

Township Manager Report

For the Period Ending
February 23, 2015

1. Township and Other Meetings Held:

- The Board of Supervisors met on Monday February 9, 2015 at 7:30 P.M.
- The Northern Federation meeting for February was cancelled. Meetings will resume in March.
- The Township offices were closed on February 16, 2015 for the Presidents' Day Holiday.
- The Sustainability Committee held its monthly meeting on Tuesday February 17, 2015 at 7:30 P.M.
- The meeting on long term planning was held on Wednesday February 18, 2015 at 7:30 P.M.
- The monthly Planning Commission meeting was held on Thursday February 19, 2015 at 7:30 P.M.
- The Sustainability Committee showed a movie on Friday night February 20, 2015.

2. Action Items for Board of Supervisors Meetings:

- Research has been done and preparations made for the planning meeting. Work continues on the items identified in the first meeting.

3. Pending Subdivisions/Land Development/Applications:

- Toll/Eagle Farms: The developer has begun building the new road. Clearing has begun for stormwater facilities in Phase 2. A resident has complained about cutting of trees. The Township Engineer has investigating this complaint. The developer has set the new culvert in Eagle Farms Road and has installed a new culvert on Chester Springs Road.
- Wilkinson Associates/Birchrund Village: The buildings were demolished and the rubble removed and the site restored. The owner of the adjacent property paved a portion of the parking for the site. The EAC and the Park and Recreation Commission held a joint meeting at the site in August. Trees have been marked by volunteers for removal. Work has begun by Township employees to clear unwanted vegetation from the site.
- West Vincent Associates/Brunner: Counsel for the applicant has submitted the paperwork to the Township's counsel to assign the agreements to Pulte Homes.
- Kanavy Land Development: The Township has received an engineering review letter. The Planning Commission recommended conditional approval of the application. Materials were sent the applicant regarding the engineering review.
- Markle Subdivision Plan: The Township issued a decision approving the application. The applicant has appealed that decision. The Township is prepared to issue an amended decision. A revised plan was received as was a review letter from Carroll Engineering. A meeting was scheduled with

representatives of the applicant, but it was cancelled at the request of the new counsel for the applicant. Counsel for the applicant has sent language to the Solicitor for the draft decision. A further extension has now been granted.

- Batchelor: Plan received November 21, 2013. Engineering review letter has been received. Representatives of the applicant did not attend the most recent Planning Commission meetings. The applicant has granted a further extension to April 15, 2015.
- Campbell Lot Line Change: Plan received January 12, 2015. Carroll Engineering has written a review letter. The Planning Commission has recommended approval of the application.
- **NEWLY RECEIVED:**
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4. **Miscellaneous:**

-Zoning Hearing Board Hearing Schedule:

- Pilotti: Appeal filed of Zoning Officer's determination.
Initial hearing scheduled for March 5, 2015.

-The Township continued to respond to Right-to-Know requests. In 2013, the Township received 215 requests, 184 of which were from Brian Curry. In 2014, the Township received 75 requests, 60 of which were from Mr. Curry. To date, the cost for the assistant to help in responding to such requests has been \$1,560 through 12/1/14. The cost of staff time exceeds \$5,000. Mr. Curry spent over 5 hours inspecting documents which were produced to him in response to recent Right-to-Know Requests. He spent an additional 4 hours inspecting documents during the scheduled inspection for Tuesday afternoon November 25, 2014. In 2015, the Township has received 3 Right-to-Know Requests.

-A Township newsletter was prepared and has been sent to the residents.

5. **Financial:**

-The external auditors began their field work on Monday February 9, 2015. The Treasurer had been working with the Township's financial consultant to prepare for the audit. The field work was completed February 13, 2015.

6. **Township Construction/Maintenance:**

-The Road Department was called out numerous times to deal with snow and ice.

-The painter has been painting the interior of the Township Building.

7. **Township Meetings Scheduled for the Near Future:**

-The Board of Supervisors will meet on Monday February 23, 2015 at 7:30 P.M.

-The monthly Regional Planning meeting will be held on Wednesday February 25, 105 at 7:30 P.M. at the Schuylkill Township Building.

- The Board of Supervisors is scheduled to meet in executive session on Monday March 2, 2015 at 7:30 P.M.
- The monthly meeting of the Environmental Advisory Council will be held on Wednesday March 4, 2015 at 5:30 P.M.
- The monthly meeting of the Park and Recreation Commission will be held on Wednesday March 4, 2015 at 7:30 P.M.
- I will be attending the Government Law Institute on Thursday March 5 and Friday March 6, 2015.
- The Board of Supervisors will meet on Monday March 9, 2015 at 7:30 P.M.
- There will be a meeting of the group reviewing the Zoning Ordinance on Wednesday March 11, 2015 at 3 P.M.
- There will be a meeting of the Board of Supervisors on long term planning on Thursday March 12, 2015 at 7:30 P.M.

Treasurer's Report
For the Month Ended 1/31/2015

Revenues

<u>Type</u>	<u>Monthly Receipts</u>
EIT	\$ 49,624.76
RET	\$ 6,810.01
Transfer	\$ 31,456.05
Open Space	\$ 24,430.46
Other	<u>\$ 133,604.66</u>
Total	\$ 245,925.94

Expenditures

Bills Paid:

<u>Bills List Date</u>	<u>Total Monthly Bills Approved</u>
1/12/2015	\$ 72,959.21
1/26/2015	<u>\$ 147,352.47</u>
TOTAL	\$ 220,311.68

Payroll:

1/14/2015	\$ 47,855.33
1/28/2015	<u>\$ 51,503.54</u>
TOTAL	\$ 99,358.87

Debt:

General Obligation: Original Issue 2012 Bond: \$8,965,000

Next payment due June 1, 2015

Equipment:

<u>Payee</u>	<u>Amount</u>	<u>Due</u>	<u>For</u>
John Deere	18,634.91	4/2015	Mower and Tractor

Fund Balances

General Fund Balances: \$1,161,314.54

Open Space Tax Receipts Balance: \$1,512,195.68

Liquid Fuel Funds: \$111,688.57

