

## **Township Manager Report**

For the Period Ending  
January 29, 2015

### **1. Township and Other Meetings Held:**

- The Board of Supervisors met on Monday January 12, 2015 at 7:30 P.M.
- The Northern Federation met at a new location on Tuesday January 13, 2015 at 7:00 P.M.
- Met with a DCNR representative and the Township Engineer re grant potential
- Met with representatives of the French and Pickering Creek Conservation Trust and the Township Engineer regarding potential project
- The monthly meeting of the Planning Commission was held on Thursday January 15, 2015 at 7:30 P.M.
- The Sustainability Committee met on Tuesday January 20, 2015 at 7:30 P.M

### **2. Action Items for Board of Supervisors Meetings:**

- Research has been done and preparations made for the planning meeting.

### **3. Pending Subdivisions/Land Development/Applications:**

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road.
- Wilkinson Associates/Birchrun Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.
- West Vincent Associates/Brunner: The Development Agreement was signed, as was the Sewage Facilities Agreement. The pump and haul application was submitted to PADEP. The applicant has submitted a phasing plan for approval.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language

to the Solicitor for the draft decision. A further extension has now been granted.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant did not attend the most recent Planning Commission meetings.
- Campbell Lot Line Change: Plan received January 12, 2015. Carroll Engineering has written a review letter.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

-Flather: The applicant was withdrawn its appeal.

-Spadaford: Hearing held and decision issued.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014.

5. **Financial:**

-The Township has filed its 2015 budget with the EMMA disclosure system as required by the SEC and the 2012 bond issue.

-The external auditors will begin their field work on Monday February 9, 2015. The Treasurer has been working with the Township's financial consultant to prepare for the audit.

6. **Township Construction/Maintenance:**

-The Road Department was called out numerous times to deal with snow and ice.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors scheduled for Monday January 26, 2015 at 7:30 P.M. was cancelled because of the weather forecast. It has been rescheduled for Thursday January 19, 2015 at 7:30 P.M.

-The Phoenixville Regional Planning Group will meet in Wednesday January 28, 2015 at the Schuylkill Township Building at 7:30 P.M.

-The meeting on financial planning will be held on Thursday January 29, 2015 at 7:30 P.M.

-An Executive Session of the Board of Supervisors is scheduled for Monday February 2, 2015 at 7:30 P.M.

- A meeting is scheduled for Tuesday February 3, 2015 with Penn DOT regarding the Fellowship Trail and the sidewalk to the school.
- The monthly EAC meeting is scheduled for Wednesday February 4, 2015 at 5:30 P.M.
- The monthly Park and Recreation Commission meeting is scheduled for Wednesday February 4, 2015 at 7:30 P.M.
- The Board of Supervisors will meet on Monday February 9, 2015 at 7:30 P.M.

**Treasurer's Report**  
For the Month Ended 12/31/2014

**Revenues**

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 70,969.40
RET	\$ 33,205.61
Transfer	\$ 31,462.33
Open Space	\$ 35,335.71
Other	<u>\$ 205,412.47</u>
Total	\$ 376,385.52

**Expenditures**

**Bills Paid:**

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
12/08/2014	\$ 105,095.07
12/22/2014	<u>\$ 30,697.73</u>
TOTAL	\$ 135,792.80

**Payroll:**

12/01/2014	\$ 54,137.45
12/15/2014	\$ 48,394.79
12/29/2014	<u>\$ 48,235.63</u>
TOTAL	\$ 150,767.87

**Debt:**

**General Obligation:** Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2015:

**Tax Anticipation Note:**

<u>Issuing Bank</u>	<u>Amount Committed</u>	<u>Expires</u>	<u>Balance</u>
<u>Outstanding</u>			
DNB First Bank	\$350,000	12/31/2013	\$0

**Equipment:**

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2014	Mower and Tractor

**Fund Balances**

**General Fund Balances:** \$1,191,232.15

**Open Space Tax Receipts Balance:** \$1,487,400.88

**Liquid Fuel Funds:** \$111,707.91

**2012 Bond Proceeds:** \$ 000.00