

Township Manager Report

For the Period Ending
September 28, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors meeting was held on Monday September 14, 2015 at 7:30 P.M.
- The monthly Sustainability Committee meeting was held on Tuesday September 15, 2015 at 7:30 P.M.
- The Board of Supervisors held an Executive Session on Wednesday September 16, 2015 at 7:30 P.M.
- The monthly Planning Commission meeting was held on Thursday September 17, 2015 at 7:30 P.M.
- Staff attended a meeting on flood plains and stormwater hosted by the Chester County Water Resources Authority on Friday September 18, 2015.
- The Sustainability Committee movie was shown on Friday September 18, 2015 at 7:00 P.M.
- The Township Solicitor and I met with Mr. Brosman and representatives of Toll Brothers on Wednesday September 23, 2015.
- Electronics recycling was available at the East Vincent Township Building on Saturday September 26, 2015 from 9 AM to 1 PM.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road. The applicant is revising the plan to deal with a driveway on South Chester Springs Road. Nearby residents have complained about the look of the culverts. Resident have asked a series of questions, which has been referred to the developers for review and response. All questions have been responded to be the developers. Toll Brothers has responded with a revised proposal regarding stone facing of the culverts. Lennar Homes has closed on its purchase of Orleans Homes' interest in the project. Site work continues.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and has prepared recommendations for the future uses at the site.

- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the Chester County Conservation District. Evans Mill is working on renewing the approved sewage module for the project. Work continues on site. Stormwater facilities are being built on the Zarisniak farm parcel and on the main parcel.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County. The parcel is apparently for sale and the office has received several inquiries about the status of the subdivision.
- Goldfield: Application received. Engineering letter received. The Planning Commission recommended approval of the plan at its recent meeting. A draft decision has been prepared to the Board meeting on September 28th.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 67 Right-to-Know Requests, 43 of which were submitted by Mr. Curry.

5. **Financial:**

-Williams Companies, which operates a natural gas pipeline which goes through the Township, has agreed to be acquired by Energy Transfer LLP.

-The Township received \$86,258.36 from the Commonwealth of Pennsylvania which must be put towards funding the Township's pension plans. This is in excess of what the Township had budgeted for such revenues, which was \$77,000.

6. **Township Construction/Maintenance:**

-Work has begun on the repairs to Blackhorse Road.

-The Road Department and a contractor has been removing and replacing damaged rolled-curbs in the Stonecroft subdivision.

7. Township Meetings Scheduled for the Near Future:

-The next regularly scheduled meeting of the Board of Supervisors will be held on Monday September 28, 2015 at 7:30 P.M.

-The Natural Lands Trust is hosting a meeting on the Hopewell Big Woods on Tuesday September 29, 2015.

-The monthly Regional Planning meeting is scheduled for Wednesday September 30, 2015 at 7:30 P.M. at the Schuylkill Township Building.

-The yard sale in the park will be held on Saturday October 3, 2015 at 8 A.M. to noon.

-The monthly EAC meeting is scheduled to be held on Wednesday October 7, 2015 at 5:30 P.M.

-The monthly Park and Recreation Commission meeting is scheduled to be held on Wednesday October 7, 2015 at 7:30 P.M.

-The next Board of Supervisors meeting is scheduled to be held on Monday October 12, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 8/31/2015

Revenues

| <u>Type</u> | <u>Monthly Receipts</u> |
|-------------|-------------------------|
| EIT | \$ 195,617.13 |
| RET | \$ 9,083.77 |
| Transfer | \$ 32,804.59 |
| Open Space | \$ 95,057.16 |
| Other | <u>\$ 175,596.51</u> |
| Total | \$ 508,159.16 |

Expenditures

Bills Paid:

| <u>Bills List Date</u> | <u>Total Monthly Bills Approved</u> |
|------------------------|-------------------------------------|
| 8/10/2015 | \$ 194,435.77 |
| 8/24/2015 | <u>\$ 314,069.68</u> |
| TOTAL | \$ 456,374.02 |

Payroll:

| | |
|-----------|---------------------|
| 8/10/2015 | \$ 49,434.45 |
| 8/24/2015 | <u>\$ 51,636.11</u> |
| TOTAL | \$ 101,070.56 |

Debt

General Obligation: Original Issue 2012 Bond: \$8,965,000
Next payment due December 1, 2015
Open Space Interest and Principal: \$507,072.52
General Fund Interest and Principal: \$146,162.50
\$ 653,235.02

Equipment:

| <u>Payee</u> | <u>Amount</u> | <u>Due</u> | <u>For</u> |
|--------------|---------------|------------|-------------------|
| John Deere | 18,634.91 | 4/2015 | Mower and Tractor |

Fund Balances

| | |
|--|----------------|
| <u>General Fund Balances:</u> | \$1,571,883.54 |
| <u>Open Space Tax Receipts Balance:</u> | \$1,953,302.05 |
| <u>Liquid Fuel Funds:</u> | \$277,392.98 |