several roads in the Township

Repairs to Bertolet School Road and S. Chester Springs Road

Spray sewer plants for weeds