

**West Vincent Township
Board of Supervisors**

February 22, 2022 7:00 PM

Attendance: Sara Shick, Vice Chair, Dana Alan, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Ed Latshaw, Township Engineer

Vice-Chair Shick called the Meeting to order at 7:04 PM.

MOTION by Ms. Shick to approve the revised agenda to add a Resolution for the Heathcote subdivision and removed an item on the speed study and remove the resolution for the Emergency Operations Plan; second by Ms. Alan. *Motion carries unanimously.*

MOTION by Mrs. Alan to approve the minutes of the January 18, 2022; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Public Hearing: Ordinance No. 197 – Amending the West Vincent Township Code, Chapter 390 Zoning, by Deleting Certain Uses from Being included in Greenway Lands and Amending Chapter 315 in the Subdivision and Land Development by Clarifying Uses that may be Counted as Greenway Lands Mr. Thompson opened the Public Hearing and discussed the item listed for the public hearing.

Public Comments

John Eldridge, 1634 Hilltop Road asked if there is a summary of what it is.

Barry DiLibero, Pottstown Pike asked if a certain percentage of the greenway area is set aside for public use. How much industrial area must be in the greenway area?

Public Hearing closed at 7:14PM

Adopt Ordinance No. 197 – **MOTION** by Ms. Shick to adopt Ordinance No. 197, Amending the West Vincent Code, Chapter 390 Zoning, by Deleting Certain Uses from being included in Greenway lands and amending Chapter 315 in the Subdivision and Land Development Ordinance by clarifying uses that may be counted as Greenway Lands; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

Public Hearing: Application to Chester County for Improvements at Opalanie Park

Mr. Granger discussed this. A requirement of the grant is to receive public input on the improvements to the park. Input was received from township committees and now the township is looking for public reaction.

Discussion and Direction for Reuse of the Barn – Mr. Granger discussed. The issue comes down to the use of the structure. It has been decided to use the barn for storage for the police department and public works.

Megan Emery, 2401 Flowing Springs Road commented that she feels it should look individually appealing.

Police Report: Chief Swinger gave the report. Report acknowledged as received.

Bills List: None. This will be presented at the next Board of Supervisors meeting.

Treasurer's Report: None.

Manager's Report – Mr. Granger gave the report. Report acknowledged as received.

Old Business

Approve Resolution No. 12-2022 -Heathcote Revision for New Land Development – MOTION by Mrs. Alan to approve Resolution No. 12-2022, Heathcote Revision for New Land Development submission to DEP; second by Ms. Shick.

There being no questions or comments, *Motion carries unanimously.*

New Business

Adopt Ordinance No. 198 - Driveway Ordinance Amendment Update – MOTION by Mrs. Alan to adopt Ordinance No. 198, Driveway Ordinance Amendment Update; second by Ms. Shick. Mr. Latshaw, Township Engineer, explained this Ordinance Amendment Update.

John Eldridge asked for the ordinance to be explained.

King Graver, 1281 Green Lane asked Mr. Latshaw to describe substantial improvement.

There being no further questions or comments *Motion carries unanimously.*

Acknowledge Resignation of Jane Hagey from the Environment Advisory Council -
Acknowledged by the Board of Supervisors.

Acknowledge Resignation of Trish Poley from the Sustainability Committee –
Acknowledged by the Board of Supervisors.

Appoint Steve Austin to the Sustainability Committee – MOTION by Ms. Shick to appoint Steve Austin to the Sustainability Committee with the term set to expire 12/31/2022; second by Mrs. Alan.

There being no questions or comments *Motion carries unanimously.*

Approve Resolution No. 9-2022 – Opalanie Park County Grant Application in the Amount of \$250,000 – MOTION by Ms. Shick to approve Resolution No. 9-2022, Opalanie Park Grant application in the amount of \$250,000; second by Mrs. Alan.

Barry DiLiberio, Pottstown Pike asked if this was a matching numbers grant.

There being no further comments or questions, *Motion carries unanimously.*

Approve Resolution No. 11-2022 Authorizing Application to DCED for a Grant in the Amount of \$250,000 for Improvements to Opalanie Park - MOTION by Ms. Shick to approve Resolution No. 11-2022 authorizing application to DCED for a grant in the amount of \$250,000 for improvements to Opalanie Park; second by Mrs. Alan.

Mr. Granger discussed this application; this is a new application for the state this year. Mrs. Alan asked if the township ends up getting that much and the township doesn't spend it all, does the township give it back?

Ken Alan, 21 Ivy Lane thanked the township manager for applying for the grants.

There being no further questions or comments, *Motion carries unanimously.*

Approve Resolution No. 10-2022 Establish Escalator Clause for Asphalt - MOTION by Ms. Shick to establish an escalator clause for asphalt; second by Mrs. Alan.

King Graver, 1281 Green Lane asked if this affects the work the state does on state roads in the township.

