

**West Vincent Township  
Board of Supervisors Meeting**

**September 3, 2019 7:00 PM**

Attendance: Chairman Michael Schneider, Vice Chairman, Bernie Couris; Member George Dulchinos; Erica Batdorf, Township Manager; Kathryn Shillenn, Township Secretary

Chairman Schneider called the meeting to order at 7:00 p.m.

**MOTION** by Mr. Couris to approve the minutes of August 19, 2019; second by Mr. Dulchinos.

There being no comments or questions on the minutes, *MOTION carries unanimously.*

**REPORTS:**

**Manager's Report:** Ms. Batdorf reviewed the report. Report was acknowledged as received. Highlights of the report include thank you's to the many individuals and agencies for their contributions to another successful event – the Citadel Country Spirit Music Festival which was held on August 23<sup>rd</sup> through 25<sup>th</sup>. The Township will be sponsoring a free shredding event on September 7<sup>th</sup> in the Township Parking Lot. There will be two Public Hearings at the next Board of Supervisors Meeting on 9/16; these pertain to the proposed adoption of the Phoenixville Regional Comprehensive Plan, as well as the approval of the Agricultural Security Area Application of Christine and Christopher McGowan, 2127 Flowing Springs Road. The Sustainability Committee is holding their annual Sustainability Fair on October 19<sup>th</sup> from 10:00AM until 3:00PM. Bids for the demolition of the Bryn Coed Buildings are due on October 7<sup>th</sup>, 2019 with a mandatory pre-bid meeting to be held on September 10<sup>th</sup>. Snow & Ice Bids are due to the Township on Wednesday, September 11<sup>th</sup>. The Bryn Coed trail is having a soft opening on Saturday, September 7<sup>th</sup> at 10:00AM. Thank you's go out to all the Trail Clearing Volunteers and project lead, Bill Holderness for their tremendous efforts to prepare the Nature Trail.

The County will be closing the Bertolet School Road Bridge for structural repairs starting September 6<sup>th</sup>. It will be closed daily from 9:00AM to 2:00PM for about six weeks.

The Building and Zoning Department processed 24 permit applications in the month of August; the Finance Department July Reports are complete and staff is working on the development of the 2020 Budget. Public Works installed the meter pit at the community garden and the permanent water source will be operational in the next few weeks.

Martin Paving has completed the chip seal application to Township roads and are scheduling the final sweep of the roads for Friday and the Fog Seal application will be scheduled for Monday. Paving and drainage improvements are now underway with Berg Construction. Mr. Schneider asked what the final bill is for the water installation at the community garden; Ms. Batdorf said she did not have a final bill, but that it should be around \$4,000. There may be a few more expenses so it may be between \$4,000 and \$5,000.

**Bills List:**

**MOTION** by Mr. Couris to approve the Bills List, dated September 3, 2019, in the amount of \$141,786.90; second by Mr. Dulchinos.

**Brian Curry, 512 Blackhorse Road** had two comments. He noticed there is an item on the bills list from Arro Engineering regarding the Chip Seal. He went down Marigold Court and he was impressed at how fine and small the chips were. Also, for Richard Grubb Associates, which is historical documentation on the Bryn Coed Barn and Complex, when is the report supposed to be available?

Mr. Schneider asked if the bill for the Chip Seal from Arro is going to be the only bill. Ms. Batdorf said that bid documents had to be generated and there was also inspection time. There may be another bill. There was an invoice prior for the generation of the bid documents. Mr. Schneider asked also about the Bryn Coed bill; what did they do there? Ms. Batdorf said they were the bid documents for the demolition.

**John Eldridge, 1634 Hilltop Road** asked if Arro has a certain hourly rate or does it vary by person. Is there a general number? Ms. Batdorf referred Mr. Eldridge to the fee schedule to see the hourly rates.

**Sara Shick, 1201 Davis Lane** questioned the bill from The Water Guy. Do we still not have potable water at the Township Building? Regarding engineering for 46 Weidner Way, she didn't know that number. Ms. Batdorf will check on that address.

Mr. Schneider questioned the Arro bill for Impact Entertainment; is that for the concert? Ms. Batdorf said that is for the Stormwater and Grading Permit for the review fees for the improvements that they did.

**John Eldridge** said that under Arro it says CAP. Is that Capital Expenditures? Ms. Batdorf said that this is related to the Road Improvement Program. Mr. Eldridge said that so far there has been \$70,000. Has that all gone through this bills list? Last year you didn't put all the expenses on to the other funds.

**Lee Johnson, 106 Marigold Court** wanted to thank the township for the maintenance on his road. He has examples of the stones that he picked up by hand today. He feels that it is more like a gravel road now than a finished road. Their kids can't ride bikes on it and they can't walk the dogs. He went out to get estimates for top coats which range about \$2,000 to \$4,000. He just wanted to pass that on as a potential solution. The residents there were opposed to the chip seal at the beginning; he wanted to voice his opinion of the job and feels that it is not satisfactory. He moved in about three years ago. Apparently Toll Bros. built the community about 14 years ago and the road apparently did not get a topcoat of asphalt. He would appreciate if someone could look into it and let him know.

There being no further comments or questions, *MOTION carries unanimously*

**Announcements:** None.

**Correspondence:**

**Request from Kimberton Hunt Club to Park & Use Bryn Coed Park** - MOTION by Mr. Couris to authorize the Kimberton Hunt Club to park and use Bryn Coed Park; second by Mr. Dulchinos.

**Maria Holderness, 958 Jaine Lane** asked what they were using it for. On Saturday there were horses riding on the trail that they just finished and broke out the stuff that was bench cut. Her family was back in there fixing the trail again. Have we found out if Natural Lands thinks it's o.k. for fox hunting? There is no trespassing signs all over Natural Lands property.

