

Township Manager Report

For the Period Ending
December 28, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday December 14, 2015 at 7:30 P.M.
- There was a meeting of municipal representatives with Uwchlan Ambulance on Tuesday December 15, 2015.
- There was a meeting with representatives of the Dame Julianna League on Thursday December 17, 2015.
- The monthly Planning Commission meeting was held on Thursday December 17, 2015 at 7:30 P.M.
- I took half days of vacation on Thursday December 17th and Friday December 18th. I took a full day of vacation on Monday December 21st.
- I met with the Township traffic engineer on Tuesday December 22, 2015.
- There was an Executive Session of the Board of Supervisors on Tuesday December 22, 2015.
- The Township offices were closed for the Christmas holiday on Thursday December 24, 2015 and Friday December 25, 2015.

2. Action Items for Board of Supervisors Meetings:

- I have identified two architectural firms which have done substantial municipal work. I have met with both and have solicited a proposal for reviewing the Township's space requirements and making recommendations. I have received both proposals which have been forwarded to the Board.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: Site work continues. The developer has repaired South Chester Springs Road. We are waiting for a revised plan from the developer which shows the Board's requested configuration for the gate and turnaround on South Chester Springs Road.
- West Vincent Associates/Brunner: Site work continues. The developer has started asking for building permits for houses. The developer's consultants are working with PADEP to extend the pump and haul permit.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Batchelor: Plan approval was granted in June. The applicant has filed an appeal with the Court of Common Pleas of Chester County. Oral argument has been scheduled. The parcel is apparently for sale and the office has received several inquiries about the status of the subdivision.
- **NEWLY RECEIVED:**
 1. **Lot Line Change submitted by Laymen's Home Missionary Movement**
 2. **Second Subdivision Plan submitted by Benjamin Goldfield**

4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Pilotti: Appeal was discontinued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 96 Right-to-Know Requests, 56 of which were submitted by Mr. Curry. An attorney has filed an appeal with the Office of Open Records for the Police Department's denial of a request under the Right-to-Know Law. I prepared a response, which was filed with the Office of Open Records. We received a decision which allowed the report to be obtained but with very substantial redaction of information. The State Senate unanimously passed a bill amending the Right-to-Know law. It will among other things allow the Township to charge for responding to commercial requests. It will also clarify that a number of documents like W-2s are exempt from disclosure. The bill is now being debated by the State House. Another appeal was filed on another denial. I prepared a response, which was filed with the Office of Open Records and with the District Attorney's Office. We are waiting for a decision.

5. **Financial:**

-A draft budget for 2016 has been prepared and has been advertised for public inspection. It is ready for adoption by the Board.

6. **Township Construction/Maintenance:**

-The Building Department received plans from Pulte, Toll and Lennar for the new home styles they are offering in their developments. Staff is reviewing those plans for consistency with the International Building Code and Township Ordinances. The Township also received permits for 20 new homes in October and November. Pulte submitted 13, Lennar 3 and Toll 4. In the previous 9 months, only 4 permits for new houses had been received.

-Chester County will be notifying the residents of Bertolet School Road that it will be making repairs to the bridge over French Creek starting 1/4/16 and that there will be periodic bridge closures.

7. **Township Meetings Scheduled for the Near Future:**

- The Board of Supervisors is scheduled to meet on December 28, 2015 at 7:30 P.M.

-The reorganization meeting is scheduled for Monday January 4, 2016 at 7:30 P.M.