

West Vincent Township
Board of Supervisors Meeting

January 29, 2015 7:30 PM

Attendance: Chairman Kenneth Miller, Jr., David Brown, John Jacobs, Michael Crotty of Siana, Bellwoar & McAndrew, LLP, Township Solicitor, James Wendelgass Township Manager, and Township Secretary Tammy Swavely.

Chairman Miller called the meeting to order at 7:30 PM.

Public Comment on Non-Agenda Items:

John Reider, 1580 Hollow Road, commented that his trash hauler was not recycling his recyclables. Mr. Jacobs asked Mr. Wendelgass to contact all of the trash haulers to remind them of this required service.

Maria Jacobs, 2351 Beaver Hill Road, commented on the yearly recycling reports that the Township receives.

Brian Curry, 512 Blackhorse Road commented on the Township website.

Francis Ellis, 2823 Flowing Springs Road commented that she does not hear the fire department sirens anymore. Mr. Brown told her to contact the fire department since it was not a Township matter.

Approval of Minutes:

The minutes of **January 12, 2015** were unanimously approved on a motion by Mr. Jacobs and a second by Mr. Brown.

Reports (full copies are attached):

Township Manager Report: The Township Manager Report for the period ending 1/29/15 was acknowledged as submitted.

Treasurer Report: Mr. Wendelgass read the attached Treasurer Report for the period ending December 31, 2014 which was acknowledged as received.

Police Report: The Police Report for the month of December 2014 was presented by Chief Swinger and was acknowledged as received. Mrs. Jacobs asked how many of the 163 calls for service were mutual aid. Mr. Swinger stated that he did not have that data with him, but to contact him at the office. He added that it he feels it was a very low number, most likely under

10, but it is an important service since it is reciprocated and necessary to have help when called upon.

Active Subdivision List: There are no pending deadlines.

Bills List: Mr. Brown made the motion to approve the Bills List dated 1/29/15 in the total amount of \$147,352.47. Mr. Jacobs seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

A notice was acknowledged as received regarding the **2015 Certified Master Composter Classes** available at the Chester County Library in Exton. They are March 2nd, 9th, 16th, and March 23rd as a snow date. A person must attend all 3 classes and perform 6 hours of volunteer time to receive the certification. This is sponsored by the Chester County Solid Waste Authority.

The **Chester County Solid Waste Authority 2015 Household Hazardous Waste Schedule** has been released. All events start at 9:00 AM and close at 3:00 PM sharp. This will be posted on the Township website. Note: No electronics will be accepted this year. Check their website for how to recycle them. This is for residents only, no businesses are permitted.

Saturday, April 11, 2015, CAT Pickering Campus, 1580 Charlestown Road, Phoenixville, PA 19460

Saturday, April 25, 2015, Octorara High School, 226 Highland Road, Atglen, PA 19310

Saturday, May 16, 2015, Owen J. Roberts Middle School, 981 Ridge Road, Pottstown, PA 19465

Friday, June 26, 2015 Coatesville Learning Center, 1425 East Lincoln Highway, Coatesville, PA 19320

Saturday, September 12, 2015, Oxford School District Administration Building, 125 Bell Tower Lane, Oxford, PA 19363

Saturday, October 10, 2015, Government Services Center, 601 Westtown Road, West Chester, PA 19380

The Sustainability Committee is having a **Movie Night every third Friday of the month** beginning February 20th through July 17th at the Township Building from 7:00 – 9:00 PM. Mr. Wendelgass summarized the first two, February 20: Global Warming: The Signs & the Science (60 min). Over the last million years there have been countless successive ice ages and warming periods. So, what's different now? March 20: Sun Come Up (50 min). This Academy award nominated film chronicles the story of a tiny island nation in the Pacific that has to abandon its home in order to move to higher ground. These are some of the Earth's first climate refuges. They won't be the last. All of the Movies will be placed on the Township calendar on the website.

