

Date/Time/Location	7/1/20 7:30pm
Attendees	Chairman- Suzanne Nastase, Ray Wanger, Bill Holderness, Gene Briggs, Jen Hillegas, Bill Dietrich, Belle Holderness

Call Meeting to Order- 7:30pm

Suzanne calls the meeting to order

Suzanne makes a motion for the approval of the 3/6/20 minutes. Bill H seconds, unanimous approval.

Trails (Bill H & Ray W)

Cooks Glen

- Jamie Wade will allow crossing on the existing trail after meeting with Bill H and Ray.
- Rather than full loop of property, loop one side of her property, and loop on another side of our owned twp property
- Bill and Ray are currently working on flagging the West property, and they have noticed there is heavy silting in the riparian buffer zone.
- Bill H recommends reforestation for the field in Cooks Glen, similar to what was done in Bryn Coed.
- Will not propose this meeting, but soon in the future- anyone can ask for info on funding from DCNR or info on reforestation for trails
- Gene asks with 150 ft buffer, asks how far into field it would extend, Bill H would likely lost about 20% on side closer to creek and 10% on other side of creek, wants to follow DCNR guidelines
- Suzanne asks whether they are farming there on the field, Bill H answers that they are growing hay currently
- Bill H mentions DCNR programs for reforestation riparian buffer for exceptional value streams, french creek is included in this
- Suzanne asks who is submitting, Sara says draft it and then send it to John Granger
- Suzanne asks whether it was Vicky who applied for grants for Bryn Coed, suggests reaching out to her for help
- Sara suggests bringing it up at EAC meeting
- Gene suggests to have conversation with French and Pickering to possible help with grant application
 - Donna Delaney, who works for French & Pickering, says they do not hold an easement on the property, so they will not help with the grant application

Bryn Coed Trail signs

- Now has standard trail signs to help people from getting lost
- Bill H requests a trail rules and etiquette sign, likely in parking area
- Bicycles, horses, and foot traffic all have a responsibility to yield from each other
- Use of dirt bike is referenced at the beginning of Bryn Coed trail. Should be removed because it is not specific and can mean many different bikes. We should consider specifying bikes or mountain bikes.

- E bikes are currently not allowed on any state trails. The committee agreed that e bikes are not allowed at Bryn Coed.
- Gene asks if we can just use motorized vehicles on the trail
 - Bill says no, with the exception of ADA wheelchairs
- Suzanne suggests using rules from Marsh Creek
 - Bill will follow up on this
- Bill H wants to make a recommendation to supervisors at some point to install a parking lot over at Cooks Glen, cannot have trail volunteers if it has rained since it gets really muddy
 - Suzanne says this transitions nicely into goals email from John Granger

Bryn Coed & Fox Hollow

- Ray asks whether downed trees have been moved, John says it was most likely cleared by road crew within 48 hours
- Ray was at Bryn Coed over Father's Day and noticed more trees down, asking what is the protocol for this?
 - John says notify township and they will handle it
- Gene offers to help with any future trail endeavours, as well as Bill D
- There was a discussion about the Fox Hollow trail. Bill H says it was cleared, but the tread was never made. Additionally, he was never involved with this trail.
- Sara asks about connecting Fox Hollow trail to Brighton Ln
 - Bill H says it leads to an essential point and does lots of travelling but stay away from major roads
- Sara asks, assuming demolition is done in September, when will Bill H start the horse trail?
 - Bill H says he can get the trail open in 1 week whenever the demolition is done
 - Bill H says he also has a quick way to do this before the demolition is done, he will provide map at next meeting

PARKS (Suzanne)

- Suzanne sent over ash tree treatment for borers, wants to confirm John got it and it was approved, it will be going ahead
- Garden areas in the park are filled with weeds, needs to be mulched in order to keep the weeds down. Usually done by Dirty Girl (Kim). John reports we didn't get to her until too late she may already have other commitments.
 - Suzanne asks if it is OK for her to weed the beds, John says yes
- Sara reports EAC has recommended less mulching, Suzanne says this is not relevant, she is talking about the beds
- Suzanne reports there is a broken railing between the park and the cemetery, John says road crew will take care of it.
- Rachel Hoopes requests to plant a pollinator garden in Evans Park for a Girl Scout project.
- Rachel asks how big the bed is going to be. Rachel's mom asks whether they will be establishing a new bed or whether she will be using an old one?
 - Suzanne reports we have one smaller bed and one larger bed, she can go look in person and decide which plot she wants.
- Audubon will help with plant donation for pollinator garden
- Donna Delaney suggests somewhere where people walk frequently for better education.
- Bill D asks about signage
 - Rachel wants to post a sign to represent girl scout troop, audubon society, and pollinator garden
- Suzanne asks about timing, suggesting possibly September. Rachel will keep the P&R committee

posted on any updates.

Garden

- Bill D provided the following updates. There are 33 individual gardeners and there has been community involvement with mowing inside the garden.
- After being contacted by Yvonne Brownlee regarding composting in the garden, Bernie Couris made a donation of 2 composting bins.
- Goal is to have small composting as education and possible make it larger in the future
- Suzanne asks where bins have been placed
 - Bill D says by the large front gate bordering Fellowship rd
- Suzanne requests the bins not be facing Westover, suggests putting it on the backside where there are no gardeners
- Suzanne requests her and Bill D get together, they will follow up on this as needed
- Future goals- have large black bins in different areas of the garden
- TWP donated wood chips which are in the parking lot
- Suzanne asks why all plots are not numbered?
 - Bill D reports that Judy originally did it. The numbering system is no longer numerically correct, so it would be best to renumber them first. Suzanne agrees.
 - Gene suggests that it can be bundled into the budget for 2021 for standardized number signs for the garden
 - Bill D asks why plots need to be numbered?
 - Suzanne states it gives a sense of direction in the garden. Also important for organizational purposes.
 - John Granger agreed it was important that the plots are numbered
- Gene asks John whether TWP is tracking payments for the garden or not?
 - John reports they do track them and he believes everyone has paid.
- Gene asks whether payment scrutiny applies to all other fees for recreational fees?
- Yvonne Bronlee reports she had a garden club meeting in the community garden.

