

Township Manager Report

For the Period Ending
October 12, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors meeting was held on Monday September 28, 2015 at 7:30 P.M.
- The Natural Lands Trust hosted a meeting on the Hopewell Big Woods on Tuesday September 29, 2015.
- Sandy and I met with people regarding the possible commercial use of a barn on Wednesday September 30, 2015.
- The monthly Regional Planning meeting was held on Wednesday September 30, 2015 at 7:30 P.M. at the Schuylkill Township Building.
- I met with representatives of the Trash Task Force at their request on Thursday October 1, 2015.
- I met with Allen Mason of Carroll Engineering on Friday October 2, 2015 to discuss outstanding matters.
- The Board of Supervisors held an Executive Session on Monday October 5, 2015.
- I met with Victoria Laubach of Green Valleys regarding trees for planting in the Township parks on Wednesday October 7, 2015.
- A negotiating session was held on the police contract on Wednesday October 7, 2015.
- The monthly EAC meeting was held on Wednesday October 7, 2015 at 5:30 P.M.
- The monthly Park and Recreation Commission meeting was held on Wednesday October 7, 2015 at 7:30 P.M.
- A negotiating session was held with AFSCME on the non-uniformed contract on Thursday October 8, 2015.
- Tammy and I met with Chester Springs Road residents about a variety of matters on Friday October 9, 2015.
- Allen Mason and I attended a preconstruction meeting on the sidewalk to the school on Friday October 9, 2015.
- The yard sale in the park was held on Saturday October 10, 2015 at 8 A.M. to noon.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: Site work continues. Tammy and I met with residents of South Chester Springs Road to answer questions about the development and

related issues. The developer has scheduled the repair of South Chester Springs Road for later this month.

- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and has prepared recommendations for the future uses at the site.
- West Vincent Associates/Brunner: The sale to Pulte went to closing. The letters of credit for West Vincent Associates were released and were replaced by new letters of credit from Pulte. There was a preconstruction meeting with the Township, the developer, the site contractor and the Chester County Conservation District. Evans Mill is working on renewing the approved sewage module for the project. Work continues on site. Stormwater facilities are being built on the Zarisniak farm parcel and on the main parcel.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County. Oral argument has been scheduled. The parcel is apparently for sale and the office has received several inquiries about the status of the subdivision.
- Goldfield: The application was approved at the Board meeting on September 28th.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 67 Right-to-Know Requests, 43 of which were submitted by Mr. Curry.

5. **Financial:**

-The Township received funds from the Commonwealth of Pennsylvania for Fireman's Relief. Payments of these funds to the three fire companies which serve the Township are on the bills list for October 12, 2015.

6. Township Construction/Maintenance:

- Work will begin on the sidewalk to the school this week. The work should be completed, weather permitting, by November 3, 2015.
- The Road Department and a contractor has removed and replaced damaged rolled-curbs in the Stonecroft subdivision.

7. Township Meetings Scheduled for the Near Future:

- The next Board of Supervisors meeting is scheduled to be held on Monday October 12, 2015 at 7:30 P.M.
- On Wednesday October 14, 2015 there is a breakfast meeting hosted by Representative Ryan Costello.
- The monthly Planning Commission meeting is scheduled for Thursday October 15, 2015 at 7:30 P.M.
- Shredding services will be available in the Township Offices parking lot on Saturday October 17, 2015 from 9:30 A.M. until noon.
- There is a meeting with representatives of the Dirt and Gravel Road project on Monday October 19, 2015.
- There is a meeting with representatives of Columbia Gas on Monday October 19, 2015 about recent incidents at the pumping station.
- There is a meeting in Harrisburg on the Right-to-Know Law on Wednesday October 21, 2015.
- I will be on vacation from Saturday October 24, 2015 through Sunday November 1, 2015
- The next regularly scheduled Board of Supervisors meeting is Monday October 26, 2015 at 7:30 P.M.

ROAD MASTER REPORT

SEPTEMBER 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Mowed several roads in the Township

Worked with contractor to assist sweeping of roads

Worked with contractor to replace portion of curbing in the Stonecroft Subdivision

Met with engineer and residents on Black Horse Road

Worked on Black Horse Road with contractor

Cleaned up downed tree at several places in Township

Opened pipes and inlets at several places in the Township