

West Vincent Township
Board of Supervisors Meeting

October 3, 2016 7:00 PM

Attendance: Vice-Chairman David Brown, Michael Schneider, Township Manager Erica Batdorf and Township Secretary Tammy Swavely.

Vice-Chairman David Brown called the meeting to order at 7:00 PM.

The first order of business was to open the bids for the 2016-2017 Snow and Ice Removal. No Bids were received. Ms. Batdorf stated that she will be consulting with the solicitor and staff on forming a plan to hire contractors and dividing up the Township for snow removal. She added that the last 10 years the Township only had one bidder and this year they were not available. Brian Curry, 512 Blackhorse Road asked how many bids were sent out. Ms. Batdorf stated that approximately 20 bids were sent in the mail and some were picked up at the Township building. The Township Public Works Department can handle snows up to 6 inches. After that, assistance will be necessary from outside contractors.

Approval of Minutes:

The minutes of **September 19, 2016** were unanimously approved on a motion by Mr. Schneider and a second by Mr. Brown.

Reports: Full copies are attached.

Township Manager Report: The Township Manager Report for the period ending 10/03/16 was acknowledged as submitted. Mr. Schneider asked about the AED grant that the Police Department received and if it had to be moved from vehicle to vehicle. This is an additional AED and it will be placed in the vehicle without one. Mr. Curry asked about the report on Buttonwood Lane Bridge and if it was good or bad. Ms. Batdorf stated that based on the findings it is more rehabilitation than replacement but would defer to the engineer for more details. It is still within the projected budgeted amount.

Bills List: Mr. Schneider made the motion that the Bills List dated 10/03/16 in the total amount of \$68,781.98 be approved as submitted. Mr. Brown seconded the motion. The Board answered some questions and the motion carried unanimously.

Correspondence:

A thank you note was acknowledged as received to the Police Department from the Stepping Stone Education Center thanking them for making their event a success.

An email was acknowledged as received dated September 28, 2016 from Glen Hill, 1692 Hollow Road. This is requesting an updated TDR worksheet be done on their property. Bridgit Hill was

present to discuss this with the Board. Mr. Brown stated that the new TDR worksheet form has just been finalized and has not been applied to the Hill property. Mrs. Hill was upset at the Board for making them wait now three years. She stated that if the Township is not interested in purchasing the TDR's from her 45 acre property along the French Creek then she would like to be told. She also stated that she and her husband came to the last Open Space meeting but found out when they got here that it was cancelled at the last moment. Mr. Brown apologized for their inconvenience. Mrs. Hill was not satisfied with this. She stated that the Township has been collecting an Open Space Tax and has not spent anything for years. She would like a final answer regarding her property. Mr. Brown stated that there will be a special Open Space meeting on October 11, 2016 and that they can discuss her property at that time. He added that she and her husband are welcome to come. He added that the Township is interested in the TDR's on her property.

New Business:

Dirt and Gravel Roads Project: Mr. Schneider made the motion to approve the Proposal for Professional Services from Cedarville Engineering to apply for a Chapter 105 Permit Waiver from Pa DEP and to apply for funding under the Dirt and Gravel Roads Program for the intersection of Bartlett and Green Lanes in the total amount of \$2,000.00. Mr. Brown seconded the motion. Ms. Batdorf stated that the Penn State Dirt and Gravel Road Program still has remaining funds for 2016. They have met with the Public Works Department and representatives of Cedarville Engineering to discuss several projects. At the intersection of Green and Bartlett Lanes, a Pa DEP Permit is required. Ms. Batdorf stated the Township is getting more information on the pipe repairs and some may get replaced while others may qualify for lining, which is less invasive. Mr. Curry asked if there is a list of culverts to be replaced. Ms. Batdorf stated that it is being modified but places being considered would be Jaine Lane, and several places on Bartlett Lane. Mr. Schneider asked if a waiver will be necessary for all the pipe repairs. Ms. Batdorf stated the intersection of Green and Bartlett Lanes was the only one. There was no further comment and the motion carried unanimously.

Manager Ordinance: Mr. Schneider made the motion that the Township Manager Ordinance be authorized for advertisement for consideration at the next Township Board meeting, October 17, 2016. Mr. Brown seconded the motion. Ms. Batdorf explained that the current ordinance did not give any authority with regards to discipline including the Police Department. The motion carried unanimously.

Public Comment: There was no public comment.

Meeting adjourned 7:25 PM.

Respectfully Submitted,

Tammy Swavely
Township Secretary