

Township Manager Report

For the Period Ending
September 8, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors had a regularly scheduled meeting on Monday August 25, 2014 at 7:30 P.M.
- The monthly Regional Planning meeting was held on Wednesday August 27, 2014 at 7:30 P.M. at the Schuylkill Township Building.
- The Township office was closed on Monday September 1, 2014 for the Labor Day holiday.
- The monthly EAC meeting was held on Wednesday September 3, 2014 at 5:30 P.M.
- The Monthly Park and Recreation Commission meeting was held on Wednesday September 3, 2014 at 7:30 P.M.
- I was on vacation Friday September 4, 2014

2. Action Items for Board of Supervisors Meetings:

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3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. It has discussed Township requirements for blasting with the Building Department.
- Wilkinson Associates/Birchrund Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August.
- West Vincent Associates/Brunner: The Development Agreement was signed, as was the Sewage Facilities Agreement. The pump and haul application was submitted to PADEP. We are waiting for work to begin.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted. There now appears to be agreement on the language for a decision. If counsel for the applicant agrees, it will be put on the agenda for approval at a Board of Supervisors' meeting.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant were not able to attend the most recent Planning Commission meetings.
- Royal Crown Stables: The Board of Supervisors rendered a decision on the application. The applicants closed on the purchase of the property.
- **NEWLY RECEIVED:**

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4. **Miscellaneous:**

- Zoning Hearing Board Hearing Schedule:
 - Flather: Appeal filed. The applicants have filed for a new Zoning hearing. First hearing scheduled for 1/10/13 was continued at the applicants' request.
 - Royal Crown: The decision was signed by the applicant.
 - Spadaford: Hearing held and decision issued.

-Since mid January of 2013, the Township has received over 250 Right-to-Know requests, 204 of which were sent in by Brian Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,280 through 07/1/14. The cost of staff time exceeds \$5,000.

-The Sustainability Committee is planning for a third annual Township Garage Sale in the Township Park on Saturday October 4, 2014.

5. **Financial:**

- Work continues on the 2015 budget.
- Staff had applied to the County Assessment Office to have it determine that the new park property is exempt from property taxes. The Assessment Office has decided that the parcel is exempt.

6. **Township Construction/Maintenance:**

- The Road Department made repairs to a number of Township roads.
- Chester County reopened the bridge on Horseshoe Trail between Hollow Road and St. Matthews Road.
- Staff is working with Penn DOT so that the Township can meet the requirements for using liquid fuel funds for the repairs to Horse Shoe Trail.

7. **Township Meetings Scheduled for the Near Future:**

- The Board of Supervisors has a regularly scheduled meeting on Monday September 8, 2014 at 7:30 P.M.
- The September meeting of the Northern Federation of Chester County Communities has been cancelled.
- The monthly Planning Commission meeting is scheduled for Thursday September 18, 2014 at 7:30 P.M.
- The Board of Supervisors has a regularly scheduled meeting on Monday September 22, 2014 at 7:30 P.M.

ROAD MASTER REPORT

AUGUST 2014

Conducted ongoing maintenance and repair on Township equipment

Mowed several roads in the Township

Worked with contractor on repairs to the St. Matthews Rd. and Saw Mill Road

Checked road complaints

Marked trees for removal on Beaver Hill Road