

## **Township Manager Report**

For the Period Ending  
November 9, 2015

### **1. Township and Other Meetings Held:**

- I was on vacation from Saturday October 24, 2015 through Sunday November 1, 2015
- The Board of Supervisors meeting was Monday October 26, 2015 at 7:30 P.M.
- The monthly Regional Planning meeting was held on Wednesday October 28, 2015 at 7:30 P.M. at the Schuylkill Township offices.
- The Township Offices were closed on Tuesday November 3, 2015 for Election Day.
- The monthly EAC meeting, which was scheduled to be held on Wednesday November 4, 2015 at 5:30 P.M., was cancelled.
- The monthly Park & Recreation Commission meeting, which was scheduled to be held on Wednesday November 4, 2015 at 7:30 P.M., was cancelled.
- The Historic Resources Committee met on Thursday November 5, 2015.

### **2. Action Items for Board of Supervisors Meetings:**

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

### **3. Pending Subdivisions/Land Development/Applications:**

- Toll/Eagle Farms: Site work continues. The developer has repaired South Chester Springs Road. We are waiting for a revised plan from the developer which shows the Board's requested configuration for the gate and turnaround on South Chester Springs Road.
- Wilkinson Associates/Birchrun Village: Work is continuing by a Township employee to clear unwanted vegetation from the site. The EAC and members of the Park and Recreation Commission have been on the site and has prepared recommendations for the future uses at the site.
- West Vincent Associates/Brunner: Site work continues. The developer has started asking for building permits for houses. The developer's consultants are working with PADEP to extend the pump and haul permit.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County. Oral argument has been scheduled. The parcel is apparently for sale and the office has received several inquiries about the status of the subdivision.

- Goldfield: The application was approved at the Board meeting on September 28<sup>th</sup>.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 85 Right-to-Know Requests, 53 of which were submitted by Mr. Curry. An attorney has filed an appeal with the Office of Open Records for the Police Department's denial of a request under the Right-to-Know Law. I prepared a response, which was filed with the Office of Open Records. We are waiting for a decision. The State Senate unanimously passed a bill amending the Right-to-Know law. It will among other things allow the Township to charge for responding to commercial requests. It will also clarify that a number of documents like W-2s are exempt from disclosure. The bill will now go to the State House.

5. **Financial:**

-A draft budget for 2016 has been prepared and shared with the Board of Supervisors. I have responded to a series of questions from John Jacobs.

6. **Township Construction/Maintenance:**

-Work is now completed on the sidewalk to the school.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors is scheduled to meet on Monday November 9, 2015 at 7:30 P.M.

-The Sustainability Committee's monthly meeting is scheduled for Tuesday November 17, 2015 at 7:30 P.M.

-The Planning Commission's monthly meeting is scheduled for Thursday November 19, 2015 at 7:30 P.M.

-The Board of Supervisors is scheduled to meet on Monday November 23, 2015 at 7:30 P.M.