A request to use the meeting room was received from the Weatherstone HOA on May 7th from 5:30 – 8: 30 PM. Mr. Brown made the motion to permit the same. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

A request to use the meeting room was received from the GEYA Little League Umpires on March 3, 11, 18 and 31 from 7:00 9:00 PM. Mr. Jacobs made the motion to permit the same. Mr. Brown seconded the motion. There was no public comment and the motion carried unanimously.

A request to use the meeting room was received from the Airedale Terrier Club on February 22 from 2:00 – 3:00 PM. Mr. Brown made the motion to permit the same. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

A letter from the West Vincent Land Trust dated January 23, 2015 was acknowledged as received requesting their annual contribution from the Township. Mr. Jacobs made the motion that the Township contribute \$7,500 as listed in the budget to the West Vincent Land Trust. Mr. Miller seconded the motion which carried unanimously with Mr. Brown recusing himself since he is a member of the Board of the West Vincent Land Trust.

The Sustainability Committee has placed a **cell phone recycling box in the Township lobby**. All the proceeds will go to the Jane Goodall Institute. Many important minerals are mined for mobile devices where chimpanzees live. If the metals from phones are recycled, less will have to be mined. All SIM cards are to be removed and all personal data from all devices erased before placing them in the box.

Old Business:

Sidewalk to West Vincent Elementary: Mr. Wendelgass updated the Board that he discussed the easement with the landowner of the area where the sidewalk is proposed. He is fine with donating an easement as long as he did not have to pay for it or have to remove snow in the winter. Mr. Wendelgass is meeting with Penn DOT on Tuesday, February 3 to discuss the area and to see if a permit is required even though it will be out of the right-of-way. Penn DOT does have the plan under review as of now. The next phase will be to place the construction out to bid on Penn Bid.

Fellowship Trail: Mr. Wendelgass stated that he has been in contact with Upper Uwchlan and they are fine with the trail design portion that is in their Township. The next step will be with Penn DOT on Tuesday to start the process of a permit. The plan has been engineered and will be given to them at that time.

Stormwater Management Ordinance: Mr. Jacobs asked to discuss this since he was not sure if everything was done with regards to the solicitor's memo of the same. One of the items of concern was the definition of woods which was brought up by a resident. Mr. Siana writes in his memo that the Township ordinance does have language where applicable for tree density. The fees are

in the Fee Schedule for 2015. The frequency of inspections was also determined in each of the individual Stormwater Agreements. This generally has been a one-time inspection after a year. Mr. Jacobs would like to take action on the financial security and the maintenance fund portions. He is concerned that the financial security would be a burden to the homeowner since it is required to be equal or greater than the construction cost of the facilities. Mr. Wendelgass stated these requirements were placed on the Township by the County and State and as soon as facilities are inspected, the funds will be released. With regards to the Maintenance Fund, the Ordinance establishes a fee to cover the periodic costs for inspections. Mr. Siana states in his memo to the Board that this fee is not in perpetuity, but is held to make sure the Stormwater facilities are constructed properly. The Township Engineer has the ability to set the escrow for, the financial security. Each individual homeowner is dealt with on an individual basis. Mr. Jacobs asked Mr. Crotty to look into how Maintenance Fund is dealt with.

New Business:

Police Employment Contract: Mr. Wendelgass stated that the language still has not been approved by the Police Department's attorney. Mr. Brown asked if the benefits would be retroactive. Mr. Wendelgass stated that yes, this was included in the contract. As soon as the language is approved, this contract will be signed and forwarded to the Board for its review and approval.

Request for Proposal: The Board asked Carroll Engineering to determine a cost on for preparing a Request for Proposal for a potential sale of the Township's sewer and water systems. Allen Mason, Carroll Engineering estimates the costs to be \$14,500 based on the scope of services the Township is asking for. The timeline is to provide the RFP by the end of January and finalize it by the end of February so that it can be advertised for bid in March and final acceptance or rejections will be done early August. Mr. Brown made the motion for Carroll Engineering to prepare the RFP as described. Mr. Jacobs seconded the motion. There was no public comment and the motion carried unanimously.

Meeting Adjourned 8:10 PM

Respectfully Submitted,

Tammy Swavely
Township Secretary