

## **Township Manager Report**

For the Period Ending  
December 22, 2014

### **1. Township and Other Meetings Held:**

- The Board of Supervisors met on Monday December 8, 2014 at 7:30 P.M.
- The Holiday Luncheon for volunteers and staff was held on Monday December 15, 2014.
- The Sustainability Committee met on Tuesday December 16, 2014 at 7:30 P.M.
- I attended a seminar on Thursday December 18, 2014.
- The monthly Planning Commission met on Thursday December 18, 2014 at 7:30 P.M.
- I was on vacation on Friday December 19, 2014.

### **2. Action Items for Board of Supervisors Meetings:**

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### **3. Pending Subdivisions/Land Development/Applications:**

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer is investigating this.
- Wilkinson Associates/Birchrund Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal.
- West Vincent Associates/Brunner: The Development Agreement was signed, as was the Sewage Facilities Agreement. The pump and haul application was submitted to PADEP. The applicant plans to file a new subdivision plan.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant did not attend the most recent Planning Commission meetings.

- **NEWLY RECEIVED:**

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4. **Miscellaneous:**

- Zoning Hearing Board Hearing Schedule:

  - Flather: The applicant was withdrawn its appeal.

  - Spadaford: Hearing held and decision issued.

- The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township has received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014.

5. **Financial:**

- The Township received payment from Chester County of the Vision Partnership Grant for the Multi Modal Study.

- Tax rates for 2015 will remain the same.

6. **Township Construction/Maintenance:**

- The Township continues to repair roads which were damaged during last Winter.

7. **Township Meetings Scheduled for the Near Future:**

- The Board of Supervisors will meet on Monday December 22, 2014 at 7:30 P.M.

- I will be on vacation on Tuesday December 23, 2014.

- The Township Offices will be closed on December 24 and 25, 2014 for the Christmas holiday.

- The Township Offices will be closed on January 1, 2015 for the New Year's Holiday.

**Treasurer's Report**  
For the Month Ended 11/30/2014

**Revenues**

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 165,197.72
RET	\$ 17,513.78
Transfer	\$ 38,723.03
Open Space	\$ 80,020.99
Other	<u>\$ 85,480.89</u>
Total	\$ 386,936.41

**Expenditures**

**Bills Paid:**

<u>Bills List Date</u>	<u>Total Bills Approved</u>
11/10/2014	\$ 782,335.91
11/24/2014	<u>\$ 68,683.90</u>
Total:	851,019.81

**Payroll:** \$ 92,771.73

**Debt:**

**General Obligation:** Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2015

**Tax Anticipation Note:**

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

**Equipment:**

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
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John Deere	18,634.91	4/2015	Mower and Tractor
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**Fund Balances**

**General Fund Balances:** \$1,145,111.29

**Open Space Tax Receipts Balance:** \$1,447,973.49

**Liquid Fuel Funds:** \$

**2012 Bond Proceeds:** \$ 000.00