Mr. Couris said that his recollection is that Natural Lands was up in the air on public use, so there has not be any decision made. Ms. Batdorf said the letter asks for allowance to park approximately 8 horse trailers twice per month to use Natural Lands property for their fox hunting.

**Maria Holderness** asked how the Kimberton Hunt Club will get to Natural Lands property since they can't use our trails. Do they have specific dates? She is taking over the Fall Festival planning and the plan is to do something every Saturday there.

Mr. Couris rescinds the **MOTION** to allow Kimberton Hunt Club authorization to park and use Bryn Coed Park; second by Mr. Dulchinos. ***MOTION to rescind carries unanimously.***

**Brian Curry, 512 Blackhorse Road** asked Maria Holderness if she remembers if any of the horse people helped build the trail. Should the trail be marked to not bring horses on the trail? Maria Holderness put some signs up that says no horses. Mr. Schneider said that the township has no one who will police it. It needs to be designed so that horses can't use it. Mr. Curry suggested putting up game cameras to see whether horses are using it.

**Sara Shick, 1201 Davis Lane** asked for those who have not been clearing the trails; is the trail for pedestrians and bicycles and will the equestrian trail will be done another time? Maria Holderness said that the equestrian trails already exist, which are where the buildings are. It is too dangerous to allow people to use them now while the buildings are still up. The horse trails will be open once the buildings are down and it's safe. Ms. Shick asked if the orange fencing is the demarcation of areas where the trail exists. Mr. Schneider said no, the fencing is to keep people away from the buildings.

**Presentation:** None.

**Subdivision/Land Development:**

**Old Business:** None.

**New Business:**

**2019 Road Program – Change Order Approval** – **MOTION** by Mr. Couris to approve the 2019 Road Program Change Order for a deduction of \$2,257.50 for a change in pipe size for Kimberton Road; second by Mr. Dulchinos.

There being no comments or questions, ***Motions carries unanimously.***

**Final Payment Recommendation for DiRocco Construction – Flint Road & Schoolhouse Lane 2018 Road Program** – **MOTION** to approve the Final Payment for the 2018 Road Program in the amount of \$45,005.85 to DiRocco Brothers, Inc.; second by Mr. Dulchinos.

**Brian Curry, 512 Blackhorse Road** asked what the delays were on this. Ms. Batdorf said that it was scheduling DiRocco to come back. Scheduling in April and May and working on coordinating with Natural Lands and working out some drainage issues.

There being no further comments or questions, *Motions carries unanimously.*

**Township Insurance Renewals – General, Property Liability and Worker’s Compensation Coverage – Motion** by Mr. Couris to approve the Municipal Insurance Policy coverage from 9/11/2019 through 9/11/2020 for General Property Liability through Old Republic and Worker’s Compensation & Public Law 477 through Amtrust for a total amount of \$98,320.00; second by Mr. Dulchinos.

**Barry DiLibero** asked if this was the same company or different. Ms. Batdorf stated this year we received two proposals. For many years the Township used Francis Hall as the broker. We also looked at a Municipal Pool through Delaware Valley Health Trust, which the township is a member of. The difference between a Trust and an Independent Agent is a two year commitment required when joining the Trust. An independent agent offers flexibility of going year to year and choose more of a menu in terms of coverage. With a Trust you can receive multi-trust discounts but you must adopt an ordinance. Delaware Valley Health Trust came in at \$105,570.00 and Francis Hall, Old Republic came in at \$98,320.00. Mr. DiLibero asked since it went down quite a bit, what changed? Mr. Schneider asked if we’ve ever been shopping against Francis Hall. Mr. DiLibero also commented that this does not reflect well on a company that doesn’t look out for their customers. He would keep an eye on Francis Hall every year.

**Yvonne Evans Brownlee, 2843 Flowing Springs Road** agrees with Mr. DiLibero on this. You have to stay on top of the insurance companies.

There being no comments or questions, *Motions carries unanimously.*

**Marjorie L. & Arthur P. Miller Fund, Request for Approval to Submit Grant Application for Bryn Coed Park Amenities – MOTION** by Mr. Couris to approve the submission of the Marjorie L. & Arthur P. Miller Fund Grant Application for Bryn Coed Park Amenities; second by Mr. Dulchinos.

Ms. Batdorf explained this grant application opportunity. This is a challenge grant of up to \$2,500, which is a matching grant. There is a short window for proposals which are due on September 15<sup>th</sup>.

There being no comments or questions, *Motions carries unanimously.*

**Public Comment on Non-Agenda Items:**

**Davey Waters, 2443 Malehorn Road** commented about the Carriage Drive went off on Sunday and went down Davis Lane and they crossed that dangerous bridge that was talked about. They put down stall mats down and it worked very well. One of the people involved said that he could put down a large rubber mat to cover the whole thing if the township maintenance folks would put it down.

**Sara Shick, 1201 Davis Lane** said that she talked with Dave Rosato and he will leave the two stall mats down for as long as the township allows it.

Mr. Schneider said to give Ms. Batdorf the information and she can talk to the Road Crew to see if they can do that.

**Barry DiLibero** asked where this bridge is on the Comp Plan as far as being redone. That bridge has been in bad shape for 20 years. He also wanted to comment about the volunteers who worked to do the amazing job on the trail. He was really proud to be part of that. Bill Holderness has really worked on this trail from designing it to completion. He is asking the Supervisors to consider naming the trail the Bill Holderness Trail.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Couris; second by Mr. Dulchinos. *Motion carries unanimously.*

Meeting adjourned at 7:45 PM

Respectfully Submitted,

Kathryn Shillenn  
Township Secretary