

Township Manager Report

For the Period Ending
December 14, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday November 23, 2015 at 7:30 P.M.
- The Township offices were closed on Thursday November 26, 2015 and Friday November 27, 2015 in observance of the Thanksgiving holiday.
- The Turkey Trot was held at the Township Park and nearby roads on Friday November 27, 2015.
- The monthly EAC meeting was held on Wednesday December 2, 2015 at 5:30 P.M.
- The monthly Park and Recreation Commission meeting was held on Wednesday December 2, 2015 at 7:30 P.M.
- I attended a seminar on Friday December 4, 2015 on how to draft an ordinance.
- An Executive Session of the Board of Supervisors was held on Monday December 7, 2015 at 7:30 P.M.
- The arbitration with the Police bargaining unit, which was scheduled for Wednesday December 9, 2015, was cancelled.
- The combined November/December meeting of the Regional Planning Group was held on Thursday December 10, 2015 at 7:30 P.M. at the Schuylkill Township Building.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: Site work continues. The developer has repaired South Chester Springs Road. We are waiting for a revised plan from the developer which shows the Board's requested configuration for the gate and turnaround on South Chester Springs Road.
- West Vincent Associates/Brunner: Site work continues. The developer has started asking for building permits for houses. The developer's consultants are working with PADEP to extend the pump and haul permit.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County. Oral argument has been scheduled. The parcel is apparently for sale and the office has received several inquiries about the status of the subdivision.

- NEWLY RECEIVED:

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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 86 Right-to-Know Requests, 53 of which were submitted by Mr. Curry. An attorney has filed an appeal with the Office of Open Records for the Police Department's denial of a request under the Right-to-Know Law. I prepared a response, which was filed with the Office of Open Records. We are waiting for a decision. The State Senate unanimously passed a bill amending the Right-to-Know law. It will among other things allow the Township to charge for responding to commercial requests. It will also clarify that a number of documents like W-2s are exempt from disclosure. The bill is now being debated by the State House. Another appeal was filed on another denial. I prepared a response, which was filed with the Office of Open Records. We are waiting for a decision.

5. **Financial:**

-A draft budget for 2016 has been prepared and has been advertised for public inspection.

6. **Township Construction/Maintenance:**

-The Building Department received plans from Pulte, Toll and Lennar for the new home styles they are offering in their developments. Staff is reviewing those plans for consistency with the International Building Code and Township Ordinances. The Township also received permits for 20 new homes in October and November. Pulte submitted 13, Lennar 3 and Toll 4. In the previous 9 months, only 4 permits for new houses had been received.

-Chester County will be notifying the residents of Bertolet School Road that it will be making repairs to the bridge over French Creek starting 1/4/16 and that there will be periodic bridge closures.

7. **Township Meetings Scheduled for the Near Future:**

-The next scheduled meeting of the Board of Supervisors is on Monday December 14, 2015 at 7:30 P.M.

- There is a meeting of municipal representatives with Uwchlan Ambulance on Tuesday December 15, 2015.
- There is a meeting with representatives of the Dame Julianna League on Thursday December 17, 2015.
- The monthly Planning Commission meeting is scheduled for Thursday December 17, 2015 at 7:30 P.M.
- The Township offices will be closed for the Christmas holiday on Thursday December 24, 2015 and Friday December 25, 2015.
- The Board of Supervisors is scheduled to meet on December 28, 2015 at 7:30 P.M.

ROAD MASTER REPORT
OCTOBER-NOVEMBER 2015

Conducted ongoing maintenance and repair on Township equipment

Filled in potholes on various roads

Worked on Black Horse Road with contractor

Graded several roads in the Township

Replaced signs at several places in the Township

Repaired potholes on various roads in the Township

Removed down trees on various roads in the Township

Prepare snow equipment for the winter

Opened pipes and inlets at several places in the Township