

**West Vincent Township
Board of Supervisors**

In-Person & Virtual Meeting

June 21, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

Chairman Schneider announced that an Executive Meeting was held on June 4, 2021 to rescind the COVID-19 Emergency Declaration.

MOTION by Ms. Shick to approve the minutes of the May 17, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swinger gave the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$266,828.42; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Brian Curry, 512 Blackhorse Road asked if he heard correctly that someone donated \$25,000. He also asked if the township knew who it was. Ms. Shick will share that information next month.

Barry DiLibero, Business Owner asked if the \$25,000 was designated to anything in particular. Ms. Shick stated that it was.

Manager's Report – Mr. Granger gave his report. The township sold two pieces of equipment, two trucks for a total sale of \$19,100. Mr. Granger met with the IT Company and reviewed the cyber security package. A report has been submitted to the Board. A chip shortage in vehicles has affected the township's ability to place an order for a dump truck until next year or 2023. The township will be receiving \$618,999 through the COVID Relief Fund. Mr. Granger's recommends

the money not being spent this year, but all of it be expended next year. That will make the audit much easier with all the money is spent in one year.

Mr. Schneider asked regarding Code Enforcement, how long has it been in effect that certain items do not need a building permit. Mr. Granger stated it has been in effect since the building code went into effect about 10 years ago. Will we be refunding everyone that was charged? Mr. Granger stated that the township is working on that.

Announcements: None

Presentation: None

Old Business: None

New Business:

Approval of Escrow Release #2 (Ewing Tract - Phase 2) - Sanitary Sewer Construction Work for the Single-Family East (\$11,488.31) and Carriage Home North (\$10,480.90) for a total of \$22,329.21 - MOTION by Ms. Shick to approve Escrow Release #2 - Ewing Tract Phase 2 Sanitary Sewer construction work for the Single-Family East (11,488.31) and Carriage Home North (\$10,480.90) for a total amount of \$22,329.21; second by Mr. Couris.

Jesse Garrison, resident of Lennar Carriage Homes and HOA President - How much in funds is the township holding in escrow because there is a punch list that is not finished. Ms. Hogrelius stated that this release is for sanitary sewers only. Mr. Granger stated that is correct. Mr. Couris asked what the punch list entails. His concern is that the township will release all the funds before the punch list is completed. Mr. Granger stated that he is in the process of setting up a meeting with the township engineer and an HOA representative.

Brian Curry, 512 Blackhorse Road asked if there are any further escrow releases on this project or is this the final. How are the releases established when the project starts? Mr. Granger discussed this.

There being no further comments or questions, *Motion carries unanimously.*

Award Bid for Houndstooth Lane Work - MOTION by Ms. Shick to award bid for the Houndstooth Lane Drainage Project to Abel Recon, LLC in the amount of \$326,662.53; second by Mr. Couris.

Mr. Granger discussed this. This is the beginning of a project to repair and replace some corrugated metal pipe that rusted out which caused some problems. A large sinkhole had formed just off the road in the development. The improvements will be to replace and repair the corrugated metal pipe and do some stormwater management improvements at the basin.

Barry DiLibero, Business Owner is assuming that the change will be smooth or plastic.

Dana Alan, Ivy Lane asked what the time frame was for a project like this. This should start in late July.

Pieter Ouwerkerk, 11 Springlea Lane asked if this pipe will be lined with plastic lining. Have you looked at the lining versus replacement? In his experience, lining was cheaper than replacing.

Brian Curry, 512 Blackhorse Road asked if this type of problem was in the road report that was prepared. A whole bunch of culverts were replaced at that time.

There being no further comments or questions, *Motion carries unanimously.*

Approval of Trail Master Plan Proposal - MOTION to contract with Theurkauf Design to assist in the Trail Master Plan Project for \$21,320; second by Mr. Couris.

George Dulchinos, 1415 Hollow Road asked what the synopsis of the work is. Ms. Shick discussed this.

Ken Alan, 21 Ivy Lane asked if a provision for parking or lack thereof, at the trails can be referenced.

Dave Weber, 2147 Beaver Hill Road asked if the trail map will be editable?

Dana Alan, 21 Ivy Lane asked who Ed is and what his business is.

Authorization to Advertise Bid for Road Materials - MOTION by Ms. Shick to authorize advertisement of bid for Road Materials; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

George Dulchinos, 1415 Hollow Road asked for an update on the Weatherstone issues. Ms. Shick gave an update.

Wheeler Aman, Pughtown Road discussed the problem he has with Old Ford Road and French Creek. A discussion followed on this issue.

MOTION by Mr. Couris to send Mr. Granger and Mr. Latshaw to go to the property to look at the issue.

Ken Alan, 21 Ivy Lane asked for a brief update of the naming of Bryn Coed Park.

The Township Office will be closed on July 5th for the 4th of July holiday. September 25th will be the Township's Community Day. The 5K race will be the Turkey Trot which will be held the day after Thanksgiving.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 8:14 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary