

Township Manager Report

For the Period Ending
November 24, 2014

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday November 10, 2014 at 7:30 P.M.
- The annual meeting of the Chester County Earned Income Tax Collection Group was held on Tuesday November 11, 2014 at 6:00 P.M.
- I met with a representative of the French and Pickering Creek Conservation Trust on Wednesday November 12, 2014. She conducted the annual monitoring of the properties owned by the Township where F&PCCT holds a conservation easement on that property.
- The Sustainability Committee held its monthly meeting on Tuesday November 18, 2014 at 7:30 P.M.
- Negotiations were held with representatives of the Police bargaining unit.
- There was a meeting with a resident, representatives of the Weatherstone Homeowner's Association at Butterfly Park regarding parking on Linden Avenue on Tuesday November 18, 2014 at 4:00 P.M.
- The Planning Commission, which was scheduled to hold its monthly meeting on Thursday November 20, 2014 at 7:30 P.M., cancelled the meeting.
- There was a meeting with representatives of Penn DOT regarding Birchrun Road on Monday November 24, 2014 at 10:00 A.M.

2. Action Items for Board of Supervisors Meetings:

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3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal.
- West Vincent Associates/Brunner: The Development Agreement was signed, as was the Sewage Facilities Agreement. The pump and haul application was submitted to PADEP. The applicant has filed a new subdivision plan.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with

representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant did not attend the most recent Planning Commission meetings.
- **NEWLY RECEIVED:**
 - Bruner Subdivision Plan**

4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Flather: The applicant was withdrawn its appeal.

-Spadaford: Hearing held and decision issued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township has received 69 requests, 55 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,280 through 07/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He has scheduled another inspection for Tuesday afternoon November 25, 2014.

-The Township received a monitoring report from French and Pickering Creek Conservation Trust for the properties owned by the Township where F&PCCT has a conservation easement.

5. **Financial:**

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6. **Township Construction/Maintenance:**

-The Township continues to repair roads which were damaged during the Winter. Davis Lane near Birchrun Road is the latest road to be repaired.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday November 24, 2014 at 7:30 P.M.

-The Township offices will be closed on Thursday November 27 and Friday November 28 in observance of the Thanksgiving Day holiday.

-An executive session of the Board of Supervisors is scheduled for Monday December 1, 2014 at 7:30 P.M.

-Training for staff on harassment is scheduled for Tuesday December 2, 2014.

-The monthly EAC meeting is scheduled for Wednesday December 3, 2014 at 5:30 P.M.

-The monthly Park and Recreation Commission meeting is scheduled for December 3, 2014 at 7:30 P.M.

-I will be attending a seminar on Thursday afternoon December 4, 2014.

-I will be on vacation on Friday December 5, 2014.

-The Board of Supervisors will meet on Monday December 8, 2014 at 7:30 P.M.

Treasurer's Report
For the Month Ended 10/31/2014

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 45,411.99
RET	\$ 11,945.72
Transfer	\$ 29,464.48
Open Space	\$ 22,827.35
Other	<u>\$ 194,422.79</u>
Total	\$ 304,072.33

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Bills Approved</u>
10/13/2014	\$ 254,941.80
10/27/2014	<u>\$ 126,633.07</u>
Total:	\$ 381,574.87

Payroll: \$ 95,835.29

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due December 1, 2014:

Tax Anticipation Note:

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
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John Deere	18,634.91	4/2014	Mower and Tractor
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Fund Balances

General Fund Balances: \$1,270,167.09

Open Space Tax Receipts Balance: \$1,860,161.98

Liquid Fuel Funds: \$174,518.01

2012 Bond Proceeds: \$ 000.00