There being no further comments or questions, *Motion carries unanimously.*

Authorize Bid for Road Materials - MOTION by Ms. Shick to authorize the bid for road materials; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

Authorize the Purchase of a Mack Dump Truck from Bergey's Truck Center for Public Works in the amount of \$169,053.33 - MOTION by Mrs. Alan to authorize the purchase of a Mack Dump Truck from Bergey's Truck Center for Public Works in the amount of \$169,053.33; second by Ms. Shick.

Mr. Granger stated that this is a budgeted item.

Barry DiLiberio, Pottstown Pike asked if this was on Costars.

There being no further comments or questions, *Motion carries unanimously.*

Authorize the Purchase of a Dump Body, Snowplow, and Salt Spreader from E.M. Kutz, Inc. for the Mack Dump Truck in the amount of \$108,882 - MOTION by Ms. Shick to authorize the purchase of a dump body, snowplow, and salt spreader from E.M. Kutz, Inc. for the Mack Dump truck in the amount of \$108,882; second by Mrs. Alan.

Authorize the Purchase of a Hybrid SUV from Ford for the Police Department in the amount of \$38,600 – MOTION by Ms. Shick to authorize the purchase of a hybrid SUV from Ford for the Police Department in the amount of \$38,000; second by Mrs. Alan.

There being no further comments or questions, *Motion carries unanimously.*

Authorize the Outfitting of the Police SUV by TRM in the amount of \$15,107.77 – MOTION by Mrs. Alan to authorize the outfitting of the Police SUV by TRM in the amount of \$15,107.77; second by Ms. Shick.

King Graver, 1281 Green Lane asked what the outfitting includes.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Two Electronic Message Boards from All Traffic Solutions for the Police Department in the amount of \$33,460 – MOTION by Ms. Shick to authorize the purchase of two electronic message boards for the Police Department in the amount of \$33,460; second by Mrs. Alan.

Barry DiLiberio, Pottstown Pike asked if this in addition to the one the township has.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Four In-Car Cameras for the Police Department in the amount of \$40,560 – MOTION by Mrs. Alan to authorize the purchase of four in-car cameras for the Police Department in the amount of \$40,560; second by Ms. Shick.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Three Mowers from Robert E. Little, Inc. in the amount of \$43,901.22 – MOTION by Ms. Shick to authorize the purchase of three mowers from Robert E. Little, Inc. in the amount of \$43,901.22; second by Mrs. Alan.

Barry DiLiberio, Pottstown Pike asked if the township would be getting rid of any of the old mowers.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Radios from Metropolitan Communications, Inc. in the amount of \$17,615 for Public Works Department – MOTION by Mrs. Alan to authorize the purchase of radios from Metropolitan Communications, Inc. in the amount of \$17,615 for the Public Works Department; second by Ms. Shick.

Barry DiLiberio, Pottstown Pike asked what kind of radios are being purchased.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Two Desktop Computers and Two Laptops for the Emergency Operations Center in the amount of \$4,886 – MOTION by Ms. Shick to authorize the purchase of two desktop computers and two laptop computers for the Emergency Operations Center in the amount of \$4,486; second by Mrs. Alan.

Barry DiLibero, Pottstown Pike asked if these are replacements.

There being no further questions or comments, *Motion carries unanimously.*

Authorize the Purchase of Four Desktop Computers for Staff and One Laptop for Public Works Department in the amount of \$4,886 – MOTION by Ms. Shick to purchase four desktop computers for Staff and one laptop computer for Public Works Department in the amount of \$4,886; second by Mrs. Alan.

There being no questions or comments, *Motion carries unanimously.*

Set Salary for Part-Time Police Officer to \$30.00 per hour – MOTION by Mrs. Alan to set the salary for the part-time police officer to \$30.00 per hour; second by Ms. Shick.

John Eldridge, 1634 Hilltop Road asked how many police officers the township has now.

There being no further questions or comments, *Motion carries unanimously.*

Appoint John Granger as Township Treasurer – MOTION to appoint John Granger as Township Treasurer; second by Ms. Alan.

There being no questions or comments, *Motion carries unanimously.*

Approval of Fire Police Request – MOTION by Ms. Shick to approve the Fire Police Request of appointing Heather Eachus; second by Mrs. Alan.

There being no questions or comments, *Motion carries unanimously.*

Establish the Position of Assistant Township Secretary – MOTION by Mrs. Alan to establish the position of assistant Township Secretary; second by Ms. Shick.

There being no questions or comments, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

Barry DiLiberio, Pottstown Pike asked why there wasn't a bills list. Also, no Resolutions were posted.

There being no further discussion, the **MOTION** to adjourn was brought forward by Ms. Shick; second by Ms. Alan. *Motion carries unanimously.*

Meeting adjourned at 8:03PM.

Respectfully Submitted,
Kathy Shillenn
Township Secretary