

Township Manager Report

For the Period Ending
August 24, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors meeting was held on Monday August 10, 2015 at 7:30 P.M.
- I was out on vacation on Monday August 17, 2015.
- The Sustainability Committee's monthly meeting was held on Tuesday August 18, 2015 at 7:30 P.M.
- Staff met with the insurance broker concerning the insurance renewal on Wednesday August 19, 2015.
- The Planning Commission's monthly meeting was held on Thursday August 20, 2015 at 7:30 P.M.
- The Sustainability Committee movie was shown on Friday August 21, 2015.
- The movie in the park was shown on Saturday August 22, 2015.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigated this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been responded to be the developers. Toll Brothers has responded with a revised proposal regarding stone facing of the culverts.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and are preparing recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the Chester County Conservation District. Evans Mill is working on renewing the approved sewage module for the project. Work has begun on site. Stormwater facilities are being built on the Zarisniak farm parcel.

- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County.
- **NEWLY RECEIVED:**
 - Goldfield: Application for two lot subdivision.**

4. **Miscellaneous:**

- Zoning Hearing Board Hearing Schedule:
 - Pilotti: Appeal was discontinued.
 - The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 56 Right-to-Know Requests, 33 of which were submitted by Mr. Curry.
 - Work is completed on the next Township newsletter. It was mailed to all residents.
 - The movie in the park was held Saturday night, August 21st. Over 120 people attended the showing of Jurassic Park.

5. **Financial:**

- The Township was contacted by Moody's, which asked several questions about the Township's financial condition. The Township received an email stating that the review has been concluded.

6. **Township Construction/Maintenance:**

- A representative of Carroll Engineering will be at the August 24th Board meeting to address questions on the Blackhorse Road repair proposal.

7. **Township Meetings Scheduled for the Near Future:**

- The next Board of Supervisors meeting will be held on Monday August 24, 2015 at 7:30 P.M.
- The monthly Regional Planning meeting is scheduled to be held on Wednesday August 26, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- The monthly Trash Task Force meeting is scheduled to be held on Thursday August 27, 2015 at 7:00 P.M.
- The monthly EAC meeting is scheduled to be held on Wednesday September 2, 105 at 5:30 P.M.

- The monthly Park & Recreation Commission meeting is scheduled to be held on Wednesday September 2, 2015 at 7:30 P.M.
- An Executive Session of the Board of Supervisors is scheduled for Monday September 7, 2015 at 7:30 P.M.
- A public meeting of the Board of Supervisors on the 2016 Budget will be held on Wednesday September 9, 2015 at 7:30 P.M.
- There is a Planning Commission Workshop to consider changes to the Zoning Ordinance on Thursday September 13, 2015 at 7:30 P.M.
- The next Board of Supervisors meeting is scheduled for Monday September 14, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 7/31/2015

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 61,161.90
RET	\$ 52,218.90
Transfer	\$ 39,000.57
Open Space	\$ 30,210.34
Other	<u>\$ 140,305.17</u>
Total	\$ 322,896.89

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
7/13/2015	\$ 138,466.24
7/27/2015	<u>\$ 142,304.34</u>
TOTAL	\$ 280,770.58

Payroll:

7/01/2015	\$ 54,669.85
7/15/2015	\$ 49,313.70
7/29/2015	<u>\$ 50,946.75</u>
TOTAL	\$ 154,930.30

Debt

General Obligation: Original Issue 2012 Bond: \$8,965,000
 Next payment due December 1, 2015
 Open Space Interest and Principal: \$507,072.52
 General Fund Interest and Principal: \$146,162.50
\$ 653,235.02

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2016	Mower and Tractor

Fund Balances

General Fund Balances: \$1,688,258.16

Open Space Tax Receipts Balance: \$1,858,258.16

Liquid Fuel Funds:

\$280,528.66