

Township Manager Report

For the Period Ending
August 25, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday August 11, 2014 at 7:30 P.M.
- There was a meeting at Angelica Creek Park hosted by NLT regarding a proposal to review and revise certain ordinances.
- The Board of Supervisors met in Executive Session on Thursday August 14, 2014.
- I met with the Township Engineer on Friday August 15, 2014.
- Tammy and I met with the insurance broker on the insurance renewal on Tuesday August 19, 2014.
- The monthly meeting of the Sustainability Committee, which had been scheduled for Tuesday August 19, 2014, was cancelled.
- I took ½ day vacation on Thursday August 21, 2014.
- The monthly Planning Commission meeting, which had been scheduled for Thursday August 21, 2014, was cancelled.
- Met with Township Engineer on Friday August 22, 2014
- Movie Night was held on Saturday August 23, 2014.

2. Action Items for Board of Supervisors Meetings:

-.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The Township has begun the process to abandon a portion of Eagle Farms Road pursuant to the agreement which was signed late last year. A preconstruction meeting has been scheduled. Work is being done on the necessary agreements. These matters will be on the agenda for Monday night's meeting.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August.
- West Vincent Associates/Brunner: The Development Agreement was signed, as was the Sewage Facilities Agreement. The pump and haul application was submitted to PADEP. We are waiting for work to begin.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. The applicant has granted a further extension. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the

applicant, but it was cancelled at the request of the new counsel for the applicant. The applicant has now granted a further extension. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant were not able to attend the most recent Planning Commission meetings.
- Royal Crown Stables: The Board of Supervisors rendered a decision on the application. The applicants closed on the purchase of the property.
- **NEWLY RECEIVED:**
 -

4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

- Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.
- Royal Crown: The decision was signed by the applicant.
- Spadaford: Hearing held August 5th at 7 P.M.

-Since mid January of 2013, the Township has received over 250 Right-to-Know requests, 204 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,280 through 07/1/14. The cost of staff time exceeds \$5,000.

-The newsletter was sent to residents.

-The Sustainability Committee is planning for a third annual Township Garage Sale in the Township Park on Saturday October 4, 2014.

5. **Financial:**

-State law requires that the Public Employee Retirement Commission (PERC) make a determination every two years whether the defined benefit plans of all municipalities are distressed. This is done by looking at the funded ratio of the plan. Scores range from 0 to 4 with zero being the best. A score of zero means that the pension plan has a funded ratio of 90 percent or greater. West Vincent has a defined benefit plan for its Police as required by State law. This was ranked by PERC and the plan received a score of zero, which is the best that it could receive.

-The Township received quotes on the renewal of its insurance policies. The best quote had a 6% increase in premiums.

-Work has begun on the 2015 budget.

6. **Township Construction/Maintenance:**

-Penn DOT sealcoated St. Matthews Road.

-The Road Department made repairs to a number of Township roads.

-Chester County closed Horseshoe Trail between Hollow Road and St. Matthews Road to repair the County owned bridge in that stretch of road.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors has a regularly scheduled meeting on Monday August 25, 2014 at 7:30 P.M.

-The monthly Regional Planning meeting is scheduled for Wednesday August 27, 2014 at 7:30 P.M. at the Schuylkill Township Building.

-The Township offices will be closed on Monday September 1, 2014 for the Labor Day holiday.

-The monthly EAC meeting is scheduled for Wednesday September 3, 2014 at 5:30 P.M.

-The Monthly Park and Recreation Commission meeting is scheduled for Wednesday September 3, 2014 at 7:30 P.M.

-I will be on vacation Friday September 4, 2014

-The Board of Supervisors has a regularly scheduled meeting on Monday September 8, 2014 at 7:30 P.M.

Treasurer's Report
For the Month Ended 07/31/2014

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 98,790.79
RET	\$ 59,646.77
Transfer	\$ 74,758.30
Open Space	\$ 49,377.06
Other	<u>\$ 102,088.19</u>
Total	\$ 384,661.11

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Bills Approved</u>
7/14/2014	\$ 139,124.63
7/28/2014	<u>\$ 139,432.15</u>
Total:	\$ 278,556.78

Payroll: \$ 141,500.57 (3)

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due December 1, 2014: \$492,197.50 for open space
\$149,162.50 from general fund

Tax Anticipation Note:

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
--------------	---------------	------------	------------

John Deere	18,634.91	4/2015	Mower and Tractor
------------	-----------	--------	-------------------

Fund Balances

<u>General Fund Balances:</u>	\$1,831,432.24
<u>Open Space Tax Receipts Balance:</u>	\$1,708,351.23
<u>Liquid Fuel Funds:</u>	\$233,973.69
<u>2012 Bond Proceeds:</u>	\$ 000.00