Township Manager Report

For the Period Ending
July 27, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday July 13, 2015 at 7:30 P.M.
-The Board of Supervisors met in Executive Session prior to the regular meeting on July 13, 2015.
-The monthly Planning Commission meeting, which was scheduled for Thursday July 16, 2015, was cancelled.
-The Sustainability Committee's Movie Night was held on Friday July 17, 2015 at 7:00 P.M.
-The Sustainability Committee monthly meeting was held on Tuesday July 21, 2015 at 7:30 P.M.
-The monthly meeting of the Trash Task Force scheduled for Thursday July 23, 2015 at 7:00 P.M. was cancelled.
-I was on vacation Wednesday and Thursday July 22nd and 23rd.

2. Action Items for Board of Supervisors Meetings:

-I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been responded to be the developers. Toll Brothers has responded with a proposal regarding stone facing of the culverts.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and are preparing recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the Chester County Conservation District. Evans Mill is working on renewing

the approved sewage module for the project. Work has begun on site. Stormwater facilities are being built on the Zarisniak farm parcel.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been $1,560 through 12/1/14. The cost of staff time exceeds $5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 43 Right-to-Know Requests, 32 of which were submitted by Mr. Curry.

-The Township web site has been redone. It will be going live this week.

-Work has begun on the next Township newsletter.

5. Financial:

-The developers of the Eagle Farms subdivision have submitted five (5) separate requests to have their surety for the infrastructure they are building reduced. The Board sent these applications to the Township Engineer for review. The Township Engineer has made a recommendation on each such request. Additional requests have been received from the developers, which will need to be sent to the Township Engineer for review.

6. Township Construction/Maintenance:

-The Township Road Department has been sealing roads and making repairs in preparation for the seal coating of numerous roads to be done by Martin Paving.

7. Township Meetings Scheduled for the Near Future:

-The Board of Supervisors will meet on Monday July 27, 2015 at 7:30 P.M.

-Staff will be involved in a liquid fuel audit next week.

-The Regional Planning meeting for July was cancelled.

-Tammy is on vacation starting Friday of next week and continuing through August 5, 2015.

-A Board of Supervisors Executive Session is scheduled for Monday August 3, 2015 at 7:30 P.M.
-The EAC monthly meeting will be held on Wednesday August 5, 2015 at 5:30 P.M.
-The monthly Park and Recreation Commission meeting is scheduled for Wednesday August 5, 2015 at 7:30 P.M.
-The next Board of Supervisors meeting will be held on Monday August 10, 2015 at 7:30 P.M.

Treasurer's Report

For the Month Ended 6/30/2015

Revenues

Type	Monthly Receipts
EIT	$ 116,241.15
RET	$ 30,566.85
Transfer	$ 19,705.35
Open Space	$ 57,880.57
Other	$ 29,377.79
Total	$ 253,771.71

Expenditures

Bills Paid:

Bills List Date	Total Monthly Bills Approved
6/08/2015	$ 119,402.68
6/22/2015	$ 35,616.03
TOTAL	$ 155,018.71

Payroll:	
6/01/2015	$ 50,929.88
6/15/2015	$ 48,436.01
TOTAL	$ 99,365.89

Debt

General Obligation: Original Issue 2012 Bond: $8,965,000
Next payment due June 1, 2015 **(PAID)**
Open Space Interest: $ 77,072.50
General Fund Interest: $ 26,162.50
$ 103,235.00

Equipment:

Payee	Amount	Due	For
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: $1,695,603.86

Open Space Tax Receipts Balance: $1,828,061.08

Liquid Fuel Funds: $281,596.31