Events (Belle H, Jen, & Suzanne)

- Jen and Suzanne feel it is not right to have an event in 2020 since we have an uptick in COVID 19 cases and everyone now has to wear masks. The committee agrees.

Old Business

Aqua Water Hookup Proposal

- Suzanne requests to make a motion for surcharge for water hook up
- History of the water hookup was presented to the committee. On July 11th, 2018 a P&R meeting was held to discuss water options for the gardeners. Included in this meeting were gardeners.
- The gardeners were unhappy with the cistern method of delivering water. P&R did a detailed study of different water systems and presented 4 different options to the gardeners. A hook up to Aqua was chosen. The gardeners present were asked specifically whether they would agree to pay for the Aqua water hookup, and they said yes, they would be willing to pay. Additionally, there was a survey conducted of all the gardeners which asked whether or not they would be willing to pay for the water hookup over a period of 5 years. The majority of gardeners answered that they would be willing to pay for the hookup.
- The Aqua water hookup was completed at the end of 2019, and was first used by gardeners in 2020. The gardeners are happy with the results of the hookup.
 - The next step was how to assess the surcharge. It is assumed that there are 30 gardeners

this season. The cost for the Aqua hookup was \$6,000. A 5 year payback for the hookup was agreed to in 2018, meaning the gardeners would be charged \$1200 every year for 5 years. This equals a \$40 surcharge for each gardener per season.

- However, Suzanne notes that we should also take into consideration the cost savings by moving to the Aqua system.
 - In 2019, the township spent \$1,000 for water delivery to the cistern for the season.
 - Currently, the township pays Aqua a base charge of \$52.50 a month. In addition, we are billed based on our monthly water usage. To date, this is averaging \$20 a month. The estimated water cost for 2020 is \$630 (the base fee) plus usage of \$120 (\$20 per month x 6 months). Estimated total water costs for Aqua is \$750.
 - Gardeners receive a \$250 credit against the Aqua installation fee of \$1200 per month (\$1,000 cistern costs minus \$750 estimated Aqua costs). This changes the fee to \$31.66 per gardener. This will be rounded to \$30 per gardener.
 - Suzanne notes that the surcharge should be implemented in 2021. Further, this surcharge should be clearly explained on the garden sign up form.
- Suzanne made the following recommendation to the P&R committee. A surcharge of \$30 is to be assessed to each gardener in 2021. This surcharge should be explained and notes on the garden sign up form for 2021. This amount should be evaluated at the end of each garden year and prior to January 1st. It can be adjusted due to an increase or decrease in the number of gardeners; and due to an increase or decrease of water usage. The Aqua water hook up costs should be paid off by 2026, per the agreement made in 2018 with the gardeners, P&R committee, and the Board of Supervisors.
- The motion was discussed.
 - Bill D states that the water hookup charge was never approved
 - Suzanne states that this happened in 2018 at a Parks & Recreation meeting.
 - Gene suggests that Suzanne run with the previous recommendation that was approved by P&R at a previous meeting
 - Suzanne says that Mike S told her to rerun the numbers and bring a new proposal forward due to the previous proposal being delayed by COVID-19.
 - Bill D asks what the water usage was the 5 years before Suzanne's new analysis.
 - Suzanne says she did not have this information available to her, so she was not able to include it in her calculations
- Bill H requests that Suzanne's proposal be brought to a vote.
 - Belle, Bill H, Jen, Ray, Suzanne- YAY
 - Bill D & Gene- NAY
- Sara suggests that since John Granger has asked for recommendations for 2021, this could be included
 - Suzanne wants it brought to the supervisors in 2020 as a result of our vote, not as a budget item for 2021
 - John maintains that this will not be brought up to the supervisors, but rather as a budget item for 2021
 - Gene asks for clarification on why it is okay to spend maintenance money on public parks but not the garden.
 - Bill D states that the garden is open to the public, not just friends or family members of gardeners
 - Gene discusses a simple solution for lack of information, and suggests that Suzanne file a right to know request

- Bill D asks why Bill H hasn't send a map yet from last meeting
- Bill H says he has distributed many copies of the maps from Bryn Coed in past P&R meetings, not sure how Bill D doesn't have them
- Bill H will get the maps out

- John asks for Suzanne to send the agendas 3 days in advance.

NEW BUSINESS

New Goals for 2021

- Suzanne asks for a special meeting to discuss P&R 3 year goals
- Gene and Bill D say they are not available for another meeting
- John Granger suggests to break it up by subcommittee, make a list of past and future events
- Focus on education in the next 3 year goals
- Suzanne asks when he wants them by next month?
 - John says whenever they get them done
- Suzanne suggests everyone picks their point of interest and makes a plan for that interest. Suggested input be emailed to all members by July 15th, 2020. We will discuss at the next meeting.

Bill H makes motion to adjourn, Ray W seconds, unanimous approval.

Next meeting: Wednesday, August 5th 2020

Meeting adjourned 9